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INVENTORY OF  
FEDERAL ARCHIVES  
IN THE STATES

SERIES X  
THE DEPARTMENT OF COMMERCE  
NO. 20  
MASSACHUSETTS

NATIONAL ARCHIVES PROJECT  
WORKS PROGRESS ADMINISTRATION



INVENTORY OF FEDERAL ARCHIVES IN THE STATES

Prepared by

The Survey of Federal Archives  
Division of Women's and Professional Projects  
Works Progress Administration

The National Archives  
Cooperating Sponsor

SERIES X. THE DEPARTMENT OF COMMERCE

NO. 20. MASSACHUSETTS

Boston, Massachusetts  
The National Archives Project  
1938

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## PREFACE

The Inventory of Federal Archives in the States is one of the products of the work of the Survey of Federal Archives, which operated as a nation-wide project of the Works Progress Administration from January 1, 1936 to June 30, 1937, and has been continued in Massachusetts since that date as a state project of that Administration.

The plan for the organization of the Inventory is as follows: Series I consists of reports on the administration of the Survey, acknowledgments, and general discussions of the location, condition, and content of federal archives in the states. Succeeding series contain the detailed information secured by workers of the Survey, in inventory form, a separate series number being assigned to each of the executive departments (except the Department of State) and other major units of the Federal Government. Within each series No. 1 is a general introduction to the field organization and records of the governmental agency concerned; the succeeding numbers contain the inventory proper, separate numbers being assigned to each state in alphabetical order. Thus, in each series, the inventory for Alabama is No. 2, that for Arizona No. 3, that for Arkansas No. 4, etc.

For each local office information regarding each series, or unit of related records, is presented in the following order: title, inclusive dates ("to date" indicating an open file at the time the information was secured), general description of informational content, description of the system of filing or indexing (if any), a statement of frequency and purpose of use, form of the record itself (bound volumes, sheets in folders, etc.), linear footage, description of the containers, physical condition of the records (not stated if satisfactory), location by room number or other identifying information, and finally, the number of the Form 58SA on which this information was originally recorded by a Survey worker and from which it was abstracted for the Inventory. This form is on file in The National Archives. When it contains substantial information on addenda sheets which has not been included in the mimeographed abstract, indication of this is given by use of the reference "See addenda."

In Massachusetts the work of the Survey has been under the direction of Mr. J. W. McElroy. This inventory of the records of the Department of Commerce in Massachusetts was prepared in the Boston office of the Survey, and was edited before final typing by Mr. A. R. Kooker of the Washington office.

J. W. McElroy,  
Formerly Regional Director  
of the Survey of Federal  
Archives and Supervisor of  
The National Archives Project  
in Massachusetts

Boston, Massachusetts  
June 29, 1938



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BUREAU OF AIR COMMERCE



BUREAU OF AIR COMMERCE

BOSTON

AIR NAVIGATION DIVISION  
AIRWAY RADIO STATION  
Municipal Airport, East Boston

This agency was established in 1931 at its present location, as a branch of district 1 headquarters at Newark, New Jersey. It is primarily engaged in broadcasting reports on weather conditions every fifteen minutes, as well as dispatching messages to the airways within a 3100 kilometer area. The operator in charge reports to district headquarters. The records are in good condition.

1. DAILY LOG, Sept. 18, 1931 to date. Daily record of radio communications received and reports sent to airways concerning weather and flying conditions. Filed chronologically. (Daily, official.) 9 x 12 folders, 4 ft. 2 in., in 3 drawers of steel filing case. R. 25. (8263)

2. TRAFFIC, Sept. 19, 1934 to date. Record of messages received, concerning airplanes belonging to this area, and arrivals and departures of Army, Navy, and Marine airplanes; also record of stops at various cities made by airplanes of this area en route to destination, with name of pilot. Filed chronologically. (Daily, official.) 4 x 6 bundles, 2 ft. 4 in., in 2 drawers of steel filing case. R. 25. (8264)

BOSTON

AIRPORT DIVISION  
REGIONAL SUPERVISOR  
Park Square Bldg., 31 St. James Ave.

This agency of the Bureau of Air Commerce was established by the Airport Division in September 1935, as office of the regional supervisor. Its territory extends over the New England States and its functions include furnishing plans and advice on matters of airport layout and construction, grading of runways, lighting and radio equipment, and the approval of all airport plans adopted before work may be started. Thirty-five airports are now under construction in this region.

Similar supervision of airport construction in Massachusetts was carried on by Colonel Louis E. Boutwell from December 1933 to August 1934, under CWA, with headquarters at the Municipal Airport, East Boston.

The records consist mostly of correspondence and reports; they are in good condition.



3. AIRPORTS, NEW ENGLAND STATES, Sept. 1, 1935 to date. Correspondence with officials in New England States concerning plans for new airports, improvements on existing airports; also maps, plans, and photographs. Filed by state and subject. (Daily, official.) 9 x 12 folders, 8 ft. 11 in., in 6 drawers of metal filing cases. R. 427. (10063, 10067, 10070, 10084, 10078, 10083)

4. MISCELLANEOUS REPORTS, NEW ENGLAND AIRPORTS, Sept. 1, 1935 to date. Reports from airport officials concerning project proposals and applications; distribution of funds, pay rolls; costs of labor, materials, and equipment; total cost and amount of work accomplished. Filed chronologically. (Daily, official.) 10 x 11 $\frac{1}{2}$  loose-leaf books, 6 in., in drawer of metal filing case. R. 427. (10082, 10074, 10080, 10072, 10077, 10071)





COAST AND GEODETIC SURVEY



COAST AND GEODESIC SURVEY

BOSTON

HYDROGRAPHY AND TOPOGRAPHY DIVISION  
FIELD STATION  
808 Custom House, India and State Sts.

This agency was established on January 1, 1918 at the Custom House in Boston. It moved in 1922 to 408 Atlantic Avenue, in 1926 to 92 State Street, and returned to its present quarters in 1932.

An inspector, and an assistant who acts as tide observer and clerk, supervise the activities of the agency, serving the New England States, excepting Connecticut.

The functions of the station include: (a) distributing survey data to engineers, and nautical information to the public; (b) conducting survey projects, and compiling local data; (c) advising and assisting navigators and pilots.

Monthly reports are sent to director in Washington, D.C. Useless records are sent periodically to headquarters, Washington, D.C. The records of this agency total about thirteen linear feet. They are in good condition and in excellent order.

5. GENERAL CORRESPONDENCE, Jan. 1918 to date. General correspondence; also reports, charts, requisitions, newspaper clippings, statistical reports. Filed numerically. 3 x 5 alphabetical card index, 1 ft. 8 in., (Daily, official.) 9 $\frac{1}{2}$  x 12 folders, 6 ft. 10 in., in 4 drawers of metal filing case. R. 808. (700)

6. DATA ON LEVELS, TIDES, AND TRIANGULAR TRAVERSES; MAINE, NEW HAMPSHIRE, VERMONT, MASSACHUSETTS, RHODE ISLAND, AND CONNECTICUT, Jan. 1921 to date. First order leveling, predicted times and heights of high water, tidal station reports; density, temperature, low and high water readings; geographic positions. Filed geographically within subdivisions. (Daily, official.) 9 $\frac{1}{2}$  x 12 folders, 1 ft. 6 in., in drawer of metal filing case. R. 808. (694)

7. MISCELLANEOUS SUBJECT FILE, Jan. 1953 to date. Correspondence, records of administration, reports, surveys, maps, tabulation charts, personnel records, and accounts. Filed alphabetically. (Daily, official.) 9 $\frac{1}{2}$  x 12 folders, 3 ft. 3 in., in 2 drawers of metal filing case. R. 808. (701)



BUREAU OF FISHERIES



BUREAU OF FISHERIES

CAMBRIDGE

SCIENTIFIC INQUIRY DIVISION  
NORTH ATLANTIC FISHERY INVESTIGATION  
BIOLOGICAL STATION  
Divinity Ave.

This agency was established in 1929 at the Boston Fish Pier, under the Scientific Inquiry Division of the Bureau of Fisheries. In 1931 the office was removed to the Harvard Biological Laboratory in Cambridge. The United States Fishery Station at Woods Hole, Massachusetts, is a substation of this office. The records are in excellent condition and are readily accessible for reference work.

8. SCRAP BOOKS, DEPARTMENT OF COMMERCE, July 1, 1916 - June 30, 1929; June 30, 1931 to date. Newspaper clippings relative to fishery industry: daily landings, catch, prices; marine disasters. Filed chronologically. (Frequently, official.) 9 x 12 loose-leaf books, 8 ft. 11 in., on wooden and metal shelves. Rs. A-222 and A-212. (17, 16)

9. MACKEREL BIOLOGICAL DATA, June 30, 1923 to date. Filed by subject. (Daily, official.)  $9\frac{1}{2}$  x  $11\frac{1}{2}$  folders, 2 ft. 8 in., in 2 drawers of metal filing case. R. A-212. (11)

10. COASTAL CHARTS, June 1923 to date. Colored charts indicating fishing conditions in various sections along the North Atlantic Coast. Filed geographically. (Daily, official.) 24 x 36 map hangers, 3 ft. 2 in., in metal cabinet. R. A-212. (5)

11. SCUP BIOLOGICAL DATA, June 1, 1924 to date. Data on scup fishery: length and weight frequency, temperatures, catch records. Filed chronologically. (Daily, official.) 8 x  $10\frac{1}{2}$  folders, 13 ft. 5 in., in 7 drawers of metal filing cases. R. A-212. (10)

12. CATCH RECORDS, July 1, 1924 to date. Catches of fish, dates, locations, species, and volumes. Filed chronologically. (Daily, official.) 8 x  $10\frac{1}{2}$  pockets and 9 x  $11\frac{1}{2}$  loose-leaf books, (2),  $9\frac{1}{2}$  in., in drawer of metal filing case. R. A-212. (13)

13. CHARTS OF NORTH ATLANTIC FISHING BANKS, June 1925 to date. Locations, soundings, and other information on fishing stations in North Atlantic. Filed geographically. (Daily, official.) 7 x  $10\frac{1}{2}$  folders, 5 in., in metal filing case. R. A-212. (4)





14. HALDOK SCALE RECORDS, June 1925 to date. Records on haddock showing sexes, ages, lengths, and weights. Filed numerically. (Daily, official.) 3 x 5 cards, 1 ft.  $4\frac{1}{2}$  in., in drawer of metal card cabinet. R. A-212. (1)

15. MEMORANDA (MIMEOGRAPH) ON FISHERIES' PROBLEMS, Nov. 1, 1927 to date. Reports on investigations and surveys of problems confronting fishermen and fish propagators, chiefly concerning aquatic geology, frog culture, minnows, pearls, and striped bass. Filed by subject. (Weekly, official.) 8 x  $10\frac{1}{2}$  folders and loose-leaf books, 2 ft., in drawer of metal filing case and on open metal shelf. R. A-210. (23)

16. BUTTERFISH BIOLOGICAL DATA, July 1, 1928 to date. Catch data, length and weight frequency, habits, and fluctuations. Filed by subject. (Daily, official.) 10 x  $11\frac{1}{2}$  folders, 2 ft. 10 in., in 2 drawers of metal filing case. R. A-222. (12)

17. CHARTS AND GRAPHS, July 1, 1928 to date. Statistics on age, volume, and distribution of scup and mackerel; charts showing catch distribution, and soundings of ocean areas where these species are found. Filed by subject. (Daily, official.) Various sized sheets, 31 ft., in 16 drawers of metal filing cases. R. A-212. (5)

18. GENERAL CORRESPONDENCE (ADMINISTRATION), July 1, 1928 to date. General correspondence with Washington, D.C., boards and councils of fishery investigation, Biological Board of Canada, Massachusetts Division of Fish and Game, and North American Council on Fisheries Investigations. Filed by subject. (July 1, 1928 - June 30, 1931, rarely; July 1, 1931 to date, daily, official.) 8 x  $10\frac{1}{2}$  envelopes and folders, 8 ft. 4 in., in wooden box and in 7 drawers of metal filing cases. Storeroom and R. A-210. (8, 9) "

19. RECORDS AND CORRESPONDENCE ON EXPENDITURES, July 1, 1928 to date. Expenditures for administration, equipment, travel, and related requisitions. Filed by subject. (July 1, 1928 - June 30, 1931, rarely; July 1, 1931 to date, daily, official.) 9 x 12 envelopes and folders, 3 ft. 1 in., in wooden box and in 5 drawers of metal filing cases. Storeroom and R. A-210. (7, 15)

20. HADDOCK BIOLOGICAL DATA, July 1, 1929 - Jan. 1, 1936. Data on haddock: cruise and catch records, number of stations, types of gear used, species caught, length frequency, age and size of fish caught. Filed by subject. (Daily, official.) 8 x  $10\frac{1}{2}$  folders, 4 x 7 vols. (4), and  $9\frac{1}{2}$  x  $11\frac{1}{2}$  loose-leaf books (2), 2 ft. 8 in., on open metal shelf. R. A-212. (14)

21. BIBLIOGRAPHY BY CARDS ON HADDOCK FISHERIES, July 1, 1929 to date. Records of authors and their publications on haddock fisheries. Filed alphabetically. (Frequently, official.) 4 x 6 cards, 1 ft.  $2\frac{1}{2}$  in., in 4 drawers of metal card cabinet. R. A-212. (2)



22. FISH TAGGING AND DRIFT BOTTLE RETURNS, July 1, 1930 to date. Correspondence with the public and officials containing information used for scientific purposes and on fish tagging and drift bottle returns. Filed chronologically. (Monthly, official; occasionally, private biologists and oceanographers.) 8 x 10 $\frac{1}{2}$  folders, 1 ft. 6 in., in drawer of metal filing case. R. A-210. (6)

23. FISH TAGGING RECORDS, Feb. 1, 1931 to date. Data on fish-tagging for study of migrations and spawning habits: species of fish, dates tagged, lengths when tagged, where tagged and by whom; where released; dates, and places where captured. Filed chronologically. (Daily, official.) 9 x 11 $\frac{1}{2}$  loose-leaf books, 10 $\frac{1}{2}$  in., on wooden shelf. R. A-210. (18)

### GLOUCESTER

PROPAGATION OF FOOD FISHES DIVISION  
FISH-CULTURAL STATION  
Ten Pound Island, Gloucester Harbor  
(A) Main Bldg.  
(B) Annex Bldg.

This agency was established on November 9, 1887, as headquarters in the vicinity of Gloucester, for experimental and cultural activities of the Bureau of Fisheries. The station, operated by a superintendent, is housed in an old wooden frame building and a more modern one-story workshop called the annex. The records in the annex lack protection against loss by fire and theft, and are subject to damage by vermin; those in the main building are well kept and in good condition despite crowded conditions of storeroom. Records concerning the Bureau of Fisheries' schooner Grampas and steamer Halcyon are included.

24. RECORD OF EGGS RECEIVED AND FRY HATCHED, Dec. 24, 1887 - Feb. 7, 1912. Quantity of eggs received for hatching and of eggs hatched daily. Entered chronologically. (Never.) 8 x 12 $\frac{1}{2}$  vol., 2 $\frac{1}{4}$  in., in drawer of wooden desk. Office (Bldg. A). (214)

25. OBSERVATIONS AT GLOUCESTER STATION, Jan. 22, 1888 - Feb. 28, 1900. Record of air and water temperatures at station. Entered chronologically. (Never.) 7 $\frac{1}{2}$  x 10 vols. (2), 1 $\frac{3}{4}$  in., on open wooden shelf. Storage Room (Bldg. A). (202)

26. GENERAL CORRESPONDENCE, July 10, 1891 - June 19, 1920. Official and private correspondence of master of Bureau of Fisheries' schooner Grampas. Arranged chronologically. (Never.) 10 x 12 $\frac{1}{2}$  covers, 1 ft. 1 in., on open wooden shelf. Storage Room (Bldg. B). (198)

27. JOURNAL, Mar. 17, 1897 - Nov. 14, 1898. Daily record of weather conditions, and air and water temperatures at station. Entered chronologically. (Never.) 8 x 9 $\frac{1}{2}$  vol.  $\frac{3}{4}$  in., on shelf of wooden desk. Office (Bldg. A). (211)



28. STOCK LEDGER OF PROPERTY, July 1, 1897 - June 30, 1908. Standard Forms 764, monthly records of kinds and amounts of property at station. Entered chronologically. (Never.) 14 x 15 vols.,  $2\frac{1}{2}$  in., on open wooden shelf. Storage Room (Bldg. A). (199)

29. GENERAL CORRESPONDENCE, July 1, 1898 - June 30, 1920. Correspondence between superintendent and commissioner of fisheries. Arranged chronologically. (Never.) 11 x 12 covers, 5 ft. 4 in., on open wooden shelf. Storage Room (Bldg. A). (206)

30. STATION LOG, Nov. 5, 1900 - Oct. 1, 1933. Forms B-3, daily records of air and water temperatures, and activities of station. Entered chronologically. (Rarely, official.) 9 x 14 vols., 1 ft. 6 in., in enclosed bookcase. Office (Bldg. A). (201)

31. APPROPRIATION, June 30, 1902 - June 30, 1913. Standard Forms 810, vouchers for miscellaneous expenses other than personal. Arranged chronologically. (Never.)  $3\frac{1}{2}$  x 8 bundles, 6 ft., on open wooden shelf. Storage Room (Bldg. B). (196)

32. CORRESPONDENCE, Oct. 9, 1903 - July 25, 1904. Copies of correspondence between superintendent and commissioner of fisheries. Arranged chronologically. (Never.)  $10\frac{1}{2}$  x 12 vol., 2 in., on shelf in wooden desk. Office (Bldg. A). (210)

33. REQUISITIONS AND VOUCHERS, Nov. 19, 1903 - June 25, 1906. Forms 200, (obsolete), records of requisitions and vouchers covering labor, materials, and supplies required for schooner Grampas. Entered chronologically. (Never.)  $8\frac{1}{2}$  x 14 vol.,  $\frac{3}{4}$  in., on open wooden shelf. Storage Room (Bldg. B). (197)

34. LOG BOOK OF THE UNITED STATES FISHERIES' SCHOONER GRAMPAS, Jan. 7, 1904 - July 9, 1920. Forms 4-265, daily records of activities of the Grampas. Entered chronologically. (Never.) 12 x  $17\frac{1}{2}$  vols. (2), 2 ft., on open wooden shelf. Storage Room (Bldg. B). (195)

35. PROPOSALS, Aug. 10, 1905 - Oct. 12, 1907. Forms 02, proposals for bids submitted to commissioner of fisheries, for various items for use at station. Arranged chronologically. (Never.)  $8\frac{1}{4}$  x 18 bundles, 1 ft. 6 in., in drawer of wooden desk. Office (Bldg. A). (222)

36. DAILY EGG REPORTS, June 17, 1906 to date. Forms 605, daily reports to superintendent concerning eggs in hatchery and number hatched. Filed chronologically. (June 17, 1906 - May 17, 1933, never; Dec. 3, 1934 to date, occasionally, official.) 3 x 5 bundles (21), and loose papers, 3 ft.  $\frac{1}{2}$  in., in drawer of wooden desk and in wooden card file box on desk. Office (Bldg. A). (209, 208)

37. RETURN OF PROPERTY OF UNITED STATES FISHERIES' SCHOONER GRAMPAS, June 30, 1906 - June 30, 1918. Forms 763, annual reports from the Grampas, concerning kind and amount of public property aboard. Arranged chronologically. (Never.)  $8\frac{1}{2}$  x 14 booklets,  $2\frac{1}{2}$  in., on open wooden shelf. Storage Room (Bldg. B). (191)



38. RETURN OF PROPERTY, July 1, 1907 - June 30, 1932. Standard Forms 763, record of property at station. Entered chronologically. (Never.)  $8\frac{1}{2}$  x 14 vols., 6 in., on open wooden shelf. Storage Room (Bldg. A). (204)

39. EXPENSE VOUCHERS, July 31, 1909 - May 20, 1930. Commerce Forms 272, records of miscellaneous expenses incurred by station. Entered chronologically. (Never.)  $8\frac{1}{2}$  x 14 vol.,  $\frac{1}{2}$  in., in enclosed bookcase. Office (Bldg. A). (217)

40. REQUISITIONS, July 1, 1910 - June 30, 1911. Standard Forms 5070, accounts of requisitions issued. Entered chronologically. (Never.)  $8\frac{1}{2}$  x 13 and 9 x 14 vols.,  $1\frac{1}{4}$  in., in enclosed bookcase. Office (Bldg. A): (200)

41. RETURN OF PROPERTY ON STEAMER HALCYON, June 30, 1920 - June 30, 1921. Form 763, annual account of kind and amount of public property aboard the Halcyon. Arranged chronologically. (Never.)  $8\frac{1}{2}$  x 14 booklets (2),  $\frac{1}{2}$  in., on open wooden shelf. Storage Room (Bldg. B). (223)

42. STEAM LOG OF UNITED STATES STEAMER HALCYON, Aug. 1 - Nov. 15, 1920. Forms 50-A, daily records of activities of the Halcyon. Entered chronologically. (Never.)  $13\frac{1}{2}$  x  $13\frac{1}{2}$  vols. (2),  $1\frac{3}{4}$  in., on open wooden shelf. Storage Room (Bldg. B). (194)

43. SPAWN COLLECTIONS, Nov. 19, 1920 - Apr. 30, 1926. Forms 215, (obsolete), records of spawn brought to and taken from station. Entered chronologically. (Never.)  $8\frac{1}{2}$  x 14 vol.,  $1\frac{1}{2}$  in., in enclosed bookcase. Office (Bldg. A). (205)

44. REPORT OF EXPENDITURES, Sept. 30, 1927 - May 31, 1931. Standard Forms 535, reports of station expenditures. Arranged chronologically. (Seldom, official.) 4 x  $9\frac{1}{4}$  bundle, 3 in., in drawer of wooden desk. Office (Bldg. A). (212)

### HARTSVILLE

#### PROPAGATION OF FOOD FISHES DIVISION FISH-CULTURAL STATION Government Reservation

This agency was established in 1914 under the Fish Culture Division of the Bureau of Fisheries. It is located on a Federal reservation at Hartsville, and is engaged in the propagation and distribution of fish. The office of the hatchery, where the current records are kept, is in the residence of the superintendent. All records are in good condition. Reports are made to the Bureau at Washington, D.C.





45. MISCELLANEOUS RECORDS, Apr. 1, 1914 - Nov. 16, 1934. Sundry records of various hatchery activities. Filed chronologically. (Never.) Various sized bundles, 6 ft., in drawer of wooden filing case. Attic. (1)

46. CONDUCT AND EFFICIENCY RECORDS, Jan. 1, 1933 to date. Forms 519, concerning conduct and efficiency of station employees. Filed chronologically. (Daily, official.)  $3\frac{1}{2}$  x 8 loose sheets, 1 ft. 6 in., in 2 drawers of wooden filing case. Office. (7)

47. CORRESPONDENCE, Jan. 1, 1933 to date. Miscellaneous correspondence concerning official business of station. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of wooden filing case. Office. (10)

48. DAILY REPORTS, Jan. 1, 1933 to date. Forms 590, records of fish and eggs distributed to applicants, planted in public waters, and transferred between stations and substations. Filed chronologically. (Daily, official.)  $3\frac{1}{2}$  x 8 loose sheets, 10 in., in drawer of wooden filing case. Office. (18)

49. EXPENSE REPORTS, Jan. 1, 1933 to date. Forms 535, reports of station expenditures. Filed chronologically. (Frequently, official.)  $8\frac{1}{4}$  x  $9\frac{1}{4}$  loose papers, 8 in., in drawer of wooden filing case. Office. (12)

50. LEAVE REPORTS, Jan. 1, 1933 to date. Forms 520, absences of station employees. Filed chronologically. (Daily, official.)  $3\frac{1}{2}$  x 8 loose papers, 6 in., in drawer of wooden filing case. Office. (6)

51. LOG BOOK, Jan. 1, 1933 to date. Record of activities and operations of station force. Entered chronologically. (Daily, official.)  $8\frac{1}{2}$  x  $12\frac{3}{4}$  vols., 4 in., on desk. Office. (9)

52. MESSENGER'S REPORTS, Jan. 1, 1933 to date. Forms 593, recording number of trout received and their condition when planted at hatchery. Filed chronologically. (Daily, official.)  $3\frac{1}{2}$  x 8 loose papers, 8 in., in drawer of wooden filing case. Office. (17)

53. PAY ROLL RECORDS, Jan. 1, 1933 to date. Forms 1013-E, records of station pay rolls. Filed chronologically. (Frequently, official.)  $8\frac{1}{2}$  x 10 loose papers, 10 in., in drawer of wooden filing case. Office. (15)

54. REPORTS, Jan. 1, 1933 to date. Forms 600, daily records of eggs, fry, and other stock hatched. Filed chronologically. (Daily, official.)  $3\frac{3}{4}$  x 9 loose papers, 6 in., in drawer of wooden filing case. Office. (15)

55. REQUISITIONS, Jan. 1, 1933 to date. Forms 534, requisitions for supplies, material, and labor necessary for station maintenance. Filed chronologically. (Frequently, official.)  $8\frac{1}{2}$  x 10 loose papers, 6 in., in drawer of wooden filing case. Office. (11)



56. SUPERINTENDENT'S REPORTS, Jan. 1, 1933 to date. Forms 604, summaries of station operations. Filed chronologically. (Daily, official.)  $3\frac{1}{2}$  x  $8\frac{1}{2}$  loose papers, 6 in., in drawer of wooden filing case. Office. (14)

57. TEMPERATURE REPORTS, Jan. 1, 1933 to date. Forms 601, air and water temperatures regulated for hatching of trout. Filed chronologically. (Daily, official.)  $3\frac{1}{2}$  x  $8\frac{1}{2}$  loose papers, 6 in., in drawer of wooden filing case. Office. (8)

58. TRUCK REPORTS, Jan. 1, 1933 to date. Mileage covered by hatchery's truck, gasoline and oil consumed, and cost of repairs. Filed chronologically. (Daily, official.)  $2\frac{3}{4}$  x 8 loose papers, 4 in., in drawer of wooden filing case. Office. (16)

59. DAILY EGG REPORTS, Jan. 1, 1935 to date. Forms 605, records of quantity of eggs hatched. Filed chronologically. (Daily, official.)  $3\frac{3}{4}$  x 5 cards, 6 in., in drawer of wooden filing case. Office. (5)

60. INVENTORY RECORDS, July 1, 1936 to date. Forms 571-B, articles and supplies for use at station. Filed alphabetically. (Daily, official.) 5 x 8 loose papers, 9 in., in drawer of wooden filing case. Office. (2)

61. INVOICES, July 1, 1936 to date. Forms 565, invoices of property transferred to other hatcheries. Filed alphabetically. (Daily, official.)  $3\frac{1}{2}$  x 8 loose papers, 8 in., in drawer of wooden filing case. Office. (5)

62. RETURN OF PROPERTY, July 1, 1936 to date. Forms 566, inventories of property belonging to station. Filed alphabetically. (Daily, official.)  $8\frac{1}{4}$  x 12 vols., 4 in., in drawer of wooden filing case. Office. (4)

#### WOODS HOLE

#### PROPAGATION OF FOOD FISHES DIVISION FISH-CULTURAL STATION Water and West Sts.

This agency was established in 1883. It operates under the Fish Cultural Division of the Bureau of Fisheries. Previously an experimental laboratory was conducted in an old shed at the Lighthouse Buoy Depot, Woods Hole. Most of the records are kept in the superintendent's office, room 117, and are in good condition. Reports are sent to Washington, D.C.

#### Correspondence

63. RECORDS OF VINAL N. EDWARDS, FORMER COLLECTOR AT WOODS HOLE STATION, 1873 - 1919. Reports, including Forms 812, on investigations



and on research work of students; many reports bear receiving stamp of Bureau of Fisheries, Washington, D.C. Unarranged. (Never.)  $14\frac{1}{2}$  x  $21\frac{1}{2}$  bundle, and 10 x  $11\frac{1}{2}$  packages (6), 6 ft., in 6 wooden boxes. Dirty. Attic. (30)

64. CIRCULAR ORDERS, Jan. 1907 to date. General orders received by superintendent. Filed chronologically. (Occasionally, official.) 8 x  $10\frac{1}{2}$  folded papers,  $2\frac{1}{2}$  in., in drawer of wooden filing case. R. 117. (20)

65. REPORT OF OPERATIONS, May 1917 to date. Standard Forms 604, monthly reports of operations by superintendent; mimeographed monthly truck reports, Nov. 1935 to date, giving mileage, operating costs, maintenance expenses; also miscellaneous reports to commissioner on outstanding accounts, Dec. 1935 to date. Filed chronologically. (Occasionally, official.)  $4\frac{1}{2}$  x  $8\frac{1}{2}$  and  $3\frac{1}{2}$  x 8 folded papers, 8 in., in drawer of filing case. R. 117. (13)

66. LETTERS, OFFICIAL AND COMMERCIAL, 1921 to date. General official and commercial correspondence. Filed chronologically. (1921 - 1932, never; Jan. 1, 1935 to date, frequently, official.) 9 x 12 packages and 8 x  $10\frac{1}{2}$  pockets, 2 ft., on wooden shelf and in drawer of wooden filing case. R. 117. (24, 23)

67. REPORT ON DISTRIBUTION OF FISH AND EGGS, July 1923 to date. Forms 600, monthly reports on eggs, fry, and other stock; including statements on fish and eggs transferred between stations and substations, planted in public waters, and distributed to applicants. Filed chronologically. (Occasionally, official.)  $3\frac{1}{2}$  x 9 and  $4\frac{1}{2}$  x 9 folded papers, 1 ft. 2 in., in drawer of filing case. R. 117. (11)

68. MESSENGER REPORTS, Feb. 19, 1925 - Mar. 11, 1935. Forms 593, showing number of fish received: species, age, size; where produced, where received, condition when received; number delivered and deposited; final disposition. Filed chronologically. (Occasionally, official.)  $3\frac{1}{2}$  x 8 folded papers, 1 ft., in drawer of filing case. R. 117. (10)

69. DAILY REPORTS ON FISH AND EGGS, June 18, 1926 - June 29, 1935. Forms 508 and 605, daily reports on eggs hatched, fry, and fish. Filed chronologically. (Occasionally, official.) 4 x 5 cards, 1 ft.  $4\frac{1}{2}$  in., in drawer of card cabinet. R. 117. (7)

#### Finance and Accounting

70. PROPERTY TRANSFER INVOICES, July 7, 1920. Standard Forms 565 and 662a, property transferred to other Government stations; letters; memorandum receipts of shipments. (Occasionally, official.) 8 x  $10\frac{1}{2}$  forms in covers,  $1\frac{1}{2}$  in., in drawer of filing case. R. 117. (3)

71. REQUISITIONS APPROVED, COPIES OF, AND EXHAUSTED REQUISITIONS, Oct. 1, 1921 to date. Forms 554, approved requisitions; also requisitions which have been filled. Filed chronologically. (Occasionally, official.) 8 x  $10\frac{1}{2}$  forms in covers, 1 in., in drawer of wooden filing case. R. 117. (19)



72. REQUISITIONS AND INVOICES, June 30, 1923 to date. Invoices and correspondence concerning requisitions made by superintendent. Filed chronologically. (Occasionally, official.) 8 x 12 $\frac{1}{2}$  loose-leaf books, 1 ft.  $\frac{1}{2}$  in., in drawer of wooden filing case. R. 117. (16)

73. PAY ROLLS FOR OFFICERS AND EMPLOYEES, July 1923 to date. Standard Forms 523, 1013E, and 1013D, pay roll records of station employees. Filed chronologically. (Occasionally, official.) 8 $\frac{1}{2}$  x 11 forms in covers, 1 $\frac{1}{2}$  in., in drawer of wooden filing case. R. 117. (17)

74. INVOICES AND PROPERTY LIST, ALBATROS I, 1924. Inventory of property on S.S. Albatros I, formerly assigned to this station and sold in 1924. Unarranged. (Never.) 9 x 12 envelopes, 1 in., on wooden shelf. R. 117. (29)

75. TRAVEL ORDERS, Feb. 6, 1925 to date. Forms 550, 551, 552, and 879, annual orders authorizing superintendent to issue travel orders to employees. Filed chronologically. (Occasionally, official.) 8 x 10 $\frac{1}{2}$  forms in covers, 1 in., in drawer of filing case. R. 117. (4)

76. EXPENDITURES, 1925 to date. Standard recapitulation forms, showing monthly operating costs and incidental expenses. Filed chronologically. (1925 to June 30, 1930, never; July 1, 1930 to date, occasionally, official.) 8 $\frac{1}{2}$  x 11 $\frac{1}{2}$  packages and 8 $\frac{1}{2}$  x 10 $\frac{1}{2}$  forms, 1 ft. 8 in., on shelf, on floor of closet, and in drawer of filing case. R. 117. (25, 2)

77. PROPOSALS AND CONTRACTS, July 1, 1928 - June 30, 1932. Proposals and contracts recorded by fiscal years. Filed chronologically. (Never.) 9 x 11 $\frac{1}{2}$  packages, 1 in., on closet floor. R. 117. (27)

78. INVENTORY OF GOVERNMENT PROPERTY AS RECEIVED, 1930 to date. Perpetual record of government property at this station. (Occasionally, official.) 5 x 8 cards, 2 in., in drawer of card cabinet. R. 117. (6)

79. PROPOSALS PAID; OTHER BIDDERS' COPIES, Jan. 15, 1931 - July 14, 1935. Forms 32, 33, 309, and 1036, proposals and copies of bids with correspondence attached; circulars relative to Federal purchasing activities. Filed chronologically. (Occasionally, official.) 8 x 10 $\frac{1}{2}$  papers, 2 in., in drawer of wooden filing case. R. 117. (22)

80. ACCOUNTS DUE, Jan. 1935 to date. Statements of accounts, received from mercantile firms. Filed chronologically. (Occasionally, official.) 8 x 10 $\frac{1}{2}$  loose-leaf books, 1 in., in drawer of wooden filing case. R. 117. (15)

81. CONTRACT BULLETINS, Jan. 1935 to date. Forms 2, mimeographed bulletins from Treasury Department for guidance of superintendent in contracting for fuel, lubricating oils, and gasoline. Filed chronologically. (Occasionally, official.) 8 x 10 $\frac{1}{2}$  loose-leaf books, 1 in., in drawer of wooden filing case. R. 117. (18)





82. PROPOSALS APPROVED AND HELD FOR FULFILLMENT OF CONTRACTS, Dec. 1 - Dec. 31, 1935. Standard Forms 33 and 1036, proposals submitted and approved. Filed chronologically. (Occasionally, official.) 8 x 10 $\frac{1}{2}$  folded papers, 1 in., in drawer of wooden filing case. R. 117. (21)

### Functional Records

83. RECORD OF AIR AND WATER TEMPERATURES, Jan. 1, 1897 - 1919; 1934 to date. Record of temperatures of air and water, made daily, compiled monthly. Filed chronologically. (Monthly, official.) 9 x 14 package and 8 $\frac{1}{2}$  x 14 covers, 3 in., on wooden shelf and on floor. R. 117. (26)

84. MEMORANDA OF TRANSPORTATION REQUESTS AND BILLS OF LADING, May 8, 1930 to date. Forms 560 and 533, records of transportation requests; bills of lading. Filed chronologically. (Occasionally, official.) 4 x 5 cards, 1 ft. 2 in., in card cabinet. R. 117. (5)

85. REPORTS ON SCRIP BOOKS AND TRAFFIC BOARD, Mar. 1922 to date. Forms 548 and mimeographed forms, monthly reports on scrip books; Forms 1, reports on bills of lading used for Federal Traffic Board. Filed chronologically. (Occasionally, official.) 3 $\frac{1}{2}$  x 8 folded forms, 8 in., in drawer of filing case. R. 117. (12)

86. STATION LOG, Aug. 3, 1923 - Aug. 27, 1951. Daily records of station activities. Filed chronologically. (Never.) 10 $\frac{1}{2}$  x 17 packages, 4 in., in closet. R. 117. (28)

87. APPLICATIONS FOR FISH, Dec. 26, 1935; Jan. 28, 1936; Feb. 29, 1936. Forms 576-A, three applications for fish with letters and shipping orders from Washington, D.C., attached. Filed chronologically. (Occasionally, official.) 8 x 10 $\frac{1}{2}$  forms, 1 in., in drawer of wooden filing case. R. 117. (14)

### Personnel

88. LEAVES OF ABSENCE, July 1916 to date. Standard Forms 520, 799, and SS64, records of leaves granted station employees. Filed chronologically. (Occasionally, official.) 3 $\frac{1}{2}$  x 8 and 3 $\frac{1}{2}$  x 9 forms, 8 in., in drawer of filing case. R. 117. (9)

89. CIVIL SERVICE AND EMPLOYEES' COMPENSATION, Aug. 15, 1919 - Nov. 23, 1930. Standard Forms CA1, CA4, CA5, and CA16, letters and miscellaneous circulars regarding medical service for employees. Filed chronologically. (Occasionally, official.) 8 x 10 $\frac{1}{2}$  papers, 2 in., in drawer of wooden filing case. R. 117. (1)

90. REPORTS: CONDUCT, EFFICIENCY, AND TEMPORARY LABOR, Nov. 1, 1919 - Mar. 1, 1935. Forms 519, 527, and 536, conduct and efficiency of employees, certifications, and expenditures for temporary labor. Filed chronologically. (Occasionally, official.) 8 x 10 and 9 x 15 papers, 1 ft. 4 $\frac{1}{2}$  in., in drawer of filing case. R. 117. (8)



BUREAU OF FOREIGN AND DOMESTIC COMMERCE



BUREAU OF FOREIGN AND DOMESTIC COMMERCE

BOSTON

DISTRICT OFFICE DIVISION  
DISTRICT MANAGER  
Custom House, India and State Sts.

91. CORRESPONDENCE PERTAINING TO COMMODITIES, Jan. 2, 1933 to date. Correspondence with firms and Washington headquarters concerning foreign and domestic trade in commodities. Indexed by Department of Commerce code system. (Daily, official.) 10 x 15 folders, 1 ft. 6 in., in drawer of metal filing case. R. 1800. (327)

92. INSTITUTIONS AND ASSOCIATIONS, Jan. 2, 1933 to date. Correspondence with firms and Washington headquarters, concerning institutions and associations engaged in foreign and domestic trade. Indexed by Department of Commerce code system. (Daily, official.) 10 x 15 folders, 3 ft., in 2 drawers of metal filing case. R. 1800. (339)

93. TRANSPORTATION AND COMMUNICATION, Jan. 2, 1933 to date. Correspondence with individuals and Washington headquarters concerning foreign and domestic transportation and communication. Indexed by Department of Commerce code system. (Daily, official.) 10 x 15 folders, 6 in., in drawer of metal filing case. R. 1800. (341)

94. AGRICULTURE, FOODSTUFF, AND FORESTRY CORRESPONDENCE, Jan. 1933 to date. Queries and answers concerning foreign and domestic agriculture, foodstuffs, and forestry. Indexed by Department of Commerce code system. (Daily, official.) 10 x 15 folders, 6 in., in drawer of metal filing case. R. 1800. (326)

95. EXECUTIVE CORRESPONDENCE, Jan. 1933 to date. Official correspondence relative to operation of agency. Indexed by Department of Commerce code system. (Daily, official.) 10 x 15 folders, 9 ft., in 3 drawers of metal filing case. R. 1800. (328)

96. FINANCIAL AND INVESTMENT CORRESPONDENCE, Jan. 1933 to date. Queries and answers relative to financial and investment trade. Indexed by Department of Commerce code system. (Daily, official.) 10 x 15 folders, 6 in., in drawer of metal filing case. R. 1800. (340)

97. GENERAL CORRESPONDENCE, Jan. 1933 to date. Correspondence with Washington headquarters and individuals concerning foreign and domestic trade matters. Indexed by Department of Commerce code system. (Daily, official.) 10 x 15 folders, 24 ft. 6 in., in 23 drawers of metal filing cases. R. 1800. (435, 436)



98. GOVERNMENT ACTIVITIES CORRESPONDENCE, Jan. 1933 to date. Letters relative to activities of this Bureau for benefit of foreign and domestic trade. Indexed by Department of Commerce code system. (Daily, official.) 10 x 15 folders, 6 in., in drawer of metal filing case. R. 1800. (538)

99. TRADE PROMOTION CORRESPONDENCE, Jan. 1933 to date. Inquiries and answers relative to domestic and foreign trade promotion. Indexed by Department of Commerce code system. (Daily, official.) 10 x 15 folders, 6 ft., in 3 drawers of metal filing case. R. 1800. (342)

100. MONTHLY REPORTS OF DISTRICT MANAGER TO WASHINGTON, Nov. 3, 1933 to date. Copies of statistical reports on activities of agency. Indexed by Department of Commerce code system. (Daily, official.)  $9\frac{1}{2}$  x 12 folders, 1 ft. 6 in., in drawer of metal filing case. R. 1800. (563)

101. SPOT NEWS SERVICE, Oct. 18, 1934 to date. Weekly reports to Washington headquarters concerning New England business conditions. Indexed by Department of Commerce code system. (Daily, official.)  $9\frac{1}{2}$  x 12 folders, 3 in., in drawer of metal filing case. R. 1800. (557)

102. REGIONAL ADVISORY COMMITTEE, Nov. 20, 1934 to date. Correspondence of committee relative to suggestions for improving service. Indexed by Department of Commerce code system. (Daily, official.)  $9\frac{1}{2}$  x 12 folders, 6 in., in drawer of metal filing case. R. 1800. (558)

103. DISTRICT MANAGERS ASSOCIATION, May 1, 1935 to date. Correspondence with other district managers on suggestions for improving service of bureau. Filed geographically. (Daily, official.)  $9\frac{1}{2}$  x 12 folders, 6 in., in drawer of metal filing case. R. 1800. (564)

104. SUSPENSE FILE, Aug. 19, 1935 to date. Correspondence with Commercial Intelligence Division requesting trade reports on foreign establishments. Indexed by Department of Commerce code system. (Daily, official.) 10 x 15 folders, 2 in., in drawer of metal filing case. R. 1800. (907)

105. SUSPENSE LETTER FILE, Jan. 1936 to date. Inquiries held for further information from Washington, D.C. Indexed by Department of Commerce code system. (Daily, official.) 10 x 15 folders,  $3\frac{1}{4}$  in., in drawer of metal filing case. R. 1800. (433)

106. SUSPENSE LETTER FILE, Feb. 1936 to date. General correspondence concerning office supplies, postage, and release dates of bureau publications. Indexed by Department of Commerce code system. (Daily, official.) 10 x 15 folders,  $3\frac{1}{4}$  in., in drawer of metal filing case. R. 1800. (434)





LOWELL

DISTRICT OFFICE DIVISION  
FOREIGN TRADE SECRETARY  
Lincoln Bldg., 100 Merrimac St.

This agency was established in 1920 as a cooperative office operating with the Lowell Board of Trade. Since 1927 it has functioned in cooperation with the Lowell Chamber of Commerce. The secretary of the Chamber of Commerce is the custodian of the records of the Bureau, consisting of official correspondence. These records are in excellent condition.

107. GENERAL CORRESPONDENCE, Jan. 1, 1920 to date. Correspondence with local concerns and district headquarters concerning trade questions, rulings, decisions of Department of Commerce applicable to Lowell district. Filed alphabetically. (Monthly, official.) 9 x 12 folders, 1 ft. 6 in., in drawer of metal filing case. Office, 3d floor. (70)

NORTHAMPTON

DISTRICT OFFICE DIVISION  
FOREIGN TRADE SECRETARY  
Hampshire County Consumers Bureau  
Peoples Institute, Gothic St.

This agency, established in 1934, compiles reports on resource materials as an aid to the consumers of Hampshire County. Reports are sent to the district office in Boston. Copies of reports and correspondence are the only Federal records kept at this office; these are in good condition. The executive secretary of the County Consumers Bureau is custodian of the Federal records.

108. CORRESPONDENCE, Sept. 1, 1934 to date. Copies of official correspondence concerning activities of the agency. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft. 3 in., in 2 drawers of wooden filing case. Office, 1st floor. (303)

109. REPORTS, Sept. 1, 1934 to date. Copies of reports to district office concerning data on resources compiled to aid Hampshire County consumers. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of wooden filing case. Office, 1st floor. (304)

SPRINGFIELD

DISTRICT OFFICE DIVISION  
FOREIGN TRADE SECRETARY  
Chamber of Commerce Bldg., 134 Chestnut St.

This agency was established in June 1932, as a field office coop-



erating with the Springfield Chamber of Commerce. The secretary of the Springfield Chamber of Commerce is custodian of the records, which consist of official correspondence and duplicates of the monthly and annual reports submitted to district headquarters. These are in good condition.

110. CORRESPONDENCE AND REPORTS, June 1, 1932 to date. Queries and answers concerning foreign and domestic commerce; copies of reports to the district office at Boston. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of metal filing case. Office. (1280)



BUREAU OF LIGHTHOUSES



## BUREAU OF LIGHTHOUSES

### INTRODUCTION

Lighthouses in Massachusetts have operated under the jurisdiction of the Federal Government since 1789. Collectors of customs served also in the capacity of superintendents of lighthouses until 1852, when the United States Lighthouse Board was established as a separate agency.

There are 36 attended lighthouses now in operation in Massachusetts. Their keepers are required to retain all records for at least five years, but no definite policy of disposal has been followed. As a result, wide divergencies have been noted in the dates, volume, and condition of records in the various stations. The oldest records reported concern letters regarding lighthouses, buoys, and piers bearing dates from 1788 to 1819.

Whenever lightkeepers have been replaced by automatic equipment all records as well as other material have been forwarded to the district depot in Chelsea.

### BEVERLY

#### SECOND LIGHTHOUSE DISTRICT HOSPITAL POINT LIGHT STATION Salem Harbor

This station was established in 1871 on the west side of Beverly Cove. In 1927 it became a range station with a complementary light installed in the steeple of the First Baptist Church, 2000 yards to the rear. The station is classed as a range light of the 3<sup>d</sup> order. The main light is attended by a keeper; the rear light is unattended. The records are all in good condition; the oldest dates from 1911.

111. JOURNALS OF LIGHT STATION, Jan. 1, 1911 to date. Weather conditions, important events, description of work done, names of men on leave. Entered chronologically. (Daily, official.) 9 x 14 vols., 4 in., on wooden shelf and on desk. Storage shed and 1st floor. (18, 16)

112. GENERAL CORRESPONDENCE, Jan. 6, 1912 to date. Correspondence mostly with district office relative to fog signal, reports and returns, supplies, repairs and improvements, personnel, leaves of absence. Filed chronologically. (Weekly, official.) 9 x 11 folders, 1 ft., in 5 paste-board boxes. 1st floor. (19)





113. RECORDS OF INSPECTIONS, Apr. 10, 1916 to date. Form 307, annual report by inspector on condition of station, work completed, instructions to keeper. Entered chronologically. (Yearly, official.) 9 x 14 vols., 1 in., on desk. 1st floor. (14)

114. KEEPER'S ANNUAL PROPERTY RETURNS, REQUISITIONS, AND RECEIPTS, July 14, 1917 - June 30, 1933. Copies of Form 30 revised including discontinued Form 36, combined annual inventory and annual requisition for supplies for ensuing year; quantities used since last inventory. Filed chronologically. (Yearly, official.) 8 x 10 booklets, 3 in., on wooden shelf. Storage shed. (13)

115. RECORDS OF ABSENCES OF KEEPER'S, June 16, 1926 - Sept. 13, 1933; Feb. 1, 1934 to date. Form 303, showing date, time employee left station; reason for absence, time returned. Entered chronologically. (Daily, official.) 9 x 14 vols., 2 in., on wooden shelf and on desk. Storage shed and 1st floor. (15, 17)

### BOSTON

#### SECOND LIGHTHOUSE DISTRICT BOSTON LIGHT STATION Boston Harbor

Boston Light was ceded to the United States on June 10, 1790, although it was financed and supervised by the Government during the previous year. It is located on the southeast side of Lighthouse Island, formerly called Brewster Island, at the entrance to Boston Harbor. A beacon and watch house existed on this site in 1681, but the first lighthouse was erected in 1716, by order of the General Court. In 1720 a fire necessitated the rebuilding of the tower.

The island was captured by British troops in 1774, and during a subsequent attempt by the Colonists to recapture it, the tower was again partially burned. Finally on their evacuation of Boston, the British planted a time-bomb which demolished the lighthouse. It was not until 1783 that the lighthouse was replaced, the present 89 foot conical tower having been erected on the original foundation. It is sturdily constructed of stone, lined with brick, and has ample fire-fighting equipment. A station of the 2d order, it is operated by a keeper and two assistants. Records are kept in the office and a storeroom in the keeper's dwelling, in the fog signal house, and in the one-story frame workshop. The latter records are old, and most of them have been damaged by careless handling and faulty containers. Current records are in excellent condition. The oldest found at the station is dated June 30, 1882. No information is obtainable as to the location or disposition of prior records.



116. GENERAL ACCOUNT OF SUPPLIES, June 30, 1882 - Dec. 31, 1909. Account of oil, lamps, ballwick, soap, corks, paint, window glass, hardware, stationery, received and expended. Entered chronologically. (Never.) 14 x 17 vols., 3 in., on wooden shelf. Damaged by careless handling, faulty containers, bindings broken. Workshop. (4141)
117. DAILY EXPENDITURES OF SUPPLIES, Oct. 1, 1883 - May 31, 1923. Length of time light was operated; quantity of oil, wicks, chimneys used; comments on weather. Entered chronologically. (Never.) 14 x 17 vols., 6 in., on wooden shelf. Bindings broken, pages dirty. Workshop. (4065)
118. RECORDS OF FOG SIGNALS, Jan. 1, 1884 to date. Day, hour, and minute fog signal started, stopped; amount of pressure used, fuel consumed; comments on weather and wind. Entered chronologically. (Records prior to Oct. 2, 1932, rarely; current records, daily; official.) Various sized vols., 1 ft. 2 in., on wooden shelf, in wooden box and on desk. Records prior to Aug. 1, 1925 damaged by faulty containers, careless handling, bindings broken, pages dirty. Workshop, Storeroom and Office. (4143, 4138, 4140)
119. JOURNALS OF LIGHT STATION, Jan. 1, 1892 - Oct. 1, 1902; May 30, 1925 to date. Weather conditions, important events, description of work done, names of men on leave. Entered chronologically. (Records prior to Apr. 12, 1936, rarely; current records, daily; official.) Various sized vols., 2 ft. 4 in., on wooden shelf, in wooden box and on desk. Older records damaged by faulty containers, careless handling, bindings broken, pages dirty. Workshop, Storeroom and Office. (4070, 3986, 4144)
120. WATCH BOOKS, Aug. 2, 1892 to date. Signature, rating of man on watch; time started, relieved; comments on condition of light, and fog signal. Entered chronologically. (Records prior to Dec. 6, 1934, rarely; current records, daily; official.) 10 x 14 and 10 x 12 vols., 1 ft. 6 in., on wooden shelf, in wooden box and on table. Older records damaged by faulty containers, careless handling; bindings broken, pages dirty. Workshop, Storeroom and Office. (4139, 4061, 4069)
121. KEEPER'S ANNUAL PROPERTY RETURNS, REQUISITIONS AND RECEIPTS, July 3, 1925 to date. Form 30, combined annual inventory, and requisition for oil, lamps, wicks, soap, brooms, paint, brushes, and other supplies for ensuing year; quantities used since last return. Entered chronologically. (Occasionally, official.) 8 x 10 booklets, 5½ in., in wooden box and on desk. Storeroom and Office. (4064, 4066, 3982)
122. RECORDS OF ABSENCES, Jan. 16, 1926 to date. Date, time employee left station; reason for absence, time returned. Entered chronologically. (Daily, official.) 10 x 16 and 4 x 14 vols., 1½ in., in wooden box and on table. Dirty. Storeroom and Signal House. (4071, 3984)



123. RECORDS OF INSPECTIONS, Apr. 5, 1926 to date. Form 307, annual report of inspector on condition of station, work to be done, work completed; instructions to keeper. Entered chronologically. (Rarely, official.) 10 x 16 vols.,  $\frac{1}{2}$  in., on desk. Office. (4142)

124. SHORE LIBERTIES OR LEAVES, Jan. 1, 1927 to date. Form 76, copies of reports sent to superintendent; name, address of employee, date of leave, name of authorizing officer. Filed chronologically. (Occasionally, official.) 8 x 10 loose papers, 2 in., in wooden box. Dirty. Storeroom. (4067)

125. MISCELLANEOUS CORRESPONDENCE, July 1, 1927 to date. Correspondence with headquarters and firms concerning appropriations, supplies, repairs, personnel, absences, fog signal. Filed by subject. (Daily, official.) 9 x 12 folders, 3 in., in letter box on desk. Office. (4068)

126. FOG SIGNAL DISC RECORDS, Aug. 1, 1936 to date. Automatic recordings of time fog signal started and stopped, forwarded monthly to district office. Arranged chronologically. (Daily, official.) 6 in. circular graph sheets,  $\frac{1}{2}$  in., on table. Fog signal house. (3983)

#### BOSTON

##### SECOND LIGHTHOUSE DISTRICT DEER ISLAND LIGHT STATION Boston Harbor

Deer Island Light Station was constructed in 1890, on a sand bar or "spit", heading out from the south side of Deer Island, about six hundred yards from the shore. Housed in the original building, it is a station of the fifth order, operated by a keeper and one assistant. Bureau of Lighthouse forms are used exclusively. The older records are stored in a closet on the third floor, current records on the second floor. All the records are in good condition.

127. JOURNALS OF LIGHT STATION, Jan. 24, 1890 to date. Form 306, daily record of weather conditions, description of work performed, account of important events, name of man on leave. Entered chronologically. (Older records, occasionally; current records, daily; official.) 9 x 14 vols., 7 in., in wooden box and on shelf of desk. 3d and 2d floors. (4260, 4259)

128. WATCH BOOKS, Sept. 11, 1891 - Feb. 21, 1896; June 1, 1900 to date. Form 316, signature and rating of man on watch; time started, time relieved. Entered chronologically. (Older records, never; current records, daily; official.)  $9\frac{1}{2}$  x  $11\frac{1}{2}$  vols., 7 in., on floor of closet and in wooden cabinet. 3d and 2d floors. (4254, 4252)



129. RECORDS OF FOG SIGNALS, Mar. 1, 1908 to date. Form 302, recording date and time fog bell operated; whether foggy, rainy, or snowy weather necessitated use of bell. Entered chronologically. (Occasionally, official.)  $8\frac{1}{2}$  x  $13\frac{1}{2}$  vols.,  $2\frac{1}{2}$  in., on floor of closet and in wooden cabinet. Older vols., bindings broken. 3d and 2d floors. (4253, 4255)

130. KEEPER'S ANNUAL PROPERTY RETURNS, REQUISITIONS, AND RECEIPTS, Oct. 18, 1922 to date. Form 30, reporting supplies received, used, and on hand; amounts needed for ensuing year including fuel, oil, paint, brushes, brooms, tools, kerosene, lamps, chairs, boat hooks. Entered chronologically. (Rarely, official.) 8 x 10 booklets,  $3\frac{1}{2}$  in., on floor of closet and in wooden cabinet. 2d and 3d floors. (8117, 4257)

131. RECORD OF ABSENCES, Jan. 4, 1926 to date. Form 503, recording date and hour employee left station, time returned, reason for absence. Entered chronologically. (Occasionally, official.) 8 x  $13\frac{1}{2}$  vol.,  $\frac{1}{2}$  in., in wooden cabinet. 2d floor. (4256)

132. ANNUAL INVENTORY OF SUPPLIES, Aug. 7, 1926 to date. Form 27, annual inventory of all supplies used. Filed chronologically. (Rarely, official.)  $8\frac{1}{2}$  x 11 loose sheets, 3 in., in pasteboard letter box on shelf of desk. 2d floor. (4258)

133. RECORD OF INSPECTIONS, Sept. 20, 1926 to date. Form 307, annual inspection record: description of work completed, comments on condition of station, instructions to keeper. Entered chronologically. (Occasionally, official.) 8 x 14 vol.,  $\frac{1}{4}$  in., on shelf of desk. 2d floor. (4261)

### BOSTON

#### SECOND LIGHTHOUSE DISTRICT THE GRAVES LIGHT STATION Boston Harbor

The Graves, one of the most powerful lights in the second district, was constructed in 1905. It is a station of the first order, located on a ledge on the southeast side of the south channel entrance to Boston Harbor. A keeper and two assistants attend the station. The records are nearly all in good condition. The journal dates from 1905.

134. JOURNALS OF LIGHT STATION, Sept. 1, 1905 to date. Weather conditions, important events, description of work done, names of men on leave. Entered chronologically. (Daily, official.) 10 x 14 vols., 2 ft. 3 in., in wooden box and on desk. Older vols., damaged by faulty containers, bindings broken. 1st and 5th floors. (3955, 3946)





135. KEEPER'S ANNUAL PROPERTY RETURNS, REQUISITIONS, AND RECEIPTS, Nov. 30, 1912 - Jan. 1, 1936. Form 30, revised, including discontinued Form 36. Combined annual inventory and annual requisition for supplies for ensuing year; quantities used since last inventory. Filed chronologically. (Yearly, official.) 8 x 10 booklets, 8 in., in wooden box and on desk. Older records damaged by faulty containers, torn. 1st and 5th floors. (3957, 3953)

136. KEEPER'S ANNUAL REQUISITIONS, Aug. 1, 1917 - May 1, 1936. Quantities of alcohol, oil, kerosene, chimneys, mantles, matches, coal, and paint required for ensuing year; quantities used during past year. Filed chronologically. (Yearly, official.) 8 x 10 booklets, 3 in., in wooden box and on desk. 1st and 5th floors. (3959, 3956)

137. RECORDS OF FOG SIGNALS, Feb. 1, 1924 to date. Date, time fog signal started and stopped; amount of pressure used, fuel consumed; comments on weather and wind. Entered chronologically. (Daily, official.) 10 x 16 vols., 2 $\frac{1}{2}$  in., in wooden box and on desk. 1st and 5th floors. (3947, 3958)

138. WATCH BOOKS, Dec. 7, 1925 to date. Signature, rating of man on watch; time started, time relieved; comments on condition of light and fog signal. Entered chronologically. (Daily, official.) 10 x 12 vols., 4 in., in wooden box and on desk. 1st and 5th floors. (3948, 3945)

139. RECORDS OF ABSENCES, Dec. 18, 1925 to date. Date, time employee left station, reason for absence, time returned. Entered chronologically. (Weekly, official.) 10 x 16 vols., 2 in., on desk. 5th floor. (3951)

140. RECORD OF INSPECTIONS, Feb. 2, 1926 to date. Form 307, annual record by inspector of condition of station, account of work completed, instructions to keeper. Entered chronologically. (Yearly, official.) 10 x 16 vol.,  $\frac{1}{2}$  in., on desk. 5th floor. (3954)

141. MISCELLANEOUS CORRESPONDENCE, Sept. 22, 1926 to date. Correspondence with district office concerning fog signal, reports and returns, supplies, repairs and improvements, personnel, leaves of absence. Filed by subject. (Weekly, official.) 9 x 12 folders, 8 in., in pasteboard box. 5th floor. (3952)

142. MONTHLY REPORTS OF LIGHT STATION, June 1927 to date. Copies of reports to district office on condition of apparatus, machinery, buildings, boats; leaves of absence. Filed chronologically. (Monthly, official.) 8 x 10 loose sheets, 1 in., on desk. 5th floor. (3949)

143. SPECIAL REQUISITIONS, INVOICES, AND RECEIPTS, July 1, 1929 - May 6, 1936. Materials requested for use at station. Filed chronologically. (Monthly, official.) 8 x 10 loose sheets, 4 in., on desk. Torn. 5th floor. (3950)



144. VISITORS RECORD, Nov. 2, 1932 to date. Name and address of visitor and date of visit. Entered chronologically. (Daily, official.) 8 x 10 vol., 1 in., on desk. 5th floor. (3960)

145. FOG RECORD AND GAUGE DISC, Aug. 1, 1936 to date. Daily automatic graph, sent monthly to district office, recording time fog signal started and stopped. Filed chronologically. (Daily, official.) 6 in., circular graph sheets,  $\frac{1}{2}$  in., on desk. 5th floor. (4195)

### BOSTON

#### SECOND LIGHTHOUSE DISTRICT LIGHTHOUSE ESTABLISHMENT

Custom House, India and State Sts.

The records described below are now in the custody of the Collector of customs at Boston. They were created while this agency was a part of the Department of the Treasury, but were not transferred to the Bureau of Lighthouses when that division was set up in the Department of Commerce.

146. LETTERS ON LIGHTHOUSES, BUOYS, AND PIERS, Jan. 1788 - Sept. 13, 1819. Correspondence pertaining to construction of aids to navigation, letters of appointment as keepers, and copies of petitions to Congress. Arranged chronologically. See addenda for excerpts copied from records. (Rarely, official, and public.)  $8\frac{1}{2}$  x  $10\frac{3}{4}$  vols. (4), 1 ft. 3 in., on wooden shelf. 21st floor, E. side. (6137)

147. LETTERS RELATING TO LIGHTHOUSES, Jan. 3, 1839 - Dec. 31, 1842. Copies of letters from superintendent of lighthouses to Secretary of the Treasury. Entered chronologically. Alphabetical thumb-index. See addenda for excerpts from some letters. (Rarely, official and public.) 9 x  $13\frac{3}{4}$  vol.,  $1\frac{1}{2}$  in., on shelf. Bindings broken. 3d floor. (5996)

### BOSTON

#### SECOND LIGHTHOUSE DISTRICT LOVELL'S ISLAND RANGE LIGHT STATION Boston Harbor

The twin lighthouses at this station were constructed in 1903 on the northern side of Lovell's Island, 143 yards apart. It is a "reflector-oil" station. For many years the Second District Lighthouse Depot was located on this island, which is the property of the War Department, occupied by Fort Standish. The older records, some of which date from the establishment of the station, are in poor condition.



148. ACCOUNTS OF EXPENDITURES, Apr. 1, 1903 - Dec. 31, 1910. Daily consumption of oil, wicks, chimneys; time lamps were lighted, time extinguished. Entered chronologically. (Never.) 14 x 18 vols., 1 in., on table. Damaged by faulty containers, bindings broken, pages dirty, ink faded. Cellar. (4132)
149. LOG BOOKS, Apr. 10, 1903 to date. Weather conditions, important events, description of work done, names of men on leave. Entered chronologically. (Daily, official.) 8 x 14 vols., 6 in., on desk. Scattered. Living room. (4126)
150. PROPERTY RETURNS AND RECEIPTS, Sept. 1, 1909 - July 1, 1921. Annual inventory of materials and supplies; amounts used during year. Filed chronologically. (Never.) 8 x 10 booklets, 4 in., on table. Dirty. Cellar. (4124)
151. ACCOUNTS OF SUPPLIES, Oct. 10 - Oct. 12, 1911. Quantities of supplies needed: paint, brushes, brooms, chimneys, wipers, oil, soap. Entered alphabetically. (Never.) 8 x 10 booklets,  $\frac{1}{2}$  in., on table. Damaged by faulty containers, pages dirty. Cellar. (4131)
152. RECEIPTS AND EXPENDITURES OF PRINCIPAL SUPPLIES, Dec. 31, 1911 - Dec. 31, 1915. Coal, wood, and supplies received quarterly at station. Entered chronologically. (Never.) 8 x 10 loose sheets, 1 in., on table. Damaged by faulty containers, papers dirty. Living room. (4129)
153. KEEPER'S ANNUAL REQUISITIONS, Aug. 1, 1917 - Sept. 13, 1920. Supplies required for ensuing year; quantities used during past year. Filed chronologically. (Never.) 8 x 10 booklets,  $\frac{1}{2}$  in., on table. Damaged by faulty containers, pages dirty. Living room. (4127)
154. RECORDS OF ABSENCES, Jan. 18, 1926 to date. Date, time employee left station, reason for absence, time returned. Entered chronologically. (Weekly, official.) 10 x 16 vols., 1 in., on desk. Living room. (4128)
155. MISCELLANEOUS, Mar. 3, 1926 to date. General instructions, copies of reports concerning light control, fog signals, supplies, work program, leaves of absence. Filed alphabetically. (Daily, official.) 9 x 11 $\frac{1}{2}$  folders, 3 in., on wooden shelf. Living room. (4130)
156. RECORDS OF INSPECTIONS, Sept. 20, 1926 - Aug. 27, 1935. Form 307, annual report by inspectors on condition of stations, work completed; instructions to keeper. Entered chronologically. (Yearly, official.) 10 x 16 vols., 1 in., on desk. Living room. (4125)



BOSTONSECOND LIGHTHOUSE DISTRICT  
SPECTACLE ISLAND RANGE LIGHT STATION  
Boston Harbor

Spectacle Island Light Station, when established in 1903, included four towers. There were two keepers in charge until 1912, at which time two towers were removed and one keeper assigned to the station. The keeper's dwelling and an oil shed are located near the towers. These range lights are of the reflector-oil type.

All the records are kept in the keeper's house; inactive records are stored in the attic, and are in fair condition; current records are kept in good order in the study.

157. JOURNALS, Jan. 10, 1912 - July 15, 1915; Jan. 1, 1916 to date. Form 306, weather conditions, description of work done by keeper, memos of visitors and any unusual events at or around the station. Entered chronologically. (Daily, official.) 9 x 11 $\frac{1}{2}$  and 8 x 14 $\frac{1}{2}$  vols., 3 in., on floor and on desk. Older vols. damaged by vermin, dirty. Attic and keeper's study. (11868, 11866)

158. LEAVE OF ABSENCE RECORDS, July 5, 1918 to date. Date and hour keeper left and returned, reason for absence. Entered chronologically. (Occasionally, official.) 8 $\frac{1}{2}$  x 14 vols. (2), 1 in., on desk. Keeper's study. (11869)

159. KEEPER'S ANNUAL PROPERTY RETURNS, May 1, 1925 - Apr. 1, 1929. Form 30, annual inventory of property: amounts received during year; amounts expended, condemned, or returned to store. Entered chronologically. (Never.) 8 x 10 booklets, 2 in., on floor. Attic. (11864)

160. YEARLY INVENTORY, June 30, 1926 to date. Forms 25, 27, 28, 65, 76, and 95, supplies, materials, and equipment received on requisitions. Entered chronologically. (Occasionally, official.) 4 x 9 envelopes, 2 in., on desk. Keeper's study. (11865)

161. YEARLY INSPECTIONS, Sept. 20, 1926 to date. Record of yearly inspections by superintendent: instructions to keeper, duties to be performed; notations by keeper as instructions were followed. Entered chronologically. (Occasionally, official.) 8 $\frac{1}{2}$  x 14 vol.,  $\frac{1}{2}$  in., on desk. Keeper's study. (11867)

BOURNESECOND LIGHTHOUSE DISTRICT  
WINGS NECK LIGHT STATION

- (A) Keeper's Dwelling, Buzzards Bay
- (B) Fog Signal House, Buzzards Bay

This station is situated on southwest end of Wenamet Neck, east of





the entrance to Cape Cod Canal. The original station was built in 1849, rebuilt in 1899, and remodelled in 1934 when a more powerful light was installed. It is a station of the fourth order, attended by a keeper and one assistant. Its records, the oldest dating from 1872, are in good condition.

162. STATION LOGS, 1872 to date. Form 306, daily record of weather conditions, temperature and barometer readings, conditions of sea and wind; work done by personnel. Entered chronologically. (Daily, official.)  $8\frac{1}{2}$  x 14 vols. (4), 3 in., in wooden box and in desk. Bindings broken. Attic and dining room (Bldg. A). (38)

163. FOG LOGS, Dec. 1, 1917 to date. Form 302, recording date, hour, minute, fog signal started and stopped; amount of fuel consumed; comments on weather, wind, visibility. Entered chronologically. (Monthly, official.)  $8\frac{1}{2}$  x 14 vols. (12), 3 in., on shelves and on desk. Attic and dining room (Bldg. A). (36)

164. CORRESPONDENCE AND REPORTS, Oct. 1, 1921 to date. Correspondence with district superintendent; copies of reports on station activities; requisitions for supplies (duplicates). Entered chronologically. See addenda for names of forms included. (Occasionally, official.) 9 x 11 covers, 3 in., in 3 drawers of wooden filing case. Attic and dining room (Bldg. A). (57)

165. WATCH BOOKS, Oct. 3, 1922 to date. Form 516, name of man on watch, time started, time relieved; condition of light and engines. Entered chronologically. (Daily, official.) 9 x 10 vols.,  $1\frac{1}{2}$  in., in desk drawer. Fog signal room (Bldg. B). (35)

### CHATHAM

#### SECOND LIGHTHOUSE DISTRICT

##### CHATHAM LIGHT STATION

##### Chatham Harbor

Originally constructed in 1808, and rebuilt in 1877, this white conical tower stands on the west side of Chatham Harbor. It is a station of the fourth order attended by a keeper and an assistant. Its oldest record dates from 1871. Many of the records are damaged by vermin and moisture, and in general are in bad condition.

166. DAILY EXPENDITURES, Jan. 1, 1871 - June 30, 1875. Amount of oil consumed, inches of new wicks expended, oil reserved for hand and house lamps, chimneys broken; period of time light burned; remarks on weather. Entered chronologically. (Rarely, official.)  $13\frac{3}{4}$  x  $16\frac{1}{2}$  booklets,  $\frac{5}{4}$  in., in wooden box. Damaged by vermin, bindings broken. Cellar. (53)



167. JOURNALS, Dec. 1, 1872 to date. Weather conditions, important events, description of work done, names of men on leave. Entered chronologically. (Daily, official.)  $8\frac{1}{2}$  x 14 vols. (10),  $10\frac{1}{4}$  in., in desk. 4 vols. damaged by water and vermin, dirty, bindings broken, ink faded, mildewed; 1 vol. illegible. Cellar and 1st floor. (52, 42)

168. JOURNAL OF SHIPWRECKS, Mar. 23, 1873 - Apr. 18, 1874. Shipwrecks occurring in vicinity of light: nationality, type of vessel; port of departure, destination; name of master, number of crew and passengers, number saved; kind, amount of cargo; date, account of wreck. Entered chronologically. (Rarely, official.)  $13\frac{1}{2}$  x  $16\frac{1}{2}$  vol.,  $\frac{1}{2}$  in., in wooden box. Mildewed, damp, bindings broken. Cellar. (58)

169. DAILY EXPENDITURES, OILS, WICKS, AND CHIMNEYS, Oct. 1, 1883 - Sept. 30, 1917. Quantities of oil consumed, mantles and chimneys used or broken, oil reserved for hand and house lamps; time of lighting and extinguishing light, length of time lighted, remarks on weather. Entered chronologically. (Rarely, official.)  $13\frac{3}{4}$  x  $16\frac{1}{2}$  booklets (9),  $\frac{3}{4}$  in., in wooden box. Damaged by vermin, dirty, mildewed and damp. Cellar. (51)

170. SUPPLIES RECEIVED AND CONSUMED, Aug. 28, 1884 - June 30, 1911. Form 303, supplies and equipment received, amounts consumed, quarterly balance. Filed chronologically. (Rarely, official.)  $13\frac{3}{4}$  x  $16\frac{1}{2}$  booklets (5),  $1\frac{1}{2}$  in., in wooden box. Damaged by vermin, mildewed and damp, pages dirty, bindings broken. Cellar. (54)

171. KEEPER'S ANNUAL PROPERTY RETURNS, REQUISITIONS, AND RECEIPTS, June 30, 1904 to date. Form 30, revised in 1934 to include Form 36; obsolete Forms 30, 32, 36, 210. Quantities of supplies and equipment: on hand last return, received during year, used since last return, returned to store, lost or condemned; balance, amounts needed for ensuing year. Filed chronologically. (Yearly, official.) 8 x 10 booklets,  $8\frac{1}{2}$  in., in wooden box and on closet shelf. Dirty. Cellar and 2d floor. (46, 47, 49, 50, 55, 56, 57)

172. WATCH BOOKS, Aug. 7, 1913 - Feb. 7, 1925. Signature, rating of man on watch; time started, time relieved; comments on condition of light and fog signal. Entered chronologically. (Rarely, official.) 9 x  $11\frac{1}{2}$  vols. (2), 2 in., in wooden box. Dirty, mildewed, bindings broken. Cellar. (59)

173. CORRESPONDENCE AND MISCELLANEOUS PAPERS, 1914 to date. Letters from district office and Washington; invoices for supplies and equipment. Filed chronologically. (Weekly, official.) Various sized loose papers, 10 in., in wooden box and on closet shelf. Older papers damp and dusty. Cellar and 2d floor. (45, 48)

174. RECORDS OF INSPECTIONS, Feb. 20, 1926 - July 5, 1936. Form 307, annual report by inspector on condition of station, work completed, instructions to keeper. (Frequently, official.)  $8\frac{1}{2}$  x 14 vols.,  $\frac{1}{4}$  in., in desk drawer. 1st floor. (43)



175. RECORDS OF LEAVE ABSENCES, Jan. 16, 1927 to date. Form 303, date, hour employee left station; reason for absence, time returned. Entered chronologically. (Weekly, official.)  $8\frac{1}{2}$  x 14 vols. (2),  $\frac{5}{8}$  in., in desk drawer. 1st floor. (44)

### CHELSEA

#### SECOND LIGHTHOUSE DISTRICT HEADQUARTERS SUPERINTENDENT Lighthouse Depot

- (A) Administration Bldg., 37 Marginal St.
- (B) Building 2, 37 Marginal St.

This agency originated with the inauguration of Federal administration of lighthouses on August 15, 1739 at which time twelve colonial lighthouses were turned over to the Federal Government and were placed under the direction of the Secretary of the Treasury. At that time the collector of customs at the Port of Boston became also superintendent of lighthouses and the succeeding collectors served in that capacity until August 31, 1852, when Congress created the United States Lighthouse Board as an independent agency. Meanwhile the administration of lighthouses was passed from the Secretary of the Treasury to the Commissioner of Revenue in 1792, and in 1820 to the fifth auditor of the Treasury.

With the inception of the Lighthouse Board, the operation of this district was vested in a lighthouse inspector, while construction and repairs fell to a lighthouse engineer. The Lighthouse Board became a part of the Department of Commerce and Labor in 1903, and was changed to the Bureau of Lighthouses under that department in 1910, the duties of the inspector and of the engineer being consolidated under the superintendent of lighthouses. In 1913 the Bureau was transferred to the new Department of Commerce, continuing to date under that organization.

This agency has been located as follows:

- 1789-1872 Customhouse. District Headquarters.
- 1789-1852 Cohasset Massachusetts. Lighthouse Depot.
- 1852-1922 Lovell's Island, Boston Harbor, Lighthouse Depot.
- 1872-1910 Pemberton Square Building, Engineer's office.  
(Gilbert Place, Repair Shop.)
- 1872-1912 Old Post Office Building, District Headquarters.
- 1912-1916 19 Congress Street, District Headquarters.
- 1916-1926 Customhouse, District Headquarters.
- 1922 to date 37 Marginal Street, Chelsea, District Depot.
- 1926 to date 37 Marginal Street, Chelsea, District Headquarters.



The present unit is housed in a group of 8 buildings on  $2\frac{1}{2}$  acres on the water front, and provides docking facilities for lightships and tenders. The buildings include the Administration Building, in which are the office of the superintendent of lighthouses for District 2, office of depot keeper, and main supply office; the other buildings are used as shops and storerooms. The district operates a subdepot at Woods Hole, Massachusetts and in Rhode Island as far as Point Judith; 9 lightships, 3 relief ships, and 4 vessels used as tenders. Under direction of the superintendent of lighthouses, 589 persons are employed throughout the district. The Chelsea Depot maintains in good condition the district's lightships, tenders, lighthouses, buoys, radio beacons, and other apparatus. All lighthouse records of this district antedating 1852 should be in the custody of the collector of customs. Records subsequent to 1852 were moved several times and stored, for want of office space in Boston, at Lovell's Island Depot in an old shed, where they suffered from moisture, vermin and rodents. In 1926, when they were brought to the present district office those considered of no value and mutilated beyond repair, were disposed of. No definite policy for periodic disposal of records has been followed since. Some records originally kept in separate files are now, due to changes in system, included in the general files, various sections of which are periodically removed to inactive storage. The records are safe from fire and other hazards, readily accessible and unusually well maintained.

#### Administrative Records

##### Accounting Records

176. OFFICE STOCK CARDS, 1911 to date. Record of all nonexpendable property, such as furniture, office equipment, in the district office. Filed alphabetically. (Monthly, official.) 5 x 8 cards, 1 ft. 6 in., in drawer of metal card cabinet. R. 301 (Bldg. A). (245A)

177. COST LEDGER SHEETS, Mar. 1912 to date. Forms 51 and Revised 51, monthly cost-keeping record, charging purchases and all maintenance expenses including pay rolls, to vessels, stations, depots, or other units of operation. Filed chronologically. (Monthly, official.) 14 x 17 loose-leaf books and paper packages, 1 ft. 2 in., on wooden shelf and on desk. R. 301 (Bldg. A) and SW. corner, 3d floor (Bldg. B). (147)

178. DISTRICT ALLOTMENT LEDGERS, July 1, 1912 to date. Forms 310 and 179, record of all money allotted monthly under each appropriation, and of every disbursement made under each allotment. Entered chronologically. (Daily, official.) Various sized vols.,  $9\frac{1}{2}$  in., on desk and in closet. R. 301 (Bldg. A). (168, 69)

179. COPIES OF CHECK REGISTERS, Feb. 1, 1913 - May 30, 1935. A list of the checks drawn by district 2, showing consecutive number, date, payee, purpose, of each check. Filed chronologically. (Never.) 9 x 13 folders, 1 ft. 6 in., on wooden shelf. R. 301 (Bldg. A), and (Bldg. B). (198A)





180. COPIES OF TREASURY STATEMENTS, Feb. 1, 1913 - Dec. 31, 1935. Monthly statements to the Treasury of the United States showing status of accounts between Washington and district 2. Filed chronologically. (Never.) 11 $\frac{1}{2}$  x 12 letter boxes, 2 ft. 9 in., on 2 wooden shelves. R. 301 (Bldg. A), and (Bldg. B). (198)

181. GENERAL CASH LEDGERS, July 1, 1913 to date. A detailed record of second district receipts and disbursements, showing date, voucher, amount, purpose. Entered chronologically. (Daily, official.) Various-sized vols. and loose-leaf books, 2 ft. 10 in., on desk and in steel cabinet. R. 301 (Bldg. A). (76)

182. COST-KEEPING INVOICES, July 1914 - Feb. 1931. Form 27, copies of invoices from which the cost-ledger entries are made. Subsequent copies are kept in general file. Filed chronologically. (Never.) 9 x 12 paper packages, 14 ft. 10 in., on 5 wooden shelves. SW. corner, 3d floor (Bldg. B). (253)

#### Correspondence

183. AUTHORITY AND CIRCULAR LETTERS, May 1910 to date. A concise record of instructions and authorizations from Washington, relative to all functions of the district, serving as index to part of general correspondence file. Filed alphabetically. (Weekly, official.) 5 x 8 cards, 3 ft., in 2 drawers of metal card cabinet. R. 301 (Bldg. A). (240A)

184. OFFICIAL CORRESPONDENCE, May 1911 - June 1925. Subsequent active records are part of general correspondence file. Correspondence chiefly between other government departments and the Lighthouse Service. Filed chronologically. (Never.) 11 $\frac{1}{2}$  x 12 letter boxes, 45 ft. 3 in., on 5 wooden shelves. SW. corner, 3d floor (Bldg. B). (107)

185. REPORTS ON POSITIONS OF AIDS TO NAVIGATION, Feb. 1912 - June 1933. Subsequent active reports are part of the general correspondence file. Reports on the type, position, and condition of the various buoys which have been replaced or whose locations have been changed. Filed chronologically. (Never.) 9 x 12 folders, 1 ft. 7 in., on wooden shelf. SW. corner, 3d floor (Bldg. B). (174)

186. GENERAL CORRESPONDENCE FILES, Dec. 1920 to date. Correspondence on all subjects relative to the operation of the district. File currently includes several sections previously filed separately. Filed numerically. Index. (Daily, official.) 9 x 12 folders, 25 ft., in 20 drawers of wooden filing case. R. 301 (Bldg. A). (240)

187. INTRADISTRICT CORRESPONDENCE, Sept. 1923 - July 1934. Subsequent active records are part of general correspondence file. Letters, radiograms, telegraph messages, relative to transfers, purchases, reports. Filed numerically. (Never.) 8 x 11 $\frac{1}{2}$  folders, 20 ft. 4 in., on 2 wooden shelves. Damaged by faulty containers. Torn. SW. corner, 3d floor. (Bldg. B). (145)



188. DOCKING REPORTS, June 11, 1924 - Nov. 1932. Subsequent active reports are part of general correspondence file. Form 6, reports on vessels, showing arrival and departure, condition, and repairs necessary. Filed chronologically. (Never.) 8 x 10 $\frac{1}{2}$  covers, 1 in., on wooden shelf. SW. corner, 3d floor (Bldg. B). (211)

#### General Files

189. JOURNALS OF LIGHTHOUSES, Jan. 1872 - Nov. 1932. Sent to depot for storage; subsequent records held at each station, keeper's daily record of weather, wind direction, number, and types of passing vessels, important or unusual events; grouped by name of station and arranged chronologically. (Never.) 8 $\frac{1}{2}$  x 13 $\frac{3}{4}$  vols., 1 ft. 11 in., on wooden shelf and on floor. Center, 3d floor (Bldg. B). (260)

190. PAY ROLLS, June 1872 - Dec. 1910. Subsequent active records are included with vouchers. Pay roll forms, mostly for lighthouse tenders and lightships, of current value in connection with pensions. Filed numerically and chronologically. (Monthly, official.) 11 $\frac{1}{2}$  x 12 letter boxes, 9 ft. 7 in., on wooden shelf. SW. corner, 3d floor (Bldg. B). (277)

191. FOG SIGNAL RECORDS, Sept. 1875 - Aug. 1935. Sent to depot for storage. Subsequent records are said to be held on each lightship. Daily records of fog signal operation, showing time device sounded, fuel and oil consumption, grouped by ship number and arranged chronologically. (Never.) Various sized vols., 1 ft. 4 in., on wooden shelf. Center, 3d floor (Bldg. B). (224)

192. RECORDS OF PASSING VESSELS, LIGHTSHIP 39, Apr. 1, 1879 - Jan. 23, 1897. Subsequent records are included in lighthouse journals. The number of ships, barks, brigs, and steamers passing lightship is shown with daily total. Also shows weather, wind. Arranged chronologically. (Never.) 8 $\frac{1}{4}$  x 13 $\frac{1}{4}$  vol., 1 $\frac{1}{4}$  in., on wooden shelf. Damaged by water, bindings broken. Center, 3d floor (Bldg. B). (279)

193. DECK LOGS, Nov. 27, 1885 - Oct. 2, 1935. Sent to depot for storage; subsequent logs are held on their respective vessels. Daily records kept by officer on each watch on 25 lightships and tenders, showing: weather, wind, barometer reading, temperature, number of passing vessels, activities of crew, grouped by name or number of vessel and arranged chronologically. (Never.) 10 x 11 vols., 49 ft. 2 in., on 9 wooden shelves. SW. corner and center, 3d floor (Bldg. B). (148, 103, 209)

194. JOURNALS OF NARROWS LIGHT STATION, Jan. 1891 - June 1929. Form 302, journals of this station up to its destruction by fire. Entered chronologically. (Never.) 9 x 11 vols., 6 in., on wooden shelf. SW. corner, 3d floor (Bldg. B). (226)

195. LIGHT KEEPERS' SALARIES, Jan. 1901 - Dec. 1908. Record of salaries paid quarterly to the keeper and his assistants, showing dates of appointments and oaths of office. Entered alphabetically. (Never.) 13 x 18 vol., 2 $\frac{1}{2}$  in., on wooden shelf. Binding broken. SW. corner, 3d floor (Bldg. B). (106)



196. SPECIFICATIONS FOR REPAIRING LIGHTSHIPS, Jan. 1909 - Dec. 1922. Subsequent records attached to vouchers. Chief engineer's copies, giving description of repairs needed on lightships. Filed alphabetically. (Never.)  $11\frac{1}{2}$  x 12 letter boxes (14), 3 ft. 10 in., on wooden shelf. (Bldg. B). (303)

197. REPORTS OF INSPECTION, May 1910 to date. Inspectors' reports on vessels, light stations, buoys, in district 2, noting condition of each with recommendations. Filed chronologically. (Monthly, official.) 6 x  $14\frac{1}{2}$  vols. and 9 x 12 folders, 12 ft. 3 in., in drawer of metal filing case and on wooden shelf. R. 301 (Bldg. A) and File Room (Bldg. B). (303, 95)

198. WATCH BOOKS, Oct. 7, 1910 - Aug. 24, 1935. Sent to depot for storage; subsequent books held on respective lightships. Form 316, daily record of condition of the light and fog signal in each three-hour period. Grouped by vessel number and arranged chronologically. (Never.) 9 x  $11\frac{1}{2}$  vols., 10 in., on wooden shelf and on floor. Center, 3d floor (Bldg. B). (104)

199. BUOY SERVICE RECORD, Jan. 1911 to date. Form 18, record of repairs, replacements, of all lighted and unlighted buoys, cans, nuns, spars, in the district. Filed alphabetically. (Daily, official.) 5 x 8 cards, 3 ft. 3 in., in 3 drawers of wooden card cabinet. R. 301 (Bldg. A). (239)

200. PUBLIC VOUCHERS, June 1911 - June 1932. Form 1034, vouchers for payment of bills contracted in the maintenance of the lighthouse service, for gas, water, electricity, provisions. Subsequent active records are part of general file. Filed chronologically. (Never.)  $11\frac{1}{2}$  x 12 loose papers, 75 ft. 9 in., on 7 wooden shelves. SW. corner, 3d floor (Bldg. B). (146)

201. PROPOSALS FOR ARTICLES OR SERVICES AND ABSTRACTS OF BIDS, July 1912 - June 1927. Subsequent active records are part of general file. Proposals to bidders for supplies or services and abstracts of bids received. Filed chronologically. (Never.) 8 x 10 covers, 9 ft. 3 in., on 2 wooden shelves. Dirty. File Room (Bldg. B). (306)

202. STEAM LOGS, Apr. 1, 1913 - Dec. 13, 1935. Sent to depot for storage; subsequent logs kept on vessels; Form 308, record by engineer on each 20 lightships or tenders showing daily use of machinery and engines, fuel and oil consumption, notes relative to operation, grouped by name or number of vessel and arranged chronologically. (Never.) 12 x 13 and 10 x 12 vols., 30 ft. 6 in., on wooden shelves and on floor. Center, 3d floor (Bldg. B). (225)

203. PROPOSALS, BUOYAGE, AND KEEPERS' CARDS, 1914 - 1919. An ante-dated file of no value, having three sections: (a) Proposals recording purchases made in 1916 by name of dealer, (b) Buoyage Stock Cards for 1911 - 1913, (c) Record by stations of the efficiency of the keepers, 1914 - 1919. Filed alphabetically and numerically. (Never.) 5 x 8 cards, 5 ft., in 4 drawers of wooden card cabinet. SW. corner, 3d floor (Bldg. B). (259)



204. COPIES OF PROPOSALS FOR ARTICLES OR SERVICES, Jan. 20, 1918 - July 2, 1920. Subsequent active records are part of general file. Advortisements sent to bidders by the superintendent of lighthouses. Filed chronologically. (Never.) 8 x 10 $\frac{1}{2}$  loose forms, 1 ft. 9 in., in wooden box. Dirty. SW. corner, 3d floor (Bldg. B). (197)

205. WATCH BOOKS OF U.S.S. SHRUB, Aug. 1920 - Dec. 1925. Form 316, rough log books, of no value and usually destroyed. Filed chronologically. (Never.) 9 x 11 vols., 1 ft., on wooden shelf. Dirty. SW. corner, 3d floor (Bldg. B). (280)

206. REJECTED BIDS, Feb. 1922 - Aug. 1928. Form 110, rejected bids submitted on proposals for articles or services. Subsequent active records are part of general file. Filed chronologically. (Never.) 8 x 10 $\frac{1}{2}$  paper packages, 3 ft. 4 in., on 2 wooden shelves. Dirty. SW. corner, 3d floor (Bldg. B). (194)

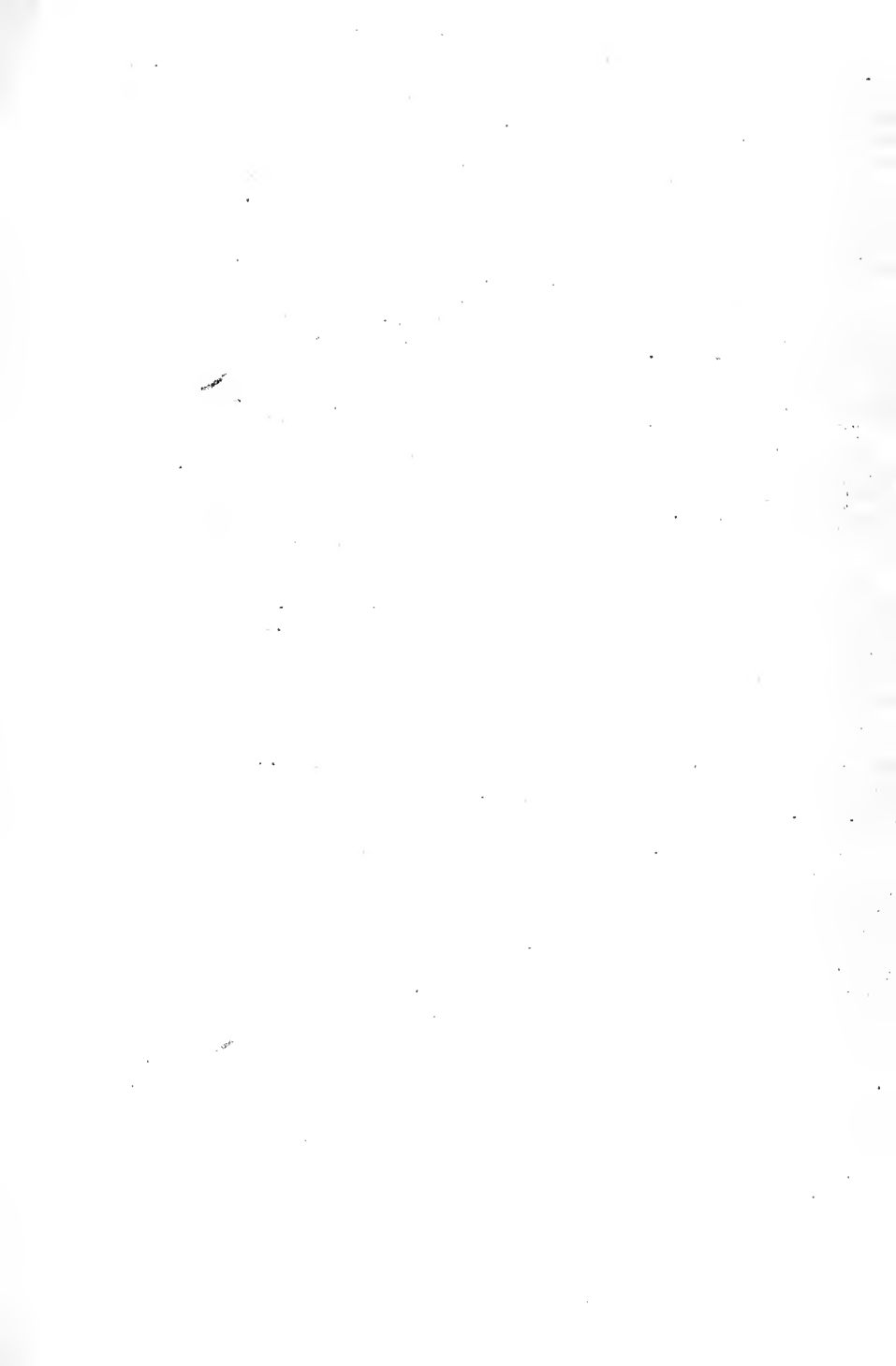
207. KEEPER'S ANNUAL PROPERTY RETURNS, July 1922 - Feb. 1, 1934. Form 30, superseded by revised Form 30. Itemized accounts of all equipment in the custody of each lighthouse keeper in district 2. Filed chronologically. (Yearly, official.) 8 x 10 $\frac{1}{2}$  bundles, 6 ft., on wooden shelf. Dirty. File Room (Bldg. B). (246)

208. SCRATCH COPIES, July 1922 - June 1935. Forms 20, 33, 85, and 112, rough drafts and computations used as basis for invitation for bids, contracts, orders for articles or services, and specifications for repairs. Subsequent active records are part of the general file. Filed chronologically. (Never.) 8 x 10 $\frac{1}{2}$  paper packages, 6 ft. 3 in., on 3 wooden shelves. SW. corner, 3d floor (Bldg. B). (324)

209. CONTRACTS FOR CONSTRUCTION ON LIGHTSHIPS; Sept. 1922 - May 1932. Form 33, copies of contracts awarded for repairs or construction work on lightships in district 2. Subsequent active copies are part of general file. Filed chronologically. (Never.) 9 x 12 packages, 4 in., on wooden shelves. SW. corner, 3d floor (Bldg. B). (278)

210. GENERAL FILES, Jan. 1, 1923 to date. Vouchers with purchase orders, covering disbursements, including pay rolls, requisitions for repairs, materials or equipment from vessels and stations, specifications of work or material ordered, proposals for bids, abstracts of agreement, copies of contracts, rejected bids, payment schedules, reports of lost and recovered buoyage, leave reports from lighthouses, tenders, and stations. Grouped by subject and filed numerically and chronologically. (Daily, official.) Various sized forms, 30 ft., in 20 drawers of wooden filing cases. R. 301 (Bldg. A). (245, 233, 70)

211. COAL, FUEL, OIL, AND WATER, Jan. 1, 1925 - Dec. 30, 1934. Form 71, daily reports of the engineers to commanding officer of vessels showing amount used and balance on hand of fuel, lubricating oil, fresh water. Subsequent records held on vessels. Filed chronologically. (Yearly, official.) 5 $\frac{1}{4}$  x 8 covers, 10 in., on wooden shelves. SW. corner, 3d floor (Bldg. B). (231)





212. COPIES OF REPORTS ON INSPECTIONS, Jan. 1, 1926 to date. Copies of reports on periodic inspections of vessels, lighthouses, and beacons, showing date, conditions, and recommendations. Filed numerically. (Monthly, official.)  $8\frac{1}{2}$  x 11 folders, 2 ft., in drawer of metal filing case. R. 301 (Bldg. A). (245B)

213. RECORDS OF INSPECTION, LIGHTHOUSES, Jan. 16, 1926 - Mar. 15, 1932. Form 307, showing date, conditions of station, instructions to keeper, signed by inspector. Subsequent records are kept in respective lighthouses. Entered chronologically. (Never.)  $8\frac{3}{8}$  x  $13\frac{3}{4}$  vols.,  $\frac{1}{8}$  in., on wooden shelf. Center, 3d floor (Bldg. B). (108)

214. RECORDS OF ABSENCES, Jan. 16, 1926 - Nov. 12, 1932. Sent to depot for storage, but usually kept at light station; records of men leaving, and returning to light station, giving reason for absence. Entered chronologically. (Never.)  $8\frac{1}{2}$  x  $13\frac{3}{8}$  folders,  $\frac{1}{4}$  in., on wooden shelf. Center, 3d floor (Bldg. B). (105)

215. ABSTRACTS OF AGREEMENT, July 1927 - Mar. 1931. Subsequent active records are part of general file. Legal forms of agreement covering accepted bids for supplies, equipment. Filed chronologically. (Monthly, official.)  $8\frac{1}{2}$  x 11 bundles, 3 ft. 1 in., on wooden shelf. Dirty. File Room (Bldg. B). (309)

216. KEEPERS' ANNUAL PROPERTY RETURNS AND REQUISITIONS, Feb. 2, 1934 to date. Form 30, revised to include discontinued Form 36, combined annual inventory and annual requisition for supplies for the ensuing year. Filed alphabetically. (Yearly, official.) 8 x 10 paper booklet, 10 in., on open wooden shelf. R. 301 (Bldg. A). (94)

#### Personnel

217. FORMER APPOINTIVE EMPLOYEES, 1872 to date. Form 7, record of employees who have left the service for reasons other than retirement, showing ratings, transfers, promotions. Filed alphabetically. (Monthly, official.) 5 x 8 cards, 1 ft. 2 in., in drawer of metal card cabinet. R. 301 (Bldg. A). (109C)

218. APPOINTMENTS OF EMPLOYEES, Dec. 15, 1880 - July 1907. Forms 138, 139, 140, and 146, and official letters confirming appointments, covering promotions, transfers, and pay changes. Subsequent records are kept in personnel file. Filed chronologically. (Never.) 9 x 11 covers, 2 ft. 5 in., on wooden shelf. Damaged by faulty containers, dirty. SW. corner, 3d floor (Bldg. B). (281, 90)

219. SERVICE RECORD CARDS, ACTIVE OR RETIRED APPOINTIVE EMPLOYEES, Jan. 1883 to date. Form 7, record of present and retired appointive employees of district 2, showing name, dates, ratings, transfers, promotions. Filed alphabetically. (Weekly, official.) 5 x 8 cards, 10 in., in drawer of metal card cabinet. R. 301 (Bldg. A). (109B)



220. PERSONNEL FILES, Jan. 1897 to date. Forms for appointments, transfers, nominations, changes in pay, etc., with relative correspondence, in folder for each appointive employee in district 2. Filed alphabetically. (Monthly, official.)  $8\frac{1}{2}$  x 11 folders, 8 ft., in 4 drawers of metal filing case. R. 301 (Bldg. A). (109A)

221. CIVIL SERVICE CARDS, July 1897 - Aug. 1930. Record of applicants for civil service appointment in district 2. Filed chronologically. (Never.) 3 x 5 cards, 3 ft. 1 in., in 2 drawers of metal card cabinet, and on wooden shelf. SW. corner, 3d floor (Bldg. B). (165)

222. CIVIL SERVICE APPLICATIONS, June 10, 1898 - Aug. 18, 1930. Applications for lighthouse service appointive positions on Form 1025, with Declaration of appointee and record of physical examination. Filed numerically. (Yearly, official.)  $3\frac{1}{2}$  x  $8\frac{1}{4}$  printed forms, 15 ft. 3 in., in 15 drawers of wooden filing case. R. 301 (Bldg. A). (230)

223. MONTHLY REPORTS OF WORKMEN, Apr. 1900 - Dec. 1902. Showing jobs or work accomplished by workmen at light stations or on vessels of the district. Previous and subsequent records destroyed. Filed chronologically. (Never.) 9 x 11 covers, 6 in., on wooden shelf. SW. corner, 3d floor (Bldg. B). (255)

224. RECORD OF EMPLOYEES, July 1, 1900. Record showing name, age, birthplace, whether married, employment or service record of each appointive employee in district 2. (Never.) 9 x 14 vol.,  $1\frac{1}{2}$  in., on wooden shelf. R. 301 (Bldg. A). (109E)

225. SERVICE RECORD CARDS, Apr. 26, 1906 to date. Form 42, service records of men not appointed on lightships and tenders in district 2, showing conduct, rating, marks, length of service, etc. Filed alphabetically. (Daily, official.) 4 x 6 cards, 18 ft. 4 in., in 16 drawers of wooden card cabinet. R. 301 (Bldg. A). (109)

226. LEAVE AND LIBERTY CARDS, Jan. 1915 to date. Record of liberty and absences of each man on lightships and at stations, used for determining unused earned leave. Filed alphabetically. (Daily, official.) 5 x 8 and 9 x  $10\frac{1}{2}$  cards, 3 ft. 5 in., in 2 drawers of metal card cabinet, in open card box, and in card tray. R. 301 and SW. corner, 3d floor (Bldg. B). (244, 243, 241)

227. CIVIL SERVICE BARRED LIST, Oct. 1916 to date. Card record of men barred from civil service, showing name, cause, etc. Filed alphabetically. (Monthly, official.) 3 x 5 cards, 12 ft. 6 in., in 13 drawers of metal card cabinet. R. 301 (Bldg. A). (237)

228. RECORD OF LOST AND RECOVERED PROPERTY, July 1919 - Aug. 1930. Form 43, record of reports of tenders, on buoys, bells, chains, or any equipment lost or recovered at sea. Subsequent active records are part of general file. Entered chronologically. (Never.)  $8\frac{1}{2}$  x  $13\frac{3}{4}$  vol., 1 in., on floor. Center, 3d floor (Bldg. B). (206)



229. EFFICIENCY RATINGS, Jan. 1920 to date. A record of the percentage grades given by inspector for each lighthouse, based on condition of the station and efficiency of the keeper. Filed alphabetically. (Monthly, official.) 5 x 8 cards, 10 in., in drawer of metal card cabinet. R. 301 (Bldg. A). (109F)

250. LIBERTY REPORTS, Jan. 1922 - July 1931. Applications for leaves, reports of men leaving vessel, and reports of men's return to vessel. Subsequent active records are part of general file. Filed alphabetically. (Never.) 9 x 12 paper packages, 4 ft. 3 in., on 2 wooden shelves. Dirty. SW. corner, 3d floor (Bldg. B). (325)

251. COPIES OF PURCHASE ORDERS, July 1922 - Sept. 1933. Form 85, triplicate copies of executed orders for supplies or equipment. Subsequent copies attached to vouchers. Filed chronologically. (Never.) 8 x 10½ paper packages, 2 ft. 6 in., on wooden shelf. Torn. SW. corner, 3d floor (Bldg. B). (258)

252. WEEKLY REPORTS, Jan. 1924 to date. Form 29, reports describing repair work done daily by workmen at depots, stations, or on vessels of the second district. Filed chronologically. (Monthly, official.) 8 x 10 paper packages, 3 ft. 6 in., on 2 wooden shelves. Torn. SW. corner, 3d floor (Bldg. B). (149)

253. WORK ORDERS (OVER \$100), May 1926 to date. Issued by superintendent to employees for repairs, installations, and construction jobs to be done at light stations or on vessels of the district. These orders were returned when executed. Filed numerically. (Monthly, official.) 8 x 10½ covers, 11 in., on 2 wooden shelves. SW. corner, 3d floor (Bldg. B). (255)

254. WORK ORDERS (UNDER \$100), Feb. 23, 1927 to date. Form Spi. 39, orders to employees issued by superintendent for various repairs or installation jobs to be done. These orders are returned to office when work is completed. Filed numerically. (Daily, official.) 5 x 7 loose forms, 1 ft. 6 in., on wooden shelf. R. 301 (Bldg. A). (235A)

255. KEEPER'S REQUESTS FOR LEAVE, Jan. 1932 - Dec. 1934. Requests for leave, giving reasons, time required, and statement of actual time on leave, made after return. Subsequent requests are kept in general file. Filed alphabetically and chronologically. (Monthly, official.) 9 x 12 folders, 7 in., on wooden shelf. SW. corner, 3d floor (Bldg. B). (102)

256. RECORD OF NONAPPOINTIVE EMPLOYEES ON VESSELS, June 1936. A perpetual current record of men employed in nonappointive positions on district 2 vessels. Filed numerically. (Weekly, official.) 4 x 6 cards, 1 ft., in drawer of metal card cabinet. R. 301 (Bldg. A). (109D)

257. LIGHTHOUSE STATIONS REPAIRS, June 1913 to date. Records of the repairs, replacements, painting, wiring, etc., done at each station in district 2. Filed geographically. (Monthly, official.) 5 x 8 cards, 6 in., in drawer of wooden card cabinet. R. 303 (Bldg. A). (208)



238. FOG SIGNAL MONTHLY REPORTS, June 1916 to date. Form 66, reports of engineers on vessels and lightkeepers on the operation of fog warning devices, during the specified fog periods, showing time the signal was in operation, its condition, and amount of fuel and oil expended in each operation. Filed chronologically. (Monthly, official.)  $10\frac{1}{2}$  x 16 bundles, 11 ft. 10 in., on 3 wooden shelves. Dirty. File room (Bldg. B). (305)

239. CLOTHING REQUISITIONS, May 1917 to date. Record of requisitions for apparel for men on lightships. Entered numerically. (Daily, official.) 9 x 14 vols.,  $\frac{1}{2}$  in., on desk. R. 301 (Bldg. A). (203)

240. DESCRIPTIONS OF BUILDINGS, Nov. 1919 - June 1935. Description of buildings, premises, and equipment of light stations. Filed geographically. (Weekly, official.) 9 x  $11\frac{1}{2}$  letter boxes, 1 ft., in 6 cardboard transfer cases and on top of cabinet. R. 303 (Bldg. A). (311)

241. TENDER AND LIGHTSHIP REPAIRS, Dec. 1919 to date. Records of repairs, installations, and replacements of equipment on tenders and lightships in district 2. Filed numerically. (Daily, official.) 5 x 8 cards,  $2\frac{1}{2}$  in., in drawer of wooden filing case. R. 304. (185)

242. OFFICERS' MONTHLY REPORTS, Jan. 1922 to date. Form 44. Reports by commanding officers on the condition and operation of the tenders and lightships in district 2. Filed chronologically. (Monthly, official.) 8 x  $10\frac{1}{2}$  covers, 3 ft., on 2 wooden shelves. Dirty. SW. corner, 3d floor (Bldg. B). (166)

243. ANNUAL INVENTORIES OF VESSELS, Dec. 1923 to date. Forms 53a, 53b, 53c, prepared by mess officer, engineer, and commanding officer, respectively, of each district 2 vessel, showing itemized account of supplies and equipment. Filed chronologically. (Yearly, official.) 8 x 10 bundles, 6 ft. 6 in., on wooden shelf. Dirty. File room (Bldg. B). (304)

244. DAILY REPORTS OF LIGHTHOUSE TENDERS, July 1925 to date. Form 54, daily reports to superintendent by commanders of the tenders, showing work accomplished such as delivery of mail and supplies to light stations, repairing of buoys, etc. Filed numerically. (Daily, official.) 8 x  $10\frac{1}{2}$  covers, 7 ft. 4 in., on 2 wooden shelves. Dirty. SW. corner, 3d floor (Bldg. B). (167)

### Functional Records

#### Engineering

245. DEPOT KEEPER'S INVOICES AND REQUISITIONS, Jan. 1, 1912 to date. Invoices, requisitions and bills of lading for supplies and equipment. Filed chronologically. (Daily, official.) 8 x  $10\frac{1}{2}$  loose forms, 17 ft. 9 in., in 8 drawers of wooden filing case and in 21 letter boxes. R. 100 (Bldg. A). (92, 67)





246. COMPLETED SPECIFICATIONS, June 1912 - July 1925. Repair specifications of equipment for lightships and tenders. Subsequent records attached to vouchers. Filed chronologically. (Weekly, official.) 8 x 10 $\frac{1}{2}$  loose forms, 8 in., in 4 cardboard transfer cases and in 4 letter boxes. R. 304 (Bldg. A). (169)

247. ISSUES AND RECEIPTS, Apr. 17, 1914 to date. Depot keeper's record of orders issued and received for supplies and equipment for the district. Filed chronologically. (Daily, official.) 9 x 13 $\frac{3}{4}$  and 9 $\frac{1}{2}$  x 14 vols., 2 ft., in 2 drawers of metal filing case and in desk drawer. Dirty and sooty. R. 100 (Bldg. A). (101)

248. DEPOT KEEPER'S STOCK CARDS, July 1916 to date. Perpetual inventory of supplies and equipment. Filed alphabetically. (Daily, official.) 5 x 8 cards, 9 ft., in 8 drawers of wooden card cabinet. R. 100 (Bldg. A). (91)

249. EQUIPMENT AND REPAIR SPECIFICATIONS, June 1921 - Sept. 1935. Specifications for lightships and tenders for repairs and replacements of equipment. Subsequent records attached to vouchers. Filed numerically. (Daily, official.) 8 x 10 $\frac{1}{2}$  cards and loose-leaf forms, 2 in., in 2 drawers of wooden filing case. R. 304 (Bldg. A). (196)

250. DEPOT KEEPER'S CORRESPONDENCE AND REPORTS, Mar. 1927 to date. Correspondence relating to supplies and equipment, records of operation of radio beacon transmitters, daily reports, laborers' time sheets, etc. Filed chronologically. (Daily, official.) 8 x 10 $\frac{1}{2}$  loose forms, 4 ft., in 3 drawers of wooden filing case. R. 100 (Bldg. A). (93)

#### Vessels

251. PLANS AND DRAWINGS, July 1869 to date. Blueprints and drawings of various buildings and surveys of district 2 properties. Filed alphabetically. Index. (Daily, official.) 9 x 12 folders and 12 x 16 envelopes, 29 ft., in 24 drawers of wooden filing case and in 26 wooden drawers in draftsman's filing cabinet. R. 302 (Bldg. A). (35)

252. PROJECT CARDS, Dec. 1912 to date. Engineers' record of each repair, replacement, installation job done in district 2, both by employees or contractors; it gives description of work, station or ship, materials used, etc. Filed numerically. (Monthly, official.) 8 x 10 $\frac{1}{2}$  cards, 1 ft., in drawer of wooden filing case. R. 303 (Bldg. A). (207)

253. STATEMENTS OF MESS ACCOUNTS, July 1925 to date. Form 72, monthly reports of commanding officers of tenders and lightships in district 2, showing receipts and expenditures for food. Attached are supporting invoices and canceled checks drawn by mess officers. Filed chronologically. (Monthly, official.) 8 x 10 $\frac{1}{2}$  paper packages, 1 ft. 4 in., on wooden shelf and in drawer of desk. SW. corner, 3d floor (Bldg. B). (242)



254. MONTHLY REPORTS OF VESSELS, Aug. 1926 to date. Form 44, reports by commanding officers showing fuel used, distance traveled, work performed, condition of ships, etc. Filed numerically. (Monthly, official.) 9 x 12 folders, 2 ft. 7 in., in metal drawer and on wooden shelf. File room (Bldg. B). (307)

255. RADIO BEACON TRANSMITTER RECORDS, Jan. 1927 to date. Form 67, a daily record of conditions under which radio beacons were operated, recording hours of operation, meter readings, voltage, etc., sent to office monthly by masters and keepers. Filed chronologically. (Monthly, official.) 8 x 10½ loose sheets, 1 ft. 5 in., in drawer of wooden filing case, and on wooden shelf. File room (Bldg B). (312)

256. PLANS AND DRAWINGS, Sept. 23, 1935 - Apr. 22, 1936. Pertaining to harbors and coast in 2d district. Arranged by subject. (Daily, official.) Various sized papers, 2 in., in draftsman's filing cabinet. R. 301 (Bldg. A). (247)

#### Miscellaneous

257. COPIES OF DEEDS, 1789 to date. Copies of deeds to lighthouse property in Massachusetts, including deeds to Boston Light and other colonial lighthouse properties ceded to the United States in 1789 - 1790. Originals are in Washington, D.C. (Monthly, official.) 4 x 9 pockets, 4 ft. 9 in., in 6 wooden drawers. R. 305 (Bldg. 1). (232)

258. COPIES OF DEEDS, 1789 to date. Copies of deeds to lighthouse reservations in Massachusetts. Arranged alphabetically. (Yearly, official.) 9½ x 14½ loose-leaf books, 3 in., in drawer of metal filing case. R. 301 (Bldg. 1). (232A)

259. LEASES AND LICENSES GRANTED, June 1885 to date. Form 16, records of leases and licenses granted to individuals or corporations for such purposes as installation of telephone poles, water pipes, cables, etc., on lighthouse property. Filed alphabetically. Serial serves as index to serial 95. (Daily, official.) 5 x 8 cards, 2 ft. 1 in., in 3 drawers of metal card cabinet. R. 301 (Bldg. 1). (239)

260. COPIES OF LEASES AND LICENSES, PROPERTY, 1885 to date. Leases and licenses for use of light station property by district 2, or given by the district for erection and maintenance of telephone poles, etc. Filed numerically. (Monthly, official.) 9½ x 11 folders, 2 ft., in drawer of metal filing case. R. 301 (Bldg. 1). (239A)

261. SUPERINTENDENT'S REFERENCE FILE, June 1908 to date. Miscellaneous records such as employees' applications, repair records of old vessels, dealers' addresses, docking and repairs of vessels, boat repair records, tests of acetylene lights, and gas buoys records. Filed by subject. (Daily, official.) Various sized cards and loose-leaf papers, 12 ft. 6 in., in 16 drawers of wooden card cabinet. R. 300 (Bldg. 1). (143)



262. REQUISITIONS FROM BUREAU OF FISHERIES, June 1926 to date. Requisitions for supplies ordered from the second lighthouse district, by the Bureau of Fisheries for its steamers and stations. Filed chronologically. (Yearly, official.) 8 x 12 $\frac{1}{2}$  loose papers, 8 in., in 2 pasteboard boxes, in 2 letter boxes, and in desk drawer. SW. corner, 3d floor and R. 301 (Bldg. 2). (212)

#### Photographic Collections

263. PHOTOGRAPHIC PRINTS AND NEGATIVES, See addenda for list of titles of various subjects. Photographic negatives, acetate (430), photographic prints (741), in jackets. Index. R. 302 (Bldg. 1). (P-465)

### COHASSET

#### SECOND LIGHTHOUSE DISTRICT MINOTS LEDGE LIGHT STATION Boston Bay

This station was established in 1850 and destroyed by storm and ice in April, 1851. Its reconstruction was not completed until 1860, but it has stood ever since. This 97 foot gray conical tower is built on Outer Minot Ledge, south of the entrance to Boston Bay nearly three miles from the shore of Cohasset. The light is 85 feet above high water. It is a station of the second order, attended by a keeper and two assistants. Faulty containers have resulted in damage to many of the older records. The "Visitor's Register" dates from 1860.

264. VISITOR'S REGISTER, Nov. 1860 to date. Names, addresses of persons visiting station. Entered chronologically. (Weekly, official, public.) 8 x 14 vols., 2 in., on desk. Watchroom. (13)

265. RECORD OF PASSING VESSELS, Sept. 1872 - Aug. 31, 1876. Number of barks, brigs, steamers, sloops passing the light; total number of vessels. Entered chronologically. (Never.) 10 x 15 vol.,  $\frac{1}{2}$  in., on desk. Damaged by water, careless handling and faulty container, binding broken, pages dirty and torn. Boathouse. (4)

266. LOG BOOKS, Apr. 5, 1874 - July 25, 1925; Apr. 18, 1931 to date. Form 306, weather conditions, important events, description of work done, names of men on leave. Entered chronologically. (Daily, official.) 10 x 16 vols., 10 in., on desk. Older books damaged by faulty containers, bindings broken, pages dirty and torn. Boathouse and Watchroom. (5, 7)

267. WATCH BOOKS, Jan. 28, 1920 - Feb. 22, 1928; Apr. 18, 1934 to date. Form 316, signature, rating of man on watch; time started, time relieved; comment on condition of light and fog signal. Entered chronologically. (Daily, official.) 12 x 14 and 10 x 12 vols., 6 $\frac{1}{2}$  in., on



desk. Damaged by faulty containers, pages dirty. Boathouse and Watchroom. (10, 12)

268. RECORDS OF INSPECTIONS, Apr. 27, 1926 to date. Form 307, annual report by inspector on condition of station, work completed; instructions to keeper. Entered chronologically. (Yearly, official.) 10 x 16 vols., 1 in., on desk. Watchroom. (6)

269. RECORDS OF ABSENCES, Jan. 1, 1927 to date. Form 303, date, time employee left station; reason for absence, time returned. Entered chronologically. (Weekly, official.) 10 x 16 vols., 1 in., on desk. Watchroom. (9)

270. CORRESPONDENCE, June 1, 1927 to date. Correspondence with district office concerning fog signal, reports and returns, supplies, repairs and improvements, personnel, leaves of absence. Filed alphabetically. (Daily, official.) 8 x 10 loose sheets, 4 in., on top of cabinet. Damaged by faulty containers. Woodshed. (8)

271. RECORDS OF FOG SIGNALS, May 1929 to date. Day, hour, minute fog signal started and stopped; amount of pressure used, fuel consumed; comment on weather and wind. Entered chronologically. (Daily, official.) 10 x 16 vols., 1 in., on desk. Watchroom. (11)

### DARTMOUTH

#### SECOND LIGHTHOUSE DISTRICT DUTTLING ROCK LIGHT STATION Off South Dartmouth

This station was established in 1829 and rebuilt in 1889. Situated on a barren rock off Round Hill Point, it is a station of the fourth order attended by a keeper and one assistant. As was customary, former keepers removed their own records when their services terminated. The oldest record at the station dates from 1872. The existing records are kept in good condition.

272. STATION LOGS OR JOURNALS, 1872 to date. Form 306, condition of weather, wind, sea; thermometer, barometer readings; description of work done by personnel. Entered chronologically. (Daily, official.)  $8\frac{1}{2}$  x 14 vols. (7),  $5\frac{1}{2}$  in., in closet and desk. Keeper's dwelling. (4)

273. FOG LOGS, 1898 to date. Form 302, length of time fog signal operated, time started and stopped; comment on weather, wind, fog. Entered chronologically. (Occasionally, official.)  $8\frac{1}{2}$  x 14 vols. (18),  $4\frac{1}{2}$  in., in closet of keeper's dwelling and in fog signal house. (5)

274. WATCH BOOKS, 1900 to date. Form 316, signature of man on watch; time started, time relieved; condition of light and engine. Entered chronologically. (Daily, official.) 9 x 12 vols. (8), 6 in., in room. Keeper's dwelling. (3)





EASTHAMSECOND LIGHTHOUSE DISTRICT  
NAUSET BEACH LIGHT STATION  
Cape Cod

This station was built in 1839, on the beach at Eastham on the east side of Cape Cod. Rebuilt in 1923, it is now a station of the fourth order, attended by a keeper. The oldest record dates from 1890; no information available about prior records. In general the records are in very poor condition.

275. JOURNALS OF LIGHT STATION, Apr. 7, 1890 to date. Weather conditions, important events, work done, names of men on leave. Entered chronologically. (Daily, official.)  $8\frac{1}{2}$  x 14 vols. (7), 7 in., in pasteboard box. Damaged by careless handling, dirty, bindings broken. 1st floor. (13)

276. KEEPERS' ANNUAL PROPERTY RETURNS, REQUISITIONS, AND RECEIPTS, June 30, 1913 - Jan. 6, 1936. Form 30, including discontinued Form 36, combined annual inventory and annual requisition for supplies for ensuing year; quantities used since last inventory. Filed chronologically. (Yearly, official.) 8 x 10 booklets,  $1\frac{3}{4}$  in., in pasteboard boxes. 1st floor. (15)

277. RECORDS OF ABSENCES OF KEEPERS, July 19, 1922 to date. Date, time employee left station; reason for absence, time returned. Entered chronologically. (Weekly, official.)  $8\frac{1}{2}$  x  $13\frac{1}{2}$  vols. (3), 1 in., on wooden shelf. Damaged by careless handling, bindings broken. 1st floor. (23)

278. GENERAL CORRESPONDENCE, 1922 to date. Correspondence; memorandum invoices, Form 27, relative to operation of station. Filed alphabetically. (Weekly, official.)  $3\frac{1}{2}$  x 8 bundles and 12 x 15 letter boxes, 1 ft. 3 in., on top of desk and in carton. Dirty, torn. 1st floor. (14)

279. RECORDS OF INSPECTIONS, Apr. 6, 1926 - July 5, 1936. Form 307, annual report of inspector on condition of station; records of completed work, instructions to keeper. Entered chronologically. (Yearly, official.)  $8\frac{1}{2}$  x  $13\frac{1}{4}$  vols. (3), 1 in., on wooden shelf. Damaged by careless handling, bindings broken. 1st floor. (12)

EDGARTOWNSECOND LIGHTHOUSE DISTRICT  
CAPE POGE LIGHT STATION  
Chappaquiddick Island

Erected originally in 1802, and rebuilt in 1922, this station stands on the northeast point of Chappaquiddick Island. It is a light of the



fourth order, attended by a keeper. Each previous keeper has taken with him his station log, the only record currently found at this lighthouse. Records are in good condition.

280. JOURNALS OF CAPE POGE LIGHT STATION, Jan. 1, 1872 to date. Condition of weather, sea; direction of wind; temperature, barometer readings; description of work done, unusual events at station. Entered chronologically. (Daily, official.)  $8\frac{1}{2}$  x  $13\frac{1}{4}$  vols., 6 in., in desk. Keeper's dwelling. (1)

EDGARTOWN

SECOND LIGHTHOUSE DISTRICT  
EDGARTOWN LIGHT STATION  
Edgartown Harbor

This agency was established in 1828. It was rebuilt in 1885 and still stands on the end of a causeway extending 905 feet from the west shore at the inner end of Edgartown Harbor. The conical tower rises from the roof of the keeper's house; paints and oils are stored in a separate building. This station of the fourth order is operated by a keeper. Its older records are stored in a closet in the bedroom and are in fair condition; current records are in good order in the keeper's desk on the first floor.

281. STATION LOGS, 1872 to date. Form 306, daily record of keeper's activities, operation and condition of light, condition of weather and sea, temperature and barometer readings; also storms and wrecks, ice condition in harbor, damage to building by storm, other important or unusual events at or near station. Entered chronologically. (Daily, official.)  $8\frac{1}{2}$  x 10 vols. (10),  $8\frac{1}{2}$  in., on closet shelf and on desk. Bindings broken. 3d and 1st floors. (5)

282. DAILY EXPENDITURES, OILS, WICKS, AND CHIMNEYS, June 1882 - Nov. 1913. Obsolete Form 300, amount of oil and wicks consumed, chimneys broken. Entered chronologically. (Rarely, official, public.)  $8\frac{1}{2}$  x 14 vols. (8), 2 in., on closet shelf. 5d floor. (7)

283. SUPPLIES RECEIVED AND CONSUMED, Aug. 1882 - Oct. 1912. Form 303, record of supplies received and consumed. Entered chronologically. (Rarely, official, public.) 14 x  $18\frac{1}{2}$  vols. (5),  $1\frac{1}{2}$  in., on closet shelf. 3d floor. (4)

284. FOG LOGS, Apr. 3, 1919 to date. Form 302, time fog signal started and stopped, length of time in operation; comments on condition of fog, weather, and wind. Entered chronologically. (Older records, never; current records, daily, official.)  $8\frac{1}{2}$  x 14 vols. (9),  $2\frac{1}{4}$  in., on closet shelf and on desk. 3d and 1st floors. (6)



FALL RIVERSECOND LIGHTHOUSE DISTRICT  
BORDEN FLATS LIGHT STATION  
Borden Flats

Established in 1881, this lighthouse stands in 12 feet of water, opposite Fall River. It is a station of the fourth order, attended by a keeper. The journal, dating from 1898, is the oldest record reported. The records are nearly all in good condition.

285. DAILY JOURNAL OF LIGHT STATION, Oct. 1, 1898 to date. Form 320, weather conditions, important events, work done, names of men on leave. Entered chronologically. (Daily, official.)  $8\frac{1}{2}$  x  $13\frac{3}{4}$  vol.,  $3\frac{1}{4}$  in., on wooden shelf. 5th floor. (469)

286. DAILY EXPENDITURE OF OIL WICKS AND CHIMNEYS, Apr. 1, 1905 - Oct. 31, 1911. Form 300, time light was lit and extinguished, total time lit, quantity of oil consumed; remarks on weather. Entered chronologically. (Never.)  $13\frac{1}{2}$  x  $16\frac{1}{2}$  vol., 1 in., on wooden shelf. 5th floor. (471)

287. GENERAL ACCOUNT OF SUPPLIES RECEIVED AND CONSUMED, Sept. 24, 1909 - Apr. 1, 1915. Form 303, complete record of fuel and supplies received and consumed. Entered chronologically. (Never.) 14 x  $16\frac{1}{2}$  vol.,  $1\frac{1}{2}$  in., on wooden shelf. Binding broken. 5th floor. (473)

288. KEEPER'S ANNUAL PROPERTY RETURNS, REQUISITIONS, AND RECEIPTS, July 1, 1911 to date. Form 30, revised and discontinued Form 36, copies of combined annual inventory and annual requisition for supplies for ensuing year; includes quantities of alcohol, oil, kerosene, mantles, matches, coal, paint, used since last inventory. Filed chronologically. (Yearly, official.) 8 x 10 booklets,  $6\frac{1}{2}$  in., on wooden shelf. 5th floor. (470, 474)

289. RECORDS OF FOG SIGNALS, Feb. 26, 1916 to date. Form 302, day, hour, minute fog signal started and stopped; pressure used, fuel consumed; comments on weather and wind. Entered chronologically. (Daily, official.)  $8\frac{1}{4}$  x  $13\frac{1}{2}$  vol.,  $1\frac{1}{2}$  in., on wooden shelf. 5th floor. (472)

GAY HEADSECOND LIGHTHOUSE DISTRICT  
GAY HEAD LIGHT STATION  
Martha's Vineyard

This station, built in 1799, is situated on the west point of Martha's Vineyard Island. Due to coastal erosion the present tower, built in 1856, was erected further inland and now stands on a bluff, 119 feet above sea level. Gay Head Light is a station of the first order, attended



by a keeper and one assistant. The original light was furnished by fourteen lamps burning whale oil; the present light is visible for nineteen miles. Many of the early records were removed by former keepers, who considered them personal property. The only records at this station are kept in the station log. These records are in good condition.

290. STATION LOGS, 1916 to date. Form 306, daily record of weather conditions, men on duty, absences, description of work done, supplies received; also record of visits of inspection. (Daily, official.)  $8\frac{1}{2}$  x 14 vols. (8), 6 in., in desk. Keeper's dwelling. (5)

### GLOUCESTER

#### SECOND LIGHTHOUSE DISTRICT ANNISQUAM LIGHT STATION Annisquam Harbor

This station, erected in 1801, was rebuilt in 1897. It is a station of the fifth order, located on Wigwam Island at the entrance to Annisquam Harbor. The oldest record reported dates from January 1926. All the records are in good condition.

291. RECORDS OF ABSENCES, Jan. 20, 1926 - July 29, 1933. Form 303, day and hour employee left station, reason for absence, time returned. Entered chronologically. (Daily, official.)  $8\frac{1}{2}$  x  $13\frac{3}{4}$  vol.,  $\frac{1}{2}$  in., in wooden drawer. 1st floor. (220)

292. RECORDS OF INSPECTIONS, June 13, 1926 to date. Form 307, report written annually by inspector on condition of station, description of work completed; instructions to keeper. Entered chronologically. (Yearly, official.)  $8\frac{1}{2}$  x  $13\frac{3}{4}$  vol.,  $\frac{1}{2}$  in., in wooden drawer. 1st floor. (225)

293. GENERAL CORRESPONDENCE, Jan. 31, 1931 to date. Correspondence with superintendent of lighthouses and others, relative to operation of station. Filed chronologically. (Monthly, official.)  $11\frac{1}{2}$  x 12 envelopes,  $6\frac{1}{2}$  in., in wooden drawer. 1st floor. (224)

294. RECORDS OF FOG SIGNALS, May 7, 1931 to date. Form 302, date, hour, minute, signal started and stopped; amount of pressure used, fuel consumed; comments on weather and wind. Entered chronologically. (Daily, official.)  $8\frac{1}{2}$  x  $13\frac{3}{4}$  vol.,  $\frac{1}{2}$  in., in wooden drawer. 1st floor. (218)

295. KEEPERS' ANNUAL PROPERTY RETURNS, REQUISITIONS, AND RECEIPTS, June 1, 1931 to date. Form 30, including discontinued Form 36, copies of combined annual inventory and annual requisition for supplies for ensuing year; includes quantities used since last inventory. Filed chronologically. (Yearly, official.) 8 x 10 booklets,  $2\frac{1}{2}$  in., in wooden drawer. 1st floor. (228)





296. JOURNAL, Aug. 1, 1933 to date. Weather conditions, important events, work done, names of men on leave. Entered chronologically. (Daily, official.)  $8\frac{1}{2}$  x 14 vol., 1 in., in wooden drawer. 1st floor. (226)

### GLOUCESTER

#### SECOND LIGHTHOUSE DISTRICT EASTERN POINT LIGHT STATION Gloucester Harbor

Established in 1832, this lighthouse was rebuilt in 1890. It is a station of the fourth order, located on the east side of the entrance to Gloucester Harbor. The station is attended by a keeper and an assistant, who also attend a red flashing light at the west end of Gloucester breakwater. All the records are in good condition; the oldest date from 1872.

297. JOURNALS OF LIGHT STATION, Jan. 1, 1872 to date. Form 306, weather conditions, important events, description of work done, names of men on leave. Entered chronologically. (Daily, official.)  $8\frac{1}{2}$  x 14 vols. (6),  $6\frac{1}{2}$  in., on wooden shelf. 2d floor. (230)

298. JOURNAL OF SHIPWRECKS, Dec. 31, 1899 - Jan. 10, 1913. Complete record of shipwrecks occurring in vicinity of station. Entered chronologically. (Yearly, official.)  $13\frac{1}{4}$  x 17 vol.,  $\frac{1}{2}$  in., on wooden shelf. 2d floor. (229)

299. WATCH BOOKS, Jan. 10, 1904 to date. Form 316, signature and rating of man on watch; time started, time relieved; comment on condition of light and fog signal. Entered chronologically. (Daily, official.) 9 x  $11\frac{1}{2}$  vols. (6), 5 in., on wooden shelf. 2d floor. (237)

300. KEEPERS' ANNUAL PROPERTY RETURNS, REQUISITIONS, AND RECEIPTS, July 7, 1925 to date. Form 30, revised, including discontinued Form 36, combined annual inventory and annual requisition for supplies for ensuing year; quantities used since last inventory. Filed chronologically. (Yearly, official.) 8 x 10 booklets (23), 4 in., on wooden shelf. 2d floor. (234)

301. RECORDS OF ABSENCES, Jan. 18, 1926 to date. Form 309, date and time employee left station, reason for absence, time returned. Entered chronologically. (Daily, official.)  $8\frac{1}{4}$  x  $13\frac{3}{4}$  vols. (5), 2 in., on wooden shelf. 2d floor. (231)

302. RECORDS OF FOG SIGNALS, Apr. 11, 1932 to date. Form 308, date and time fog signal started and stopped; description of conditions making necessary its use. Entered chronologically. (Daily, official.)  $8\frac{1}{4}$  x  $13\frac{3}{4}$  vols. (2),  $\frac{1}{2}$  in., on wooden shelf. 2d floor. (235)



GLOUCESTERSECOND LIGHTHOUSE DISTRICT  
GLOUCESTER LIGHT STATION  
Ten Pound Island, Gloucester Harbor

Located on Ten Pound Island, this station was established in 1821. It was rebuilt in 1881 and is now a station of the fifth order attended by a keeper. All the records are in good condition; the oldest dating from 1917.

303. JOURNALS OF LIGHT STATION, Mar. 1, 1917 to date. Form 306, weather conditions, important events, work done, absences. Entered chronologically. (Daily, official.)  $8\frac{1}{2}$  x 14 vols. (2), 2 in., in desk drawer. Office. (227)

304. RECORDS OF ABSENCES OF KEEPERS, Jan. 15, 1926 to date. Form 303, date, time employee left station; reason for absence, time returned. Entered chronologically. (Daily, official.)  $8\frac{1}{4}$  x 14 vol.,  $\frac{1}{2}$  in., in desk drawer. Office. (221)

305. RECORDS OF INSPECTIONS, Jan. 15, 1926 to date. Form 307, annual report of inspector on condition of station, work completed; instructions to keeper. Entered chronologically. (Frequently, official.)  $8\frac{1}{4}$  x 14 vol.,  $\frac{1}{2}$  in., in desk drawer. Office. (213)

306. MISCELLANEOUS CORRESPONDENCE, Feb. 26, 1929 to date. Correspondence with district office relative to fog signals, reports and returns, supplies, repairs and improvements, personnel, leaves of absence. Filed chronologically. (Weekly, official.)  $11\frac{1}{2}$  x 12 pasteboard letter box, 3 in., in desk drawer. Office. (216)

307. RECORDS OF BELL FOG SIGNALS, Apr. 15, 1929 to date. Form 302, dates, hours bell was operated during fog, snow, or smoky weather; weather conditions. Entered chronologically. (Daily, official.)  $8\frac{1}{2}$  x 14 vol.,  $1\frac{1}{4}$  in., in desk drawer. Office. (219)

308. KEEPERS' ANNUAL PROPERTY RETURNS, REQUISITIONS AND RECEIPTS, July 1, 1931 to date. Copies of Form 30, revised, including discontinued Form 36; combined annual inventory and annual requisition for supplies for ensuing year; quantities used since last inventory. Filed chronologically. (Yearly, official.) 8 x 10 booklets,  $1\frac{1}{2}$  in., in desk drawer. Office. (215)

GOSNOLDSECOND LIGHTHOUSE DISTRICT  
CUTTYHUNK HARBOR LIGHT STATION  
Vineyard Sound

Established in 1823, rebuilt in 1891. Located on southwest point of



Cuttyhunk Island two miles from Cuttyhunk Village. It is a station of the fourth order, attended by a keeper. Older records are dirty and torn.

309. STATION LOGS, 1872 to date. Station journal, condition of weather and sea, workings of light, record of supplies received, absences. Entered chronologically. (Daily, official.)  $8 \times 13\frac{1}{2}$  vols. (4), 3 in., on shelf and in desk. Shed and Keeper's dwelling. (3)

310. WRECK RECORDS, 1882 - 1896. Accounts of wrecks occurring in vicinity of station. Entered chronologically. (Never.)  $13\frac{1}{4} \times 16\frac{1}{4}$  vol.,  $\frac{1}{2}$  in., on shelf. Shed. (3a)

311. MISCELLANEOUS FILE, 1911 to date. Letters, copies of invoices, and requisitions. Arranged chronologically. (Occasionally, official.)  $9 \times 11$  loose-leaf books (2), 5 in. Keeper's dwelling. (3c)

312. RECORDS OF INSPECTION, 1926 to date. Form 307, annual report by inspector on condition of station, description of work completed, instructions to keeper. Entered chronologically. (Yearly, official.)  $8\frac{1}{2} \times 13\frac{1}{2}$  vol., 2 in., in desk. Keeper's dwelling. (3b)

#### GOSNOLD

##### SECOND LIGHTHOUSE DISTRICT TARPAULIN COVE LIGHT STATION Vinoyard Sound

Established in 1818, and rebuilt in 1891, the present 40 foot white tower stands on the southeast side of Naushon Island. It is a station of the fourth order attended by a keeper. No records prior to 1914 were reported. Records are well preserved.

313. JOURNALS OF LIGHT STATION, Apr. 1, 1914 to date. Form 306, condition of weather and sea, record of operation of light, account of absences, supplies received, visits of inspection. Entered chronologically. (Daily, official.)  $8\frac{1}{2} \times 14$  vols. (4), 3 in., in desk in tower and in wooden box in dwelling house. (1)

314. RECORDS OF FOG SIGNALS, Apr. 1, 1914 to date. Form 302, date and hours the bell was operated during fog, snow, or smoky weather; comment on weather. Entered chronologically. (Daily, official.)  $8\frac{1}{2} \times 14$  vols., 3 in., in desk in tower. (2)

#### MARBLEHEAD

##### SECOND LIGHTHOUSE DISTRICT MARBLEHEAD LIGHT STATION Marblehead Neck

This station was established in 1836, rebuilt in 1897, on the north



point of Marblehead Neck. It is an automatic "unwatched Light", although a caretaker occupies the keeper's dwelling and keeps a journal. This is the only station not attended by a keeper where records were found. All prior records were transferred to the district office at Boston. The journal is in very good condition.

315. JOURNALS OF LIGHT STATION, Jan. 4, 1872 to date. Meter reading of light, activities in and around station. Filed chronologically. (Daily, official.) 9 x 14 vols., 8 in., on wooden shelf, 1st floor. (34)

### NANTUCKET

#### SECOND LIGHTHOUSE DISTRICT BRANT POINT LIGHT STATION Nantucket Harbor

This station was originally erected in 1746 and became the property of the United States in 1790. The lighthouse has been rebuilt seven times, the last structure being erected in 1901 on the west side of the entrance to Nantucket Harbor. It is a station of the fifth order, attended by a keeper and one assistant. In 1908, in addition to the old light, range lights were installed on skeleton towers erected on the premises. The oldest record is dated March 31, 1909. Many of the older records are damaged by water, and are musty and torn.

316. OIL, WICKS, AND CHIMNEYS, Mar. 31, 1909. Copies obsolete Form 33. Time of lighting and extinguishing light, length of time lighted, quantity of oil consumed, chimneys broken, wicks used, oil set aside for hard and house lamps, remarks. (Rarely, official.) 8 x 10 booklet,  $\frac{1}{4}$  in., in desk drawer. 1st floor. (115)

317. KEEPERS' ANNUAL PROPERTY RETURNS, REQUISITIONS, AND RECEIPTS, June 30, 1911 to date. Form 30 revised, obsolete Forms 30 and 36, copies of combined annual inventory and annual requisition for supplies for the ensuing year, also quantities used since last inventory. Filed chronologically. (Yearly, official.) 8 x 10 booklets,  $7\frac{1}{2}$  in., in desk drawer, in wooden box and in pasteboard box. 1st floor. (110, 114)

318. LIGHTKEEPERS' LIST OF YEARLY SUPPLIES, July 1, 1911. Copies, obsolete Form 210, supplies on hand at beginning of year, amount expended, amount returned to store, balance on hand, quantity required for coming year. Entered alphabetically. (Rarely, official.) 8 x 10 booklet,  $\frac{1}{2}$  in., in desk drawer. 1st floor. (113)

319. LETTERS, Sept. 17, 1912 to date. Circular letters from Washington, D.C., and correspondence with district office pertaining to affairs of station. Filed chronologically. (Yearly, official.) 8 x  $10\frac{1}{2}$  loose papers, 9 in., in pasteboard letter box and in wooden box. 1st floor. (108)





320. INVOICES, 1912 to date. Forms 27, 34, 85, duplicate copies of invoices for supplies requested from headquarters and received: kind, quantity of item; date, place of origin of shipment. (Monthly, official.) 4 x 8 loose forms, 1 ft. 4 in., in pasteboard letter box and in wooden box. Older papers torn and dirty. 1st floor. (107)

321. RECEIPT FOR SUPPLIES DELIVERED BY SUPPLY VESSEL, 1915. Form 36, obsolete, articles delivered to keeper, name of carrier, kind, quantity of supplies; quantity on hand. (Rarely, official.) 8 x 10 booklet,  $\frac{1}{4}$  in., in wooden box. 1st floor. (118)

322. JOURNALS, Dec. 1916 to date. Weather conditions, important events, work done, names of men on leave. Entered chronologically. (Daily, official.)  $8\frac{1}{2}$  x  $13\frac{3}{4}$  vols., 3 in., in 2 drawers of wooden desk. Older volumes musty, bindings broken. 1st floor. (111)

323. RECORDS OF FOG SIGNALS, Nov. 1, 1919 to date. Day, hour, minute fog signal started and stopped; amount of pressure used, fuel consumed; comments on weather and wind. Entered chronologically. (Daily, official.)  $8\frac{1}{4}$  x  $13\frac{3}{4}$  vols. (7),  $2\frac{1}{2}$  in., in 2 drawers of wooden desk. Older volumes damaged by water, bindings broken, pages dirty. 1st floor. (109)

324. WATCH BOOKS, Oct. 1, 1920 to date. Form 316. Signature, rating of man on watch; time started, time relieved; comments on condition of fog signal and light. Entered chronologically. (Daily, official.) 9 x  $11\frac{1}{2}$  vols. (3), 3 in., in wooden desk. Covers torn, pages dirty. 1st floor. (117)

325. RECORDS OF ABSENCES, Jan. 16, 1926 to date. Form 303. Day and hour employee left station; reason for absence, time returned. Entered chronologically. (Weekly, official.)  $8\frac{1}{2}$  x  $13\frac{1}{2}$  vols. (2),  $\frac{1}{2}$  in., in desk drawer. Older volume dirty and musty. 1st floor. (116)

326. RECORDS OF INSPECTIONS, Mar. 20, 1926 to date. Form 307. Annual report by lighthouse inspector on condition of station, amount of work completed; instructions to keeper. Entered chronologically. (Monthly, official.)  $8\frac{1}{4}$  x  $13\frac{1}{2}$  vol.,  $\frac{1}{2}$  in., in desk drawer. 1st floor. (112)

#### NANTUCKET

#### SECOND LIGHTHOUSE DISTRICT GREAT POINT LIGHT STATION Nantucket Sound

Established in 1784, this station became a government agency in 1789. On the point, at the north end of Nantucket Island, the tower was rebuilt in 1818. A keeper and an assistant operate this station of the third order. Most of its records are in good condition, but some of the



older records have been damaged by vermin and rodents. The oldest record dates from 1861.

327. JOURNAL OF VESSELS, July 1, 1861 - Feb. 28, 1865. Number of ships, barks, brigs, schooners, sloops, and steamers passing station daily during the Civil War. Entered chronologically. (Never.)  $13\frac{1}{2}$  x  $16\frac{1}{2}$  vol.,  $\frac{1}{4}$  in., on closet shelf. Bindings broken. 1st floor. (26)

328. OIL, WICKS, AND CHIMNEYS, Oct. 1, 1861 - Oct. 5, 1911. Form 300, record of consumption of oil, wicks, chimneys; time light was lit, time extinguished; weather conditions. Entered chronologically. (Never.)  $13\frac{1}{2}$  x  $16\frac{1}{2}$  vols., 5 in., on closet shelf. Torn, bindings broken. 1st floor. (32)

329. GENERAL CORRESPONDENCE, July 2, 1862 to date. Correspondence mostly with district office, circular letters from Washington, D.C., invoices, papers relative to operation of station. (Weekly, official.) Current papers in 9 x 12 folders; older papers in rolls, bundles, and envelopes; 1 ft. 3 in., on closet shelf and in wooden box. Older papers damaged by vermin and rodents; dirty and scattered. 1st floor and Attic. (23)

330. JOURNALS OF WRECKS, Apr. 20, 1863 - Feb. 14, 1890. Wrecks sighted or aided: type of vessel, name of master, number of crew and passengers, description of cargo; port of departure, destination; brief account of wreck. Entered chronologically. (Never.)  $13\frac{1}{2}$  x  $16\frac{3}{4}$  vol.,  $\frac{1}{4}$  in., on closet shelf. Bindings broken, covers soiled. 1st floor. (29)

331. GENERAL ACCOUNT OF SUPPLIES, RECEIVED AND CONSUMED, Dec. 31, 1881 - June 30, 1911. Form 303, quantities of supplies received and used, date of receipt, consumption. Entered chronologically. (Never.)  $13\frac{1}{2}$  x  $16\frac{1}{2}$  vols.,  $1\frac{1}{2}$  in., on closet shelf. Bindings broken. 1st floor. (31)

332. WATCH BOOKS, Jan. 1, 1887 to date. Signature, rating of man on watch; time started, time relieved; comment on condition of light and fog signal. Entered chronologically. (Daily, official.) 9 x  $11\frac{1}{2}$  vols.,  $6\frac{3}{4}$  in., on closet shelf. Dusty, bindings broken slightly. 1st floor and in tower. (33)

333. JOURNALS, Oct. 1, 1891 to date. Weather conditions, important events, description of work done, names of men on leave. Entered chronologically. (Old books, rarely; current books, daily, official.)  $8\frac{1}{2}$  x  $13\frac{1}{2}$  vols.,  $5\frac{1}{4}$  in., on wooden shelf. Bindings broken. 1st floor. (22)

334. KEEPERS' ANNUAL PROPERTY RETURNS AND RECEIPTS, July 1, 1906 to date. Form 30, revised, including discontinued Form 32. Annual inventory of supplies and equipment on hand: amounts received, expended or condemned during year; balance at end of year. Filed chronologically. (Yearly, official.) 8 x 10 and  $8\frac{1}{2}$  x 14 booklets,  $4\frac{1}{4}$  in., in wooden box on closet shelf. 1st floor. (20, 40)



335. KEEPERS' ANNUAL REQUISITIONS, July 1, 1911 to date. Form 36, supplies and equipment required for ensuing year; amounts expended during previous year; balance. Filed chronologically. (Yearly, official.) 8 x 10 booklets,  $1\frac{5}{8}$  in., in wooden box on closet shelf. 1st floor. (21)

336. RECORDS OF ABSENCES OF KEEPERS, Jan. 23, 1926 to date. Date, time employee left station, reason for absence, time returned. Entered chronologically. (Weekly, official.)  $8\frac{1}{2}$  x  $13\frac{1}{2}$  vol.,  $\frac{1}{4}$  in., on closet shelf. 1st floor. (34)

337. RECORDS OF INSPECTIONS, May 18, 1926 to date. Form 307, annual report of inspector on condition of station, work completed; instructions to keeper. Entered chronologically. (Monthly, official.)  $8\frac{1}{2}$  x  $13\frac{1}{2}$  vol.,  $\frac{1}{4}$  in., on closet shelf. 1st floor. (25)

### NANTUCKET

#### SECOND LIGHTHOUSE DISTRICT SANKATY HEAD LIGHT STATION Nantucket Island

This station was established in 1850. It is a station of the second order located on east end of Nantucket Island. The present dwelling house was built in 1877: Some of the older records became water soaked and were disposed of; those remaining are in good condition. The oldest record is the "Journal", dating from 1872.

338. JOURNALS, Jan. 1, 1872 - June 30, 1891; June 30, 1910 to date. Weather conditions, important events, description of work done, names of men on leave; also inspections prior to Mar. 19, 1926. Entered chronologically. (Daily, official.)  $8\frac{1}{2}$  x  $13\frac{3}{4}$  vols., 5 in., on shelf in desk. Older vols., bindings broken. 1st floor. (66)

339. RECORDS OF ABSENCES OF KEEPERS, July 20, 1918 to date. Date, time employee left station; reason for absence, time returned. Entered chronologically. (Weekly, official.)  $8\frac{1}{2}$  x  $13\frac{3}{4}$  vol.,  $\frac{1}{2}$  in., on wooden desk. 1st floor. (23)

340. RECORDS OF VISITORS, Oct. 10, 1920 to date. Signature, address of visitors; date of visit. Entered chronologically. (Daily, in summer; rarely, in winter, public.)  $8\frac{1}{2}$  x 14 vols. (3),  $2\frac{3}{4}$  in., on floor near desk. 1st floor. (75)

341. RECORDS OF INSPECTIONS, Mar. 19, 1926 to date. Form 307, annual report of inspector on condition of station, work completed; instructions to keeper. For prior records, see "Journal". Entered chronologically. (Monthly, official.)  $8\frac{1}{2}$  x  $13\frac{3}{4}$  vol.,  $\frac{1}{4}$  in., on wooden desk. 1st floor. (24)



342. DUPLICATE INVOICES, Aug. 8, 1928 - June 3, 1932. Form 27, supplies and equipment received: name, quantity, price of article; place from whence shipped. For subsequent records see "Correspondence and Miscellaneous". Filed chronologically. (Never.) 8 x 10 $\frac{1}{2}$  loose forms, 1 in., on shelf in desk. 1st floor. (76)

343. KEEPERS' ANNUAL PROPERTY RETURNS, REQUISITIONS, AND RECEIPTS, July 6, 1929 to date. Copies of Form 30, revised; including discontinued Form 36, combined annual inventory and annual requisition for supplies for ensuing year, quantities used since last inventory. Filed chronologically. (Yearly, official.) 2 x 10 booklets,  $\frac{3}{4}$  in., on shelf in desk. 1st floor. (45)

344. KEEPERS' ANNUAL REQUISITIONS, Jan. 1, 1930 - Jan. 5, 1935. Form 36, subsequently included in Form 30. Quantities of alcohol, oil, kerosene, chimneys, mantles, matches, coal, and paint, required for ensuing year; quantities used during past year. Filed chronologically. (Never.) 2 x 10 booklets,  $\frac{1}{2}$  in., on shelf in desk. 1st floor. (58)

345. CORRESPONDENCE AND MISCELLANEOUS, Feb. 3, 1932 to date. Letters, circulars, from district office and Washington, D.C., pertaining to operation of station; also invoices subsequent to June 3, 1932. Filed chronologically. (Weekly, official.) 4 x 9 envelopes,  $3\frac{1}{2}$  in., in pigeonhole in wooden desk. 1st floor. (57)

#### NEW BEDFORD

##### SECOND LIGHTHOUSE DISTRICT BUTLER FLATS LIGHT STATION New Bedford Harbor Entrance

Butler Flats Station, built in 1898, is situated on the west side of the dredged channel into New Bedford Harbor. It is a station of the fifth order, attended by a keeper and one assistant. This station replaced Clark's Point Light Station, which was built in 1872 and razed in 1898 when the United States Army established an artillery post on the site. The records at Butler Flats include the journal of Clark's Point, which is a valuable historical record. All the records are in good condition.

346. STATION LOGS OF CLARK'S POINT LIGHT, Mar. 2, 1872 - Apr. 30, 1898. Weather conditions, comment on condition of light, number and types of passing vessels, unusual occurrences in vicinity of station. Entered chronologically. (Never.) 8 $\frac{1}{2}$  x 14 vols. (2), 2 in., in closet. Keeper's Room. (1580)

347. FOG LOGS, Apr. 30, 1898 to date. Form 302, noting date, hour, minute, fog signal started and stopped; length of time operated; comment on weather, wind, visibility. (Daily, official.) 8 $\frac{1}{2}$  x 13 $\frac{1}{4}$  vols. (14),  $3\frac{1}{2}$  in., in closet and on dock. Keeper's Room. (1579)





348. STATION LOGS, Apr. 30, 1898 to date. Form 306, showing weather conditions, morning and night; time light was lighted and extinguished; name of man on duty, time of watch; visits by officials. Entered chronologically. (Daily, official.) 8 x 14 vols. (6),  $4\frac{1}{2}$  in., in closet and on desk. Keeper's Room. (1578)

349. WATCH BOOKS, Apr. 30, 1898 to date. Form 316, including name of man on watch; time started, time relieved; comment on weather, condition of light, and fog signal. Entered chronologically. (Daily, official.)  $9\frac{1}{2}$  x 12 vols. (5), 5 in., in closet and on desk. Keeper's Room. (1577)

### NEW BEDFORD

#### SECOND LIGHTHOUSE DISTRICT LIGHTHOUSE ESTABLISHMENT

- (A) Custom House, South 2d and William Sts.
- (B) Free Public Library, Pleasant St.

The records enumerated below originated during the period when the old lighthouse establishment was under the jurisdiction of the Treasury Department. Most records in the possession of the Collector were never transferred to the more recent Bureau of Lighthouses when it was assigned to the Department of Commerce. Records at the Free Public Library were evidently included with Customs records given to that institution for preservation.

350. DEEDS TO TWO LIGHTHOUSE LOCATIONS, July 7, 1800; Mar. 15, 1849. Copies of original deeds to Clark's Point and Palmer's Island Light Stations, also correspondence concerning purchase of Palmer's Island accompanied by copy of an older deed. (Never.)  $3\frac{1}{2}$  x  $7\frac{1}{2}$  loose sheets,  $1\frac{1}{8}$  in., on closet shelf. Dirty. R. 2 (Bldg. A). (391)

351. CORRESPONDENCE TO THE COLLECTOR RELATIVE TO LIGHTHOUSES, Mar. 15, 1814 - Dec. 31, 1821; Jan. 1 - Dec. 31, 1827; Jan. 1, 1829 - Dec. 31, 1833; Jan. 1 - Jan. 30, 1852. Correspondence to collector concerning lighthouses, repairs, salary of keeper, charges, accounts, proposals for contracts, supplies. Arranged chronologically. (Never.)  $3\frac{1}{2}$  x  $8\frac{1}{2}$  bundles,  $3\frac{1}{4}$  in., in wall cupboard. Dirty. R. 6 (Bldg. A). (1103)

352. CORRESPONDENCE REGARDING LIGHTHOUSES, Apr. 4, 1814 - Dec. 31, 1815; Jan. 1, 1819 - Dec. 31, 1821; Jan. 1 - Dec. 31, 1824; Jan. 1, 1829 - Dec. 31, 1830; Jan. 1 - Dec. 31, 1832; Jan. 1 - Dec. 31, 1834; Jan. 1, 1836 - Dec. 31, 1843; Jan. 1 - Dec. 31, 1845; Jan. 1 - Aug. 31, 1847. Correspondence concerning lighthouses, keepers, instructions, statements, and proposals. Arranged chronologically. (Never.)  $3\frac{3}{8}$  x 10 bundles,  $1\frac{1}{2}$  in., in wall cupboard. Discolored by age. R. 6 (Bldg. A). (981)



353. LETTER FROM EBENEZER SKIFF, KEEPER OF GAY HEAD LIGHTHOUSE, TO JOHN HAWES, COLLECTOR NEW BEDFORD DISTRICT, July 29, 1814. Warns collector of danger of extinguishing beacon but suggests that (if it would continue to revolve) the light be dimmed by burning half the oil commonly used which "...would be good enough for the enemy..." Also complains British blockading ships off Gay Head had threatened and turned back Indian boats bound for the mainland. (Rarely, research.)  $3\frac{1}{4}$  x  $7\frac{3}{4}$  bundle on steel shelf. Brittle and dirty. 1st alcove, 5th stack floor (Bldg. B). (1306)

354. LIGHTHOUSE ESTABLISHMENTS, 1814 - 1823; 1850 - 1882. Records of operation of lighthouses in this district, including requisitions and receipts for supplies and repairs, bills, and pay rolls. Some unarranged, some arranged chronologically. (Rarely, official, public.) Various sized bundles, 8 ft.  $6\frac{3}{4}$  in., on steel shelves. Dirty; 1814 - 1823, brittle and torn. 1st, 2d, 4th and 3d alcoves, 5th stack floor (Bldg. B). (1220, 1282, 1411)

355. CORRESPONDENCE FROM FIFTH AUDITOR, 1822 - 1824. Correspondence from office of fifth auditor of Treasury Department to John Hawes, superintendent of lights. (Rarely, official, public.)  $3\frac{1}{2}$  x 8 bundle,  $\frac{1}{2}$  in., on steel shelf. Brittle and dirty. 1st alcove, 5th stack floor (Bldg. B). (1353)

356. REPORTS OF THE STATE OF LIGHTHOUSES IN THE DISTRICT, 1831 - 1833. Reports on Clark's Point, Cuttyhunk, and Gay Head Lighthouses, including number of lamps lighted, number unused; quantity of oil on hand, received during quarter, and consumed; number of tube glasses, wicks, buff-skins. (Rarely, official, public.)  $3\frac{1}{4}$  x  $7\frac{3}{4}$  bundle,  $1\frac{1}{4}$  in., on steel shelf. Brittle, dirty, and torn. 2d alcove, 5th stack floor (Bldg. B). (1375)

357. ABSTRACT OF EXPENDITURES FOR SUPPORT OF BUOYS IN BUZZARDS BAY, Apr. 1 - June 30, 1842. Account with William H. Allen, superintendent of lighthouses for the district including money paid out, payoc, purpose of payment. Entered chronologically. (Rarely, official, public.)  $8\frac{1}{2}$  x  $13\frac{1}{2}$  vol.,  $\frac{1}{2}$  in., on steel shelf. Dirty. 5th stack floor (Bldg. B). (1153)

358. DAILY JOURNAL OF LIGHTHOUSES IN THE DISTRICT, 1843 - 1844. Number of lamps operating, amount of oil consumed, and on hand; quarterly reports of keeper's daily activities; also circular list of lighthouses and beacons in United States with number of lamps operating as of Jan. 1, 1833. Arranged chronologically. (Never.)  $5\frac{1}{2}$  x 8 bundle, 1 in., in wall cabinet. Brittle, dirty. R. 6 (Bldg. A). (950)

359. JOURNALS OF LIGHTHOUSE KEEPERS AND REPORTS, 1843 - 1849. Lighthouse keepers' journals and reports, showing activities at Dumpling Bird Island, Ned's Point, and Clark's Point Stations; also list of buoys in and off Mattapoissett Harbor in 1844, and pay roll of seamen on light vessels near Cuttyhunk Island on Mar. 31, 1849. (Rarely, official, public.)  $3\frac{1}{2}$  x  $8\frac{1}{2}$  bundles,  $5\frac{3}{4}$  in., on steel shelf. Brittle, dirty. 3d alcove, 5th stack floor (Bldg. B). (1313)



360. DISBURSEMENTS - LIGHTHOUSE ESTABLISHMENT, Jan. 1, 1847 - Sept. 30, 1852. Accounts with Joseph T. Adams and William T. Russel, superintendents of lighthouses, including list of salaries. Entered chronologically. (Rarely, official, public.)  $8\frac{1}{2}$  x  $15\frac{3}{4}$  vol.,  $\frac{1}{2}$  in., on steel shelf. Dirty. 5th stack floor (Bldg. B). (1152)

361. PROPOSAL TO BUILD LIGHTHOUSE, May 5 - May 12, 1849. Bids received on required specifications for building dwelling and lighthouse at Wing's Neck, Sandwich, Mass. Arranged chronologically. (Never.)  $3\frac{1}{2}$  x 8 bundle,  $\frac{1}{2}$  in., in wall cupboard. Dirty. R. 6 (Bldg. A). (953)

#### Barnstable Records

362. LETTERS REGARDING LIGHTHOUSE ESTABLISHMENT, Sept. 25, 1852 - May 27, 1861. Letters received by district superintendent of Lighthouses, many from Secretary of Lighthouse Board. Arranged chronologically. (Never.)  $3\frac{1}{2}$  x 8 bundles,  $4\frac{1}{2}$  in., on open wooden shelf. R. 2 (Bldg. A). (265)

363. ABSTRACT OF EXPENDITURES, LIGHTHOUSE ESTABLISHMENT, DISTRICT OF NEW BEDFORD, Jan. 1 - Mar. 31, 1853. Quarterly itemized accounts of lighthouse establishments in district of New Bedford. Entered chronologically. (Rarely, official, public.) 10 x 16 vol.,  $\frac{1}{2}$  in., on steel shelf. Torn, binding broken. 1st alcove, 5th stack floor (Bldg. B). (1186)

364. LIGHTHOUSE RECEIPTS, June 30, 1853 - Dec. 20, 1854. Copies of receipts issued for services rendered to, and supplies received for lighthouse. Arranged chronologically. (Never.)  $3\frac{1}{2}$  x 9 bundles, 1 in., on closet shelf. Dirty. R. 2 (Bldg. A). (867)

365. ACCOUNTS CURRENT, LIGHTHOUSE ESTABLISHMENT, July 9, 1853 - June 30, 1854. Daily account of Charles B.H. Fessenden, superintendent of lighthouses, district of New Bedford. (Rarely, official, public.) 9 x  $14\frac{3}{4}$  vol.,  $\frac{1}{2}$  in., on steel shelf. Dirty. 1st alcove, 5th stack floor (Bldg. B). (1181)

366. VOUCHERS OF LIGHTHOUSE ESTABLISHMENT, 1853 - 1854; 1861 - 1866. Miscellaneous quarterly vouchers including expenditures for pay rolls, abstract of expenditures, vouchers for lighthouse keepers' salaries, and receipts of new keepers for illuminating apparatus. Arranged chronologically. (Never.)  $3\frac{1}{2}$  x  $8\frac{1}{2}$  bundles, 7 in., on open wooden shelf. Dirty. R. 2 (Bldg. A). (267)

367. MISCELLANEOUS PAPERS OF C.B.H. FESSENDEN, SUPERINTENDENT OF LIGHTS FOR THE DISTRICT OF NEW BEDFORD, 1854 - 1855. Receipts, bills of lading, and correspondence, concerning miscellaneous lighthouse supplies. (Never.)  $3\frac{1}{4}$  x  $8\frac{1}{2}$  bundle, 1 in., on closet shelf. Dirty. R. 2 (Bldg. A). (647)

368. LETTERS BETWEEN COLLECTOR AND TREASURY DEPARTMENT, 1858 - 1860. Miscellaneous correspondence concerning lighthouse service. (Never.)  $8\frac{1}{2}$  x 10 packages, 1 in., on open wooden shelf. Damaged by water, careless handling, and faulty containers, dirty, bindings broken. R. 2 (Bldg. A). (200)



369. ABSTRACTS, LIGHTHOUSE ESTABLISHMENT DISBURSEMENTS, VOUCHERS, 1861 - 1866; 1870 - 1872; 1876 - 1880. Disbursements by lighthouse superintendents, C.F. Swift and F.B. Goss on Abstract Form 51; Pay Roll Catalogue 425; Voucher Forms 5, 7, 53, and 330 $\frac{1}{2}$ ; Pay Roll No. 12; Abstract No. 4. (Never.) 4 x 10 bundles, 11 in., on open wooden shelf. R. 2 (Bldg. A). (170)

370. MISCELLANEOUS ABSTRACTS, ACCOUNTS AND ESTIMATES, Jan. 1865 - Dec. 1868. Copies of letters, and lists of persons employed as keepers of light vessels and lighthouses in the district. (Never.) 8 $\frac{1}{2}$  x 13 $\frac{1}{2}$  vol., 1 in., on wooden shelf. Dirty. R. 2 (Bldg. A). (140)

371. SHIPPING ARTICLES OF THE UNITED STATES SUPPLY VESSEL PHAROS, Oct. 1, 1867. United States Lighthouse Establishment Form 20, names of crew members, date engaged, length of voyage, position, monthly salary; signatures of witnesses. (Never.) 4 x 8 $\frac{1}{2}$  bundle,  $\frac{1}{2}$  in., in wall cupboard. R. 6 (Bldg. A). (926)

372. BANK CHECK STUB BOOK, LIGHTHOUSE ESTABLISHMENT, Mar. 7, 1870 - June 16, 1875. Stubs of issued checks. Entered chronologically. (Never.) 8 x 11 $\frac{3}{4}$  vol., 1 in., on closet shelf. Dirty. R. 2 (Bldg. A). (330)

373. RECORD OF ACCOUNTS CURRENT OF DISBURSEMENT ON ACCOUNT OF LIGHTHOUSE ESTABLISHMENT, Mar. 31 - Dec. 31, 1880. Catalogue 50, disbursements to defray lighthouse expenses: mechanical maintenance of light and light vessels, salaries of keepers. (Never.) 9 x 11 $\frac{1}{2}$  vol., 2 in., on open wooden shelf. Dirty. R. 2 (Bldg. A). (62)

374. CORRESPONDENCE TO COLLECTOR FROM OFFICE OF GENERAL SUPERINTENDENT U.S.L.S.S., Feb. 15, 1896 - May 18, 1899. Forms 4, 5, and 204, request by general superintendent U.S.L.S.S. to collector to obtain full report of damages, from the owner, agent, or master of the burned, wrecked, or destroyed vessel; also reports on mishaps including name of vessel, in what passage, date and cause of accident. Arranged chronologically. (Never.) 3 $\frac{1}{2}$  x 8 bundle, 1 in., in wall cupboard. R. 6 (Bldg. A). (1105)

#### NEW BEDFORD

##### SECOND LIGHTHOUSE DISTRICT PALMER ISLAND LIGHT STATION New Bedford Station

This station, built in 1849, is situated on the west side of the entrance to New Bedford Inner Harbor. It is a station of the fourth order attended by a keeper. The earlier records probably were removed by each successive keeper, which apparently was customary. The remaining records are in good condition and are readily accessible.





375. DAILY EXPENDITURES, Oct. 1, 1872 - Sept. 30, 1911. Form 300, quantity of oil and wick consumed daily in operation of light; length of time light burned, exact time lighted and extinguished; notes on weather conditions. Entered chronologically. (Never.)  $14\frac{3}{4}$  x  $16\frac{1}{2}$  vols. (10),  $3\frac{3}{4}$  in., in closet. Bindings broken. Living Room. (1540)

376. FOG LOGS, June 1, 1912 to date. Form 302, recording date, hour, minute, fog signal started and stopped; comment on weather, wind, and visibility. Entered chronologically. (Daily, official.)  $8\frac{1}{2}$  x 14 vols. (4), 1 in., in closet, and in desk. Living Room. (1539)

377. STATION JOURNALS, 1912 to date. Form 306, weather conditions recorded twice daily; time light was lighted and extinguished; noteworthy events. Entered chronologically. (Daily, official.)  $8$  x  $14\frac{1}{2}$  vols. (3),  $2\frac{1}{4}$  in., in closet and in desk. Living Room. (1541)

### NEWBURYPORT

#### SECOND LIGHTHOUSE DISTRICT NEWBURYPORT HARBOR LIGHT STATION Plum Island

This island was built in 1788 and became a Government agency in 1789. It was rebuilt in 1898. Although originally located directly across the river, it stands now on the north end of Plum Island. A station of the fourth order, it is attended by a keeper. The oldest record dates from 1892; all records are in good condition.

378. JOURNALS OF LIGHT STATION, Dec. 1, 1892 - Sept. 8, 1926; Oct. 1, 1932 to date. Weather conditions, important events, work done, names of men on leave. Entered chronologically. (Daily, official.)  $8\frac{1}{2}$  x 14 vols., 9 in., in desk drawer. Office. (54)

379. KEEPERS' ANNUAL PROPERTY RETURNS, REQUISITIONS, AND RECEIPTS, June 30, 1922 to date. Form 30, including discontinued Form 36, combined annual inventory and annual requisition for supplies for ensuing year, quantities used since last inventory. Filed chronologically. (Yearly, official.)  $8$  x 10 booklets, 3 in., in desk drawer. Office. (53)

380. GENERAL CORRESPONDENCE, June 1, 1925 to date. Correspondence with district office relative to fog signals, reports, returns, supplies, repairs, improvements, personnel, leaves of absence. Filed alphabetically. (Weekly, official.)  $9$  x  $11\frac{1}{2}$  folders, 6 in., in desk drawer. Office. (51)

381. RECORDS OF ABSENCES OF KEEPERS, Jan. 15, 1926 to date. Form 303, date, time employee left station, reason for absence, time returned. Entered chronologically. (Daily, official.)  $8$  x 12 vols., 1 in., in desk drawer. Office. (45)



382. RECORDS OF INSPECTIONS, Jan. 15, 1926 to date. Form 307, annual report of inspector on condition of station, work completed; instructions to keeper. Entered chronologically. (Monthly, official.) 8 x 12 vols., 1 in., in desk drawer. Office. (52)

PLYMOUTH

SECOND LIGHTHOUSE DISTRICT  
DUXBURY PIER LIGHT STATION  
Plymouth Harbor

This station occupies the original tower built in 1871. It is a 47 foot structure on the north side of the main channel to Plymouth. The light stands 35 feet above high water. A keeper and his assistant operate this station of the fourth order. The oldest record, dating from 1887, is in poor condition; the others, however, have been well preserved.

383. ACCOUNTS OF PROPERTY DELIVERED TO STATION FROM SUPPLY VESSELS, Aug. 8, 1887 to date. Copies of invoices for property delivered to station. (Monthly, official.)  $8\frac{1}{2}$  x 11 bundles, 7 in., in wooden box. Damaged by careless handling, faulty containers, brittle, torn, scattered, ink faded. Office. (207)

384. JOURNALS OF LIGHT STATION, Sept. 1, 1895 to date. Form 306, weather conditions, important events, description of work done, names of men on leave. Entered chronologically. (Daily, official.)  $8\frac{1}{2}$  x 14 vols. (8), 8 in., in wooden box. Office. (146)

385. JOURNAL OF SHIPWRECKS, July 4, 1898 - Aug. 31, 1905. Shipwrecks occurring in vicinity of lighthouse: description of vessels, description of circumstances, account of assistance rendered. For subsequent records see "Journal of Light Station". Entered chronologically. (Never.)  $13\frac{1}{4}$  x 17 vol.,  $\frac{1}{2}$  in., in wooden box. Office. (204)

386. GENERAL ACCOUNT OF SUPPLIES RECEIVED AND CONSUMED, July 1, 1900 - Sept. 30, 1911. Perpetual inventory of materials, equipment, supplies received and used. Entered chronologically. (Never.) 14 x  $16\frac{1}{2}$  vol. (8),  $2\frac{1}{2}$  in., in wooden box. Kitchen. (153)

387. FOG SIGNAL LOGS, June 13, 1902 to date. Gives watch details, duration of fog, time signal sounded, average pressure of steam and air for signal, consumption of fuel, kind and total amount used, and time fire was banked during the last 24 hours. (Rarely, official.)  $8\frac{1}{2}$  x 13 vols. (11), 4 in., in covered box. Office. (154)

388. WATCH BOOKS, Sept. 1, 1903 to date. Signature, rating of man on watch; time started, time relieved; comment on condition of light and fog signal. Entered chronologically. (Daily, official.) 9 x  $11\frac{1}{2}$  vols., 5 in., in wooden box. Office. (168)



389. KEEPERS' ANNUAL REQUISITIONS, Sept. 18, 1910 - July 31, 1919. For materials, supplies and equipment. Entered alphabetically. (Rarely, official.) 8 x 10 $\frac{1}{4}$  vols. (4),  $\frac{1}{2}$  in., on covered wooden box. Office. (195)

390. KEEPERS' ANNUAL PROPERTY RETURNS, REQUISITIONS, AND RECEIPTS, June 30, 1911 to date. Form 30, revised, including discontinued Form 36, combined annual inventory and annual requisition for supplies for ensuing year; quantities used since last inventory. Filed chronologically. (Yearly, official.) 8 x 10 booklets (31), 1 ft., in wooden box. Office. (205)

391. RECORDS OF ABSENCES OF KEEPERS, Jan. 18, 1926 to date. Date, time employee left station, reason for absence, time returned. Entered chronologically. (Weekly, official.) 8 $\frac{1}{2}$  x 13 $\frac{1}{2}$  vol.,  $\frac{1}{2}$  in., on wooden shelf. Kitchen. (208)

392. RECORDS OF INSPECTIONS, July 10, 1926 to date. Form 307, annual report of inspector on condition of station, work completed; instructions to keeper. Entered chronologically. (Yearly, official.) 8  $\frac{3}{8}$  x 13 $\frac{3}{4}$  vol.,  $\frac{1}{4}$  in., in wooden box. Office. (206)

393. GENERAL CORRESPONDENCE, Jan. 1, 1931 to date. Correspondence mostly with district office concerning fog signal, reports and returns, supplies, repairs and improvements, personnel, leaves of absence. Filed alphabetically. (Weekly, official.) 8 x 10 $\frac{1}{2}$  loose papers, 3 in., in pasteboard letter box. Kitchen. (209)

### PLYMOUTH

#### SECOND LIGHTHOUSE DISTRICT PLYMOUTH (GURNET) LIGHT STATION Plymouth Harbor

This station, often referred to as Gurnet Light, is situated on the north side of the entrance to Plymouth, Kingston, and Duxbury harbors. Built in 1738, it became a government agency in 1789. The tower was rebuilt in 1843. It is a station of the fourth order, attended by a keeper and an assistant. All the records were destroyed by fire in 1801; subsequently, many were disposed of by successive keepers. The oldest of the present records originated in 1856. Most of them are in good condition.

394. JOURNALS OF SHIPWRECKS, Sept. 30, 1856 - June 5, 1885. Shipwrecks occurring in vicinity of station: nationality, type of vessel; number of passengers, crew; port of departure, destination. Entered chronologically. (Never.) 13 x 16 $\frac{1}{2}$  vols. (2),  $\frac{3}{4}$  in., on wooden shelf. Ink faded. Attic. (167)



395. JOURNALS OF PLYMOUTH (GURNET) LIGHT STATION, Jan. 1, 1872 to date. Weather conditions, important events, description of work done, names of men on leave. Entered chronologically. (Old journals, rarely; current one, daily, official.)  $8\frac{1}{2}$  x 14 vols. (7), 8 in., on wooden shelf and on desk. Attic and Office. (169, 178)
396. SUPPLIES, ETC., Aug. 10, 1882 - Sept. 30, 1909. Perpetual inventory of station supplies: amounts received, expended; balance. Entered alphabetically. (Never.) 14 x  $16\frac{1}{2}$  vols. (4),  $1\frac{1}{4}$  in., on wooden shelf. Attic. (174)
397. DAILY EXPENDITURES, OILS, WICKS, AND CHIMNEYS, Apr. 30, 1886 - Mar. 31, 1915. Quantities of oil, wicks, and chimneys consumed. Length of time light burned. Entered chronologically. (Never.) 14 x  $16\frac{1}{2}$  vols. (6), 3 in., on wooden shelf. Attic. (189)
398. RECEIPTS FOR PROPERTY DELIVERED BY SUPPLY VESSEL, Aug. 30, 1904 - Aug. 29, 1925. Quantities of materials and supplies delivered annually by supply boat; amounts on hand. Entered alphabetically. (Never.)  $8\frac{3}{8}$  x 14 stapled folios (7), 1 in., in wooden box. Dirty. Attic. (152)
399. KEEPERS' ANNUAL PROPERTY RETURNS AND RECEIPTS, July 1, 1905 - Dec. 31, 1933. Form 30, itemized annual account of all equipment in custody of keeper. Filed chronologically. (Never.)  $8\frac{1}{2}$  x 14 and 8 x 10 booklets (24), 3 in., in wooden box. Dirty. Attic. (171)
400. FOG SIGNALS, Jan. 7, 1907 to date. Day, hour, and minute fog signal started and stopped; amount of pressure used, fuel consumed; comments on weather and wind. Entered chronologically. (Daily, official.)  $8\frac{1}{2}$  x  $10\frac{1}{2}$  and  $8\frac{1}{2}$  x  $13\frac{1}{2}$  vols. (12), 7 in., on wooden shelf and on desk. Attic. (175, 191)
401. WATCH BOOKS, Feb. 1, 1909 to date. Signature, rating of man on watch; time started, time relieved; comment on condition of light and fog signal. Entered chronologically. (Daily, official.) 9 x 12 vols. (8), 8 in., on wooden shelf and on desk. Attic and Office. (192, 173)
402. KEEPERS' ANNUAL REQUISITIONS, Aug. 31, 1918 - Dec. 31, 1933. Form 36, quantities of alcohol, oil, kerosene, chimneys, mantles, matches, coal, paint, required for ensuing year; quantities used during past year. Filed chronologically. (Never.) 8 x 10 booklets (8), 1 in., in wooden box. Attic. (182)
403. SHORE LIBERTY OR LEAVES OF ABSENCE OF KEEPERS, Aug. 2, 1925 - Dec. 31, 1930. Formal requests and allowances of leave: date, time of leave, signature of district superintendent. For subsequent records see "Correspondence". Filed chronologically. (Never.) 8 x  $10\frac{1}{2}$  bundles,  $1\frac{1}{2}$  in., in pasteboard letter box. Dirty. Attic. (165)
404. RECORDS OF ABSENCES, Jan. 19, 1926 to date. Date, time employee left station, reason for absence, time returned. Entered chronologically. (Daily, official.)  $8\frac{3}{8}$  x 14 vols. (2), 1 in., on wooden desk. Office. (157)





405. RECORDS OF INSPECTIONS, Jan. 19, 1926 to date. Form 307, annual report by inspector on condition of station, account of work completed; instructions to keeper. Entered chronologically. (Monthly, official.)  $8\frac{1}{2}$  x 14 vol.,  $\frac{1}{2}$  in., in wooden desk. Office. (179)

406. CORRESPONDENCE, June 28, 1926 to date. Correspondence mostly with district office concerning fog signal, reports and returns, supplies, repairs, and improvements; personnel, leaves of absence. Filed alphabetically. (Daily, official.)  $9\frac{1}{2}$  x  $11\frac{1}{2}$  folders, 3 in., in pasteboard box. Office. (184)

407. KEEPERS' ANNUAL PROPERTY RETURNS, REQUISITIONS AND RECEIPTS, Jan. 1, 1934 to date. Form 30 revised, including discontinued Form 36, combined annual inventory and annual requisition for supplies for ensuing year; quantities used since last inventory. Filed chronologically. (Yearly, official.) 8 x 10 booklets, 1 in., in wooden box. Office. (195)

#### PROVINCETOWN

##### SECOND LIGHTHOUSE DISTRICT LONG POINT LIGHT STATION Provincetown Harbor

This station was erected in 1827 and rebuilt in 1875. Located on the southwest side of the entrance to Provincetown, it is a station of the fourth order, attended by a keeper. The Journal dates from 1872; prior volumes are presumed to be in storage at Chelsea headquarters. Its records are in good condition.

408. JOURNALS OF LIGHT STATION, Jan. 1, 1872 to date. Weather conditions, important events, work done, names of men on leave. Entered chronologically. (Daily, official.) Older volumes, bindings broken.  $8\frac{1}{2}$  x 11 vols. (7),  $6\frac{1}{2}$  in., on closet shelf and on desk in living room. (338)

409. FOG SIGNALS, Dec. 6, 1915 to date. Day, hour, minute fog signal started and stopped; amount of pressure used, fuel consumed; comments on weather and wind. Entered chronologically. (Daily, official.)  $8\frac{1}{2}$  x 11 vols. (10),  $5\frac{1}{2}$  in., on closet shelf and on desk in living room. (373)

410. RECORDS OF ABSENCES, Jan. 15, 1926 to date. Date, time employee left station; reason for absence, time returned. Entered chronologically. (Weekly, official.)  $8\frac{1}{2}$  x 11 vols. (2), 1 in., on closet shelf and on desk in living room. (372)



PROVINCETOWNSECOND LIGHTHOUSE DISTRICT  
RACE POINT LIGHT STATION  
Cape Cod Bay

Established in 1816 and rebuilt in 1876, this station of the fourth order stands on the northwest point of Cape Cod. It is attended by a keeper and two assistants. The records are stored on the second floor of the keeper's dwelling, and in the attic of the garage. The older records are in poor condition. Dating from 1886, the "Journal of Shipwrecks" is the oldest record.

411. JOURNALS OF LIGHT STATION, July 15, 1873 to date. Weather conditions, important events, work done, names of men on leave. Entered chronologically. (Daily, official.)  $8\frac{1}{2}$  x 14 vols. (8), 7 in., in cupboard and on desk. Bindings broken, pages dirty. Garage and Keeper's Dwelling. (335, 324)

412. JOURNALS OF SHIPWRECKS, Aug. 14, 1886 - Jan. 7, 1908. Accounts of wrecks sighted from station: types of vessels, masters' names, number of lives saved, description of cargoes; ports of departure, destinations; day and hour of mishaps. Entered chronologically. (Never.) 14 x 17 vol.,  $\frac{1}{4}$  in., in cupboard. Bindings broken, pages dirty. Garage. (349)

413. GENERAL ACCOUNT OF SUPPLIES, June 30, 1887 - Sept. 30, 1911. Quarterly inventory of supplies and equipment. Entered chronologically. (Never.) 14 x 17 vols. (3),  $1\frac{1}{4}$  in., on cupboard shelf. Bindings broken, pages dirty. Garage. (331)

414. OIL, WICKS, AND CHIMNEYS, Aug. 1, 1889 - Oct. 1, 1911. Form 300, amount of oil, wicks, chimneys consumed each day; time light was lit, time extinguished, length of time lit; comments on weather. Entered chronologically. (Never.) 14 x 17 vols. (6),  $1\frac{3}{4}$  in., on cupboard shelf. Bindings broken, pages dirty. Garage. (329)

415. RECORDS OF FOG SIGNALS, Feb. 1, 1892 to date. May 27, 1908; Oct. 31, 1908 to date. Day, hour, minute fog signal started and stopped; amount of pressure used, fuel consumed; comments on weather and wind. Entered chronologically. (Daily, official.)  $8\frac{1}{2}$  x  $13\frac{3}{4}$  vol. (2),  $7\frac{1}{2}$  in., on cupboard shelf and on desk. Oldest vol., damaged by water, dirty. Garage and Keeper's Dwelling. (328, 321)

416. WATCH BOOKS, June 23, 1892 to date. Signature, rating of man on watch; time started, time relieved; comment on condition of light and fog signal. Entered chronologically. (Daily, official.) 9 x 12 vols., 1 ft. 1 in., on wooden shelf. Damaged by vermin, bindings broken, pages torn and dirty. Garage; current volume in fog signal house. (335)

417. RECORDS OF PASSING VESSELS, Jan. 1, 1896 - Dec. 31, 1911. Number, types of vessels passing lighthouse, daily; comments on weather conditions. Entered chronologically. (Never.)  $8\frac{1}{2}$  x  $13\frac{3}{4}$  vols. (4),  $1\frac{1}{2}$  in., on cupboard shelf. Damaged by vermin, bindings broken, pages dirty and torn. Garage. (337)



418. KEEPERS' ANNUAL PROPERTY RETURNS, REQUISITIONS, AND RECEIPTS, June 30, 1915 to date. Form 30, combined annual inventory and annual requisition for supplies for ensuing year; quantities used since last inventory. Filed chronologically. (Yearly, official.) 8 x 10 booklets,  $8\frac{1}{2}$  in., on cupboard shelf and in desk drawer. Garage and Keeper's Dwelling. (334, 322)

419. KEEPERS' ANNUAL REQUISITIONS, Aug. 1, 1917 to date. Quantities of alcohol, oil, kerosene, chimneys, mantles, matches, coal, paint, required for ensuing year; quantities used during past year. Filed chronologically. (Yearly, official.) 8 x 10 booklets,  $5\frac{1}{2}$  in., on cupboard shelf and in desk drawer. Garage and Keeper's Dwelling. (336, 323)

420. INVOICES, July 1, 1918 to date. Duplicate copies of invoices for supplies and equipment received. Arranged chronologically. (Weekly, official.) 8 x  $10\frac{1}{2}$  loose forms and envelopes,  $2\frac{1}{2}$  in., on wooden shelf and in desk drawer. Garage and Keeper's Dwelling. (330, 327)

421. RECORDS OF ABSENCES, Oct. 3, 1924 to date. Form 303, date, time employee left station, reason for absence, time returned. Entered chronologically. (Daily, official.)  $8\frac{1}{2}$  x  $13\frac{3}{4}$  vols. (2), 1 in., in wooden cabinet. Garage and Keeper's Dwelling. (332, 326)

422. RECORDS OF INSPECTIONS, Oct. 11, 1926 to date. Form 307, annual reports by inspector on condition of station, work completed; instructions to keeper. Entered chronologically. (Quarterly, official.)  $8\frac{1}{2}$  x  $13\frac{3}{4}$  vol.,  $\frac{1}{4}$  in., in wooden cabinet. Keeper's Dwelling. (325)

#### PROVINCETOWN

##### SECOND LIGHTHOUSE DISTRICT

##### WOOD END LIGHT STATION

##### Cape Cod Bay

In 1872 the station was established at Provincetown, on the beach near the harbor entrance. It is a station of the fourth order, attended by a keeper. The records are in good order, the oldest dating from 1873.

423. JOURNALS OF WOOD END LIGHT STATION, Oct. 7, 1873 to date. Weather conditions, important events, description of work done, account of absences of keeper. Entered chronologically. (Daily, official.)  $8\frac{1}{2}$  x  $14\frac{1}{2}$  vols. (6),  $5\frac{1}{4}$  in., on closet shelf and on desk. Older volumes, dirty. 2d floor and 1st floor. (287, 295)



424. DAILY EXPENDITURE - OILS, WICKS, AND CHIMNEYS, July 1883 - June 1889; July 1911 - June 1915. Oil, wicks, chimneys consumed; time of lighting and extinguishing light, length of time lighted; remarks on weather. Entered chronologically. (Never.) 14 x 17 vols. (2), 1 in., on closet shelf. Bindings broken. 2d floor. (291)

425. GENERAL FILES, Jan. 2, 1901 to date. Correspondence, copies of invoices for supplies and equipment, property returns, miscellaneous forms. Filed chronologically. (Weekly, official.) 4 x 9 and 8 x 10 $\frac{1}{2}$  bundles and 8 x 10 $\frac{1}{2}$  papers, 1 ft. 3 in., in pasteboard letter box and on closet shelf. 2d floor and 1st floor. (288, 286)

426. JOURNALS OF SHIPWRECKS, Jan. 12, 1902 - Mar. 23, 1917. Shipwrecks in vicinity of lighthouse: nationality, types of vessels, names of masters, number of crew, passengers; number saved, description of cargo; ports of departure, destinations; accounts of assistance given; dates, cause of wrecks; time light was first sighted from wreck. Entered chronologically. (Never.) 14 x 17 vol.,  $\frac{1}{2}$  in., on closet shelf. 2d floor. (289)

427. RECORDS OF FOG SIGNAL, July 8, 1902 to date. Date, time bell was operated during fog, snow, or smoky weather; comment on weather conditions. Entered chronologically. (Daily, official.) 8 $\frac{1}{2}$  x 13 $\frac{1}{2}$  vols., 3 $\frac{3}{4}$  in., on closet shelf and in desk. Older volumes dusty. 2d floor and 1st floor. (296, 297)

428. CIRCULAR LETTERS, Nov. 3, 1911 - Jan. 8, 1924. Mimeoographed letters to employees and keepers from district superintendent concerning rules and regulations. For subsequent records see "General File". Filed chronologically. (Never.) 8 x 10 $\frac{1}{2}$  loose papers, 1 in., on closet shelf. 2d floor. (285)

429. KEEPERS' ANNUAL PROPERTY RETURNS, REQUISITIONS, AND RECEIPTS, July 1, 1915 to date. Form 30, itemized account of equipment in custody of keeper. Filed chronologically. (Yearly, official.) 8 $\frac{1}{2}$  x 11 booklets, 2 $\frac{1}{4}$  in., on closet shelf and in desk. 2d floor and 1st floor. (294)

430. KEEPERS' ANNUAL REQUISITIONS, July 31, 1919 - Jan. 1, 1933. Form 36, inventory of supplies at time of requisition; amounts used since last requisition, quantities required for coming year. Filed chronologically. (Never.) 8 $\frac{1}{2}$  x 10 booklets, 1 in., on closet shelf. 2d floor. (290)

431. RECORDS OF ABSENCES OF KEEPERS, Jan. 7, 1926 to date. Form 303, date, time employee left station, reason for absence, time returned. Entered chronologically. (Weekly, official.) 8 $\frac{1}{4}$  x 13 $\frac{1}{2}$  vol.,  $\frac{1}{4}$  in., on desk. 1st floor. (292)

432. RECORDS OF INSPECTIONS, Jan. 16, 1926 to date. Form 307, annual records of inspector on condition of station, accounts of work completed; instructions to keeper. Entered chronologically. (Quarterly, official.) 8 $\frac{1}{2}$  x 13 $\frac{1}{2}$  vol.,  $\frac{1}{4}$  in., on desk. 1st floor. (293)





ROCKPORTSECOND LIGHTHOUSE DISTRICT  
CAPE ANN LIGHT STATION  
Thatcher's Island

This station, originally established in 1771, became government property in 1790. It is a gray stone tower, rebuilt in 1861, located on the east side of Thatcher's Island. This light of the first order is attended by a keeper and three assistants. The oldest record is dated from July 5, 1856. The records are all in good condition.

433. JOURNALS OF SHIPWRECKS, July 5, 1856 - Mar. 19, 1912. Shipwrecks occurring in vicinity of station: nationality, types of vessels; ports of departure, destinations; names of masters; kinds, amount of cargoes; number of passengers, crews; causes of mishaps; number of lives lost and saved. Entered chronologically. (Rarely, official.) 12 x 15 vol., 1 in., in closet. 2d floor. (63)

434. RECORDS OF DAILY EXPENDITURES, July 1, 1863 - Jan. 31, 1911. Detailed expenditures for station supplies. Entered chronologically. (Rarely, official.) 13 x 15 vol., 5 in., in closet. 2d floor. (65)

435. REGISTER OF METEOROLOGICAL OBSERVATIONS, June 1, 1873 - May 2, 1874. Daily record of weather, tides, and meteorological observations. Entered chronologically. (Rarely, official.) 13 x 15 vol., 1 in., in closet. 2d floor. (66)

436. JOURNALS OF LIGHT STATION, Mar. 1, 1888 - Apr. 4, 1915; Nov. 30, 1928 to date. Weather conditions, important events, work done, names of men on leave. Entered chronologically. (Daily, official.) 8 x 12 vols., 10 in., in closet, in desk drawer, and on wooden shelf. 2d floor and 1st floor. (67, 71, 78)

437. RECORDS OF FOG SIGNALS, Apr. 1, 1889 to date. Form 302, day, hour, and minute fog signal started and stopped; amount of pressure used, fuel consumed; comments on weather and wind. Entered chronologically. (Daily, official.) 8 x 12 vols., 5 in., in closet and in desk drawer. 2d floor and 1st floor. (73, 68)

438. KEEPERS' ANNUAL PROPERTY RETURNS, REQUISITIONS, AND RECEIPTS, June 20, 1912 to date. Form 30 revised, including discontinued Form 36, copies of combined annual inventory and annual requisition for supplies for ensuing year; includes quantities used since last inventory. Filed chronologically. (Monthly, official.) 8 x 10 booklets, 7 in., in desk drawer and in closet. 2d floor, and 1st floor. (64, 62)

439. RECORDS OF ABSENCES, Jan. 2, 1926 to date. Day and hour employees left station, reasons for absence, time returned. Entered chronologically. (Daily, official.) 8 x 10 vols. (2), 3 in., in desk drawer. 1st floor. (69, 70)



440. RECORDS OF INSPECTIONS, Jan. 16, 1926 to date. Form 307, annual report by lighthouse inspector on condition of station, descriptions of work completed; instructions to keeper. Entered chronologically. (Monthly, official.) 8 x 12 vols., 1 in., in desk drawer. 1st floor. (74)

441. WATCH BOOK, Jan. 1, 1932 to date. Signature, rating of man on watch; time started, time relieved; comments on condition of light and fog signal. Entered chronologically. (Daily, official.) 8 x 10 vol., 1 in., in desk drawer. 1st floor. (72)

### SALEM

#### SECOND LIGHTHOUSE DISTRICT BAKER ISLAND LIGHT STATION Salem Harbor

This is a station of the fourth order, located on the north part of Baker Island in Salem Harbor. A keeper and one assistant operate this station. Its oldest record dates from 1872. In general, its records are in good condition.

442. JOURNAL, Jan. 1, 1872 to date. Weather conditions, important events, work done, names of men on leave. Entered chronologically. (Daily, official.) 9 x 14 vols. (6), 6 in., on desk. Bindings broken on 1 volume. 1st floor. (622)

443. MISCELLANEOUS CORRESPONDENCE, Mar. 1, 1911 to date. Correspondence mostly with district office on fog signal, reports, and returns, supplies, repairs, and improvements, personnel, leaves of absence. Filed alphabetically. (Weekly, official.) 9 x 12 loose-leaf books, 1 ft., in 3 pasteboard letter boxes. 1st floor. (621)

444. RECORDS OF FOG SIGNAL, Nov. 1, 1911 to date. Day, hour, and minute fog signal started and stopped; amount of pressure used, fuel consumed; comments on weather and wind. Entered chronologically. (Daily, official.) 8 x 13 vols., 3 in., on desk. 1st floor. (618)

445. RECORDS OF ABSENCES, Jan. 1, 1926 to date. Form 303, day and hour employee left station, reason for absence, time returned. Entered chronologically. (Weekly, official.) 8 x 13 vol., 1 in., in desk. 1st floor. (620)

446. RECORDS OF INSPECTIONS, May 17, 1926 to date. Form 307, annual report by inspector on condition of station, description of work completed; instructions to keeper. Entered chronologically. (Monthly, official.) 8½ x 13½ vol., 1 in., in desk. 1st floor. (623)



447. KEEPER'S ANNUAL PROPERTY RETURNS, REQUISITIONS, AND RECEIPTS, Apr. 15, 1927 to date. Form 30 revised, and discontinued Form 36, copies of combined annual inventory and annual requisition for supplies for ensuing year; includes quantities used since last inventory. Filed chronologically. (Quarterly, official.) 6 x 10 booklets, 2 in., in pasteboard letter box. 1st floor. (619)

### TISBURY

#### SECOND LIGHTHOUSE DISTRICT WEST CHOP LIGHT STATION Nantucket Sound

Founded in 1813, this station was rebuilt in 1891. It is a station of the fourth order, on the west side of entrance to Vineyard Haven, attended by a keeper and one assistant. The keeper reports that prior records were removed by each retiring keeper. Records reported are in good condition.

448. STATION LOGS, Jan. 1, 1872 to date. Form 306, weather and sea conditions, wind directions, temperature at stated intervals, number of passing vessels, visits of officials, record of supplies received, personnel changes, activities of personnel. Entered chronologically. (Old logs, rarely; current log, daily, official.)  $8\frac{1}{2}$  x  $13\frac{3}{4}$  vols.,  $6\frac{1}{2}$  in., on desk. Keeper's Room. (87)

449. FOG SIGNAL LOGS, Sept. 10, 1912 - Aug. 3, 1914; July 1, 1918 to date. Form 302, exact time signal started and stopped, weather conditions making operation of signal necessary. Entered chronologically. (Old logs, rarely; current log, daily, official.)  $8\frac{1}{4}$  x  $13\frac{1}{2}$  vols., 2 ft. 5 in., on desk. Whistle Room. (88)

### TRURO

#### SECOND LIGHTHOUSE DISTRICT CAPE COD LIGHT STATION North Truro

This station was established in 1798 and rebuilt in 1857. The light is 183 feet above high water, in a white tower on the northeast side of Cape Cod. It is a station of the first order, operated by a keeper and two assistants. Many of the older records were legally destroyed in 1935. The oldest remaining record dates from 1906. In general, the records are in good condition.



450. JOURNALS, Aug. 1, 1906 to date. Weather conditions, important events, work done, names of men on leave. Entered chronologically. (Daily, official.)  $8\frac{1}{2}$  x 14 vols., 6 in., in wooden box and on table. 1st floor. (46)

451. MISCELLANEOUS CORRESPONDENCE, 1906 to date. Correspondence mostly with district office relative to fog signal, reports and returns, supplies, repairs, and improvements, personnel, leaves of absence. (Monthly, official.)  $9\frac{1}{2}$  x 12 folders and 8 x  $10\frac{1}{2}$  loose papers, 10 in., in wooden box. 1st floor. (1)

452. KEEPERS' ANNUAL PROPERTY RETURNS, REQUISITIONS, AND RECEIPTS, June 30 - Dec. 31, 1916; Jan. 1, 1928 to date. Form 30 revised, obsolete Forms 30 and 36, copies of combined annual inventory and annual requisitions for supplies for ensuing year; includes quantities used since last inventory. Filed chronologically. (Monthly, official.) 8 x 10 booklets,  $2\frac{1}{4}$  in., in wooden box. 1st floor. (47, 4)

453. WATCH BOOKS, Jan. 1, 1917 to date. Signature, rating of man on watch; time started, time relieved; comment on condition of light and fog signal. Entered chronologically. (Daily, official.) 9 x  $11\frac{1}{2}$  vols., 7 in., in wooden box. Pages dirty. 1st floor. (16)

454. RECORDS OF FOG SIGNAL, Oct. 1, 1918 to date. Day, hour, and minute fog signal started and stopped; amount of pressure used, fuel consumed; comments on weather and wind. Entered chronologically. (Daily, official.)  $8\frac{1}{2}$  x  $13\frac{3}{4}$  vols., 3 in., in wooden box and on table. 1st floor. (45)

455. SPECIAL REQUISITIONS AND RECEIPTS, July 13, 1920 to date. Form 27, invoice memoranda of supplies and equipment delivered to lighthouse. Filed chronologically. (Quarterly, official.) 8 x 10 loose forms,  $2\frac{1}{2}$  in., in wooden box. 1st floor. (2)

456. RECORDS OF INSPECTIONS, Apr. 6, 1926 to date. Form 307, annual report of lighthouse inspector on condition of station, description of work completed; instructions to keeper. Entered chronologically. (Monthly, official.)  $8\frac{1}{2}$  x  $13\frac{3}{4}$  vol.,  $\frac{1}{2}$  in., on table. 1st floor. (5)

457. RECORDS OF ABSENCES, Aug. 8, 1929 to date. Day and hour employee left station, reason for absence, time returned. Entered chronologically. (Weekly, official.)  $8\frac{1}{2}$  x  $13\frac{3}{4}$  vols. (2), 1 in., in wooden box, and on table. 1st floor. (43)

458. RADIO TRANSMITTER RECORDS, Mar. 1930 to date. Form 67, daily log of radio signals: time operation begun, time stopped; amount of current, voltage used; settings. Entered chronologically. (Daily, official.) 8 x  $10\frac{1}{2}$  loose forms, 6 in., in pasteboard box. 1st floor. (44)

459. VISITORS' REGISTER, June 27, 1930 - Oct. 19, 1935. Names and addresses of visitors to station, date of visits. Entered chronologically. (Daily, public.)  $8\frac{1}{2}$  x  $13\frac{3}{4}$  vols.,  $6\frac{1}{2}$  in., in wooden box and on shelf. 1st floor and Tower. (3)





WOODS HOLESECOND LIGHTHOUSE DISTRICT  
LIGHTHOUSE DEPOT  
Bldg. 1, Government Rd.

This agency was established in 1868 as a supply station and buoy depot, serving the area from the south side of Cape Cod to Brenton's Reef Lightship. Few of the records are considered of value after two years as they are mostly duplicated in district 2 headquarters, Chelsea, where all reports from this depot are sent. The keeper is authorized to dispose of records at his discretion, after two years. Records are in good condition.

460. MISCELLANEOUS REPORTS, RECORDS, AND CORRESPONDENCE, Jan. 1, 1934 to date. Correspondence, mostly with headquarters on affairs of Depot, copies of reports and requisitions concerning buoyage and equipment, perpetual inventory of buoyage and equipment. Some filed chronologically, some alphabetically. (Frequently, official.)  $8\frac{1}{2}$  x 11 folders and variously sized envelopes, 11 ft.  $5\frac{1}{2}$  in., in pasteboard letter boxes on closet shelves, and in 10 drawers of card cabinets. Keeper's Office. (32)

WOODS HOLESECOND LIGHTHOUSE DISTRICT  
NOBSKA LIGHT STATION  
Woods Hole Harbor

This station was established in 1829, the original tower being replaced by the present structure in 1876. Situated on a point east of the entrance to Woods Hole Harbor, it is a station of the fourth order, attended by a keeper and one assistant. The earlier records were probably removed by each successive keeper, which apparently was customary. Those remaining are in good condition.

461. STATION LOGS, 1872 to date. Form 306, daily records of weather, sea conditions, thermometer and barometer readings; comments on operation of light, description of work done by employees. Entered chronologically. (Daily, official.) 8 x 14 vols. (8), 6 in., on top of table. Watch Room. (35)

462. FOG LOGS, 1912 to date. Form 303, exact time signal started and stopped, length of time operated, comment on weather, wind, and visibility. Entered chronologically. (Daily, official.)  $8\frac{1}{2}$  x 14 vols. (9),  $2\frac{1}{4}$  in., on desk. Whistle Room. (34)



BUREAU OF MARINE INSPECTION AND NAVIGATION



BUREAU OF MARINE INSPECTION AND NAVIGATION

BOSTON

INSPECTION SERVICE  
FIRST DISTRICT SUPERVISING INSPECTOR  
Appraiser's Stores Bldg., 408 Atlantic Ave.

The Steamboat Inspection Service first operated, in 1852, under the Treasury Department, although as long ago as 1838 some of its functions were performed by the United States Circuit Court. The service passed into the jurisdiction of the Department of Commerce and Labor in 1903, and ten years later was transferred to the Department of Commerce, where its name was changed to the Bureau of Steamboat Inspection. It has undergone several reorganizations in recent years, and is now (1936) known as the Bureau of Marine Inspection and Navigation.

As near as may be ascertained, the first Boston office of the agency was established in 1880 and located in the old Post Office Building. This was subsequently moved to 141 Milk Street, 33 Broad Street, and 161 Devonshire Street. It has occupied its present quarters in the Appraiser's Stores Building since 1925.

Boston headquarters now comprises: (a) the office of the Supervisor of district 1 (formerly known as district 5); (b) the offices of the Local Inspectors (one of five branch offices under the jurisdiction of the District Supervisor). Activities of the Bureau include the examination and licensing of ship masters, officers, and engineers; the certification of able seamen, lifeboat men, etc.; the periodic inspection of all machinery and equipment aboard steam and motor vessels; and the investigation of ship wrecks, marine accidents and similar casualties.

Correspondence, examination data, reports of inspections, and similar papers, which comprise most of the records of the agency, are comparatively free from fire and other hazards, readily accessible, and generally in excellent condition. The more important files seem to be intact from 1911 - records prior to that date having been legally disposed of during the war years.

463. DANGEROUS ARTICLES FILE, Jan. 1, 1911 - June 30, 1935. A record of articles designated as illegal to be transported on merchant ships because inflammable; explosive, etc. Filed alphabetically. (Daily, official.) 3 x 5 cards, 1 ft., in drawer of metal card cabinet. R. 711. (63)

464. ABLE SEAMEN RECORDS AND INDEX, Jan. 1, 1911 to date. Records showing name and citizenship of seamen; also number of certificate, date issued. Filed alphabetically. (Daily, official.) 3 x 5 cards, 6 ft., in 6 drawers of metal card cabinet. R. 708. (66)



465. LIFEBOAT-MEN, GENERAL FILE, Jan. 1, 1911 to date. Includes applications for lifeboat-man certificates, with all relative papers, correspondence. Filed chronologically. (Monthly, official.) 11 x 12 letter boxes, 2 ft., on wooden shelf. R. 718. (68A)
466. LIFEBOAT-MEN RECORDS AND INDEX, Jan. 1, 1911 to date. Form 975, records of lifeboat-man certificates issued, showing name, address, certificate number, port where issued. Serving as index to general file. Filed alphabetically. (Daily, official.) 3 x 5 cards, 8 ft., in 4 drawers of metal card cabinet. R. 708. (68)
467. RECORDS OF TENSILE TESTS, Jan. 1, 1911 to date. On ship boilers showing condition, repairs, fusible plugs, materials used. Filed alphabetically. (Monthly, official.) 3 x 5 cards, 3 in., in drawer of metal card cabinet. R. 711. (302)
468. ABLE SEAMEN, GENERAL FILES, June 30, 1911 to date. Includes applications for able seaman certificates with all relative papers, correspondence. Filed chronologically. (Monthly, official.) 11 x 12 letter boxes, 31 ft., on wooden shelves. R. 708. (66A)
469. FUSIBLE PLUGS, June 30, 1911 to date. Records of fusible plugs used in boilers of inspected vessels; data includes manufacturer of plugs, number in boiler, heat number, and date inserted. Filed alphabetically. (Daily, official.) 3 x 5 cards, 6 ft., in 4 drawers of wooden card cabinet. R. 708. (148)
470. GENERAL FILE, MISCELLANEOUS, June 30, 1911 to date. Includes all reports, correspondence, and miscellaneous papers pertinent to casualties, investigations of marine disasters, and collisions. Filed chronologically. 3 x 5 alphabetical card index, 15 ft. 6 in. (Monthly, official.) 11 x 12 letter boxes, 40 ft., on open wooden shelves. Rs. 708, 711, 710 and 718. (67, 280, 282, 283)
471. LICENSE STUBS, June 30, 1911 to date. Issued to deck officers and engineers who have been examined for original or renewal of certificates of skill. Stubs in numerical order. (Monthly, official.) 6 x 8½ vols., 1 ft., in wooden cabinet. R. 718. (278)
472. MARINE LICENSES, GENERAL FILES, June 30, 1911 to date. Includes applications for licenses with all relative correspondence and papers. Filed chronologically. (Monthly, official.) 11 x 12 letter boxes, 230 ft. 6 in., on wooden shelves. R. 718. (154)
473. NONEXPENDABLE PROPERTY, LOCAL INSPECTORS, June 30, 1911 to date. Record of office fixtures and equipment, in inspector's office; used as basis for annual property reports. Filed alphabetically. (Yearly, official.) 3 x 5 cards, 7 in., in drawer of metal filing cabinet. R. 708. (153)
474. VESSELS, GENERAL FILES, June 30, 1911 to date. Includes all copies of certificates and licenses, correspondence and reports on vessels inspected by this agency. Filed chronologically. (Monthly, official.) 11 x 12 letter boxes, 128 ft., on wooden shelves. R. 718. (65A)





475. INSPECTION RECORDS AND INDEX, July 1, 1911 to date. Records of vessels inspected, showing names and types; also dates and nature of local inspections. Serves as index to general file. Filed alphabetically. (Daily, official.) 3 x 5 cards, 24 ft., in 16 drawers of metal card cabinet. R. 708. (65)

476. MARINE LICENSES, RECORDS AND INDEX, July 1, 1911 to date. Name, age, birthplace, of licensee, dates of application and license, and file number. Serves as index to general file. Filed alphabetically. (Daily, official.) 3 x 5 cards, 21 ft. 6 in., in 30 drawers of steel card cabinet. R. 708. (71)

477. VISUAL EXAMINATIONS REPORTS, July 1, 1911 to date. Copies of concise monthly reports typed on cards showing number of visual examinations given, and the number of certificates issued to able seamen in each month. Filed alphabetically. (Monthly, official.) 3 x 5 cards, 2 ft., in drawer of metal card cabinet. R. 708. (179)

478. ANNUAL CASUALTY REPORTS, July 1, 1915 to date. Copies of annual reports covering casualties occurring in district 5 including relative correspondence, supporting material and documentary evidence. Filed chronologically. (Daily, official.) 11 x 12 letter boxes, 3 ft. 3 in., on wooden shelves. R. 718. (171)

479. CASUALTY REPORTS, RECORDS AND INDEX, July 1, 1915 to date. Concise records of vessel accidents in district 5, showing locations, time, causes, number lost or injured, and dates of investigation. Serves also as index to "Casualty" section in general file. Filed alphabetically. (Daily, official.) 3 x 5 cards, 8 ft. 6 in., in 8 drawers of wooden card cabinet. R. 711. (170)

480. GENERAL FILES, July 1, 1915 to date. Correspondence and reports, covering licenses, casualties, investigations, vessels, and all other matters coming under the jurisdiction of the district 5 supervisor; also pay rolls, expense accounts, blueprints of vessels, etc. Filed by subject and then chronologically. 3 x 5 alphabetical card index, 28 ft. (Monthly, official.) 11 x 12 letter boxes, 70 ft., on wooden shelves and in 11 drawers of wooden filing cases. Rs. 711, 718. (178)

481. CERTIFICATES OF INSPECTIONS, RECORDS AND INDEX, July 1, 1931 to date. Records of vessel certificates issued by this agency, showing names and tonnage, classes of certificate, dates and results of inspections. Serves as index to general file. Filed alphabetically. (Monthly, official.) 3 x 5 cards, 5 ft. 2 in., in 3 drawers of metal card cabinet. R. 708. (173)

482. MISCELLANEOUS EXAMINATION QUESTIONS, July 1, 1935 to date. File of prepared questions used in examination of seamen seeking officer or engineer licenses. Filed alphabetically. (Yearly, official.) 3 x 5 cards, 1 ft., in drawer of metal card cabinet. R. 708. (183)



483. NONEXPENDABLE PROPERTY, DISTRICT SUPERVISOR, July 1, 1935 to date. Record of office fixtures and other nonexpendable property located in district supervisor's office, used as basis for annual property report. Filed alphabetically. (Yearly, official.) 3 x 5 cards, 3 in., in drawer of metal card cabinet. R. 711. (186)

#### Photograph Collections

484. PICTURES OF VESSELS OF THE FIFTH DISTRICT AND THE SUBMARINE S50. Photographic prints (36), in envelopes. R. 711. (P-2829)

### BOSTON

#### SHIPPING SERVICE

##### LOCAL MANAGER

Appraiser's Stores Bldg., 408 Atlantic Ave.

In the latter part of 1917, as a preparatory measure to insure an adequate personnel for the wartime and future American Merchant Marine, the Sea Service Bureau of the United States Shipping Board was created and a branch set up February 1918 in Boston under the direction of a local manager. Like other small Federal agencies concerned with maritime affairs, it followed its parent organization (in this case the United States Shipping Board) through frequent reorganizations and transfers until it passed into the jurisdiction of the Department of Commerce, July 1st, 1934. In July 1935 it became one of the units administered by the Bureau of Navigation and Steamboat Inspection - the name of which a year later (May 1936) was changed to the Bureau of Marine Inspection and Navigation, under whose supervision it operates today. The local office of the agency has been housed in various locations in Boston as follows: from 1918 to 1920, 176 Milk Street; 1920 to 1922, 20 Atlantic Avenue; 1922 to 1924, 30 India Street; 1924 to 1928, 156 Milk Street; 1928 to 1935, 35 India Street; 1935 to date, 408 Atlantic Avenue.

The local manager since its inception (and today its entire staff), receives on an average of 3,000 applications a year for positions in the American Merchant Marine.

No records have been lost or destroyed, but all of the earlier records of the office are securely nailed in stout wooden boxes and stored in the attic of the present building. These inactive, as well as the current records, consist almost entirely of employment applications of deck officers, engineers, and seamen; transportation reports, expense and office vouchers, placement cards, and miscellaneous material relevant to functions of the agency.

485. BOX NUMBER FOUR, Jan. 2, 1918 - Dec. 31, 1919. Typewritten cards on placement of junior officers, mates, engineers, and furloughed men. Filed alphabetically. (Never.)  $8\frac{1}{2}$  x 11 loose cards, 2 ft. 6 in., in nailed box. Attic. (3618)



486. BOX NUMBER ONE, Jan. 2, 1918 - July 1, 1920. Correspondence, applications for employment, expense vouchers, passport and miscellaneous material. Filed chronologically. (Never.)  $8\frac{1}{2}$  x 11 loose sheets, 2 ft. 6 in., in nailed box. Attic. (2855)

487. ELIGIBLE LISTS OF SEAMEN, Feb. 1, 1918 to date. Printed forms giving descriptive data on American seamen. Fingerprint records have been included for the past ten years. Filed alphabetically. (Daily, official.) 4 x 6 record cards, 15 ft., in 15 drawers of wooden filing cases. R. 403. (3877)

488. LETTERS OF APPLICATION, CREW, Feb. 1, 1918 to date. These contain name, age, residence, and qualifications of applicants for berths in American ships. Filed alphabetically. (Daily, official.) 8 x  $10\frac{1}{2}$  loose sheets, 9 in., in drawer of wooden filing case. R. 403. (3426)

489. LETTERS OF APPLICATION, ENGINEERS, Feb. 1, 1918 to date. These contain name, residence, training, experience, other qualifications of marine engineers applying for positions aboard American ships. Filed alphabetically. (Daily, official.) 8 x  $10\frac{1}{2}$  loose sheets, 4 in., in drawer of wooden filing case. R. 403. (3427)

490. LETTERS OF APPLICATIONS, OFFICERS, Feb. 1, 1918 to date. These contain name, address, rating, experience, length of service, record and ability of applicants for berths aboard American ships. Filed alphabetically. (Daily, official.) 8 x  $10\frac{1}{2}$  loose sheets, 6 in., in drawer of wooden filing case. R. 403. (3875)

491. MEN ON DISABILITY LISTS, Feb. 1, 1918 to date. Forms containing name of seamen, age, address, last vessel, nature of disability. Originally this was called a deferred list, but since 1928 only disability and not misconduct is reason for the list. Filed alphabetically. (Daily, official.) 4 x 6 record cards, 4 ft., in 3 drawers of wooden filing case. R. 403. (3029)

492. BOX NUMBER THREE, Jan. 2, 1921 - Dec. 31, 1925. Correspondence on placement records and deferred lists. Filed chronologically. (Never.)  $8\frac{1}{2}$  x 11 loose sheets, 2 ft. 6 in., in nailed box. Attic. (2874)

493. BOX NUMBER TWO, June 30, 1921 - July 1, 1931. Summaries of placements, passport material, and deferred lists. Filed chronologically. (Never.)  $8\frac{1}{2}$  x 11 loose sheets, 2 ft. 6 in., in nailed box. Attic. (3619)

494. BOX NUMBER NINE, July 11, 1922 - Aug. 18, 1925. Information on eligibles for employment; also, working records and names of ships. Filed alphabetically. (Never.) 4 x 6 loose sheets, 2 ft. 6 in., in nailed box. Attic. (3874)

495. COOKS, Jan. 1, 1924 to date. Cards giving information on qualified cooks eligible for employment. Filed alphabetically. (Daily, official.) 4 x 6 record cards, 11 in., in drawer of wooden filing case. R. 403. (3873)



496. BOX NUMBER EIGHT, July 9, 1927 - Aug. 30, 1935. Record cards show seaman's signature, age, address, education, position, classification, and length of service. Filed alphabetically. (Never.) 4 x 6 record cards, 2 ft. 6 in., in nailed box. Attic. (3433)

497. BOX NUMBER FIVE, July 9, 1929 - May 1934. Information on seamen; signature, photograph, address, fingerprints, rank, length of service; names of vessels, tonnage, waters navigated. (Never.) 4 x 6 loose sheets, 2 ft. 6 in., in nailed box. Attic. (3270)

498. BOX NUMBER SIX, June 19, 1930 - Mar. 12, 1935. Record cards for seamen who attended training and engineering schools. Filed alphabetically. (Never.) 4 x 6 record cards, 2 ft. 6 in., in nailed box. Attic. (3430)

### BOSTON

#### SHIPPING SERVICE SHIPPING COMMISSIONER

Appraiser's Stores Bldg., 408 Atlantic Ave.

The United States shipping commissioner's office, established in Boston in 1872, was located for more than half a century at 100 and later 175 Commercial Street, on Boston's waterfront. In 1935 it moved to the third floor of the Appraiser's Stores Building, where the commissioner and his four deputies still occupy Rooms 303 to 306 inclusive. The primary functions of the agency have continued unchanged since its origin and it still continues to supervise the fulfillment of "shipping articles", the signing on and paying off, the settlement of disputes, and the welfare of seamen generally.

From 1873 to 1879, it was part of the Bureau of Navigation under the Circuit Court but followed the Bureau of Navigation, which was transferred at the latter date, to the jurisdiction of the Treasury Department. It remained in that department until July 1st, 1903 when it was shifted to the Department of Commerce and Labor, and ten years later, 1913, to the Department of Commerce. On June 30th, 1932, the shipping commissioner's office became one of the units administered by the Bureau of Navigation and Steamboat Inspection, then organized; and in November 1935, it was one of several small Federal agencies concerned with maritime matters which were put under the supervision of the Bureau of Marine Inspection and Navigation.

Despite serious losses by fire in 1907, a few of its records are intact from 1872, the year of its establishment. The bulk of material on hand consists of copies of log books, shipping articles, and mutual release forms; lists of deceased and deserted seamen, and card records or reports which it compiles periodically for headquarters. Only correspondence and cards are kept in filing cabinets; the other records are piled on open shelves, comparatively safe and accessible even if somewhat dusty.





499. MUTUAL RELEASES, Aug. 1, 1872 to date. Government standard forms bound in leather which have been executed aboard vessels whose crews have been paid off before the commissioner in Boston. The data on these forms shows names of vessels, masters, and seamen; ports of origin, call, and destinations; and all information concerning seamen's accounts. Each seaman's signature appears alongside of the net wages he received for the voyage. Filed chronologically. (Frequently, official.)  $8\frac{1}{2}$  x 14 vols., 15 ft. 11 in., on floor and on open shelf. Rs. 303 and 305. (147, 549)

500. SEAMEN SHIPPED, RESHIPPED, AND DISCHARGED, Mar. 2, 1887 to date. Monthly reports compiled in this office showing number of men assigned, reassigned, or paid off from vessels in the vicinity; data includes names of ships and captains, and remarks on seamen's violations of regulations or inefficiencies. Filed alphabetically. (Frequently, official.)  $14\frac{1}{2}$  x 17 vols., 2 ft. 6 in., on open wooden shelf and on wooden table. Rs. 303 and 306. (155, 160)

501. DECEASED SEAMEN, Oct. 28, 1895 - July 30, 1899. Data includes name, address, age, birthplace, former residence; time, location, and cause of seaman's death; also name, number, port, and captain of ship; also aid in locating nearest kin. Filed alphabetically. (Rarely, official.)  $8\frac{1}{2}$  x 14 bundles, 5 ft. 6 in., on open wooden shelf. R. 303. (158)

502. SHIPMENTS, RESHIPMENTS, AND DISCHARGES, Jan. 1, 1900 to date. Cards recording names, types of ships, home ports, tonnages, sailing and arriving dates, brief histories of voyages, number of men shipped, re-shipped, and discharged. Filed alphabetically. (Daily, official.) 3 x 5 cards, 5 ft. 4 in., in 5 drawers of filing case. R. 304. (174)

503. MISCELLANEOUS CORRESPONDENCE, May 1, 1900 - May 1, 1931. Inactive material similar to that described below in report 176. Filed alphabetically. (Rarely, official.) 11 x 12 pasteboard boxes, 9 ft. 6 in., on open wooden shelves. R. 303. (165)

504. SEAMEN'S CASHBOOK, July 1, 1900 - Apr. 30, 1932. Data relative to seamen's pay rolls, accounts, wages due each man; how, when, where, by whom paid; as well as other facts such as money due deceased and deserted seamen, etc. Form now obsolete. Filed chronologically. (Rarely, official.) 4 x 8 vols., 10 in., piled on closet floor. Dirty. R. 305. (525)

505. DESERTED SEAMEN, June 1, 1905 to date. Data includes seaman's name, address, all property owned by him; the name, port, and captain of ship; and the date and location of desertion. Useful in locating relatives in future investigations; copies submitted to district court. Filed alphabetically. (Frequently, official.) 8 x 9 bundles, 4 ft. 4 in., on open wooden shelves. R. 303. (162)

506. SHIPPING ARTICLES, June 1, 1906 to date. Government standard "Articles of Agreement" between master and seamen, setting forth contractual obligations of each, as well as the kind and duration of voyage, wages, capacity, description, and signatures of seamen. Filed chronologically. (Frequently, official.) 11 x 17 bundles, 61 ft. 2 in., on wooden shelves. R. 305. (150, 163)



507. OFFICIAL LOG BOOKS, June 1, 1910 to date. Government standard forms in which is copied from a vessel's log, entries on weather, voyage, routine, and unusual occurrences such as injuries, accidents, sickness, and penalties of seamen. Filed chronologically. (Daily, official.)  $8\frac{1}{2}$  x 10 vols., 4 ft. 2 in., on open wooden shelf and in drawer of filing case. Rs. 303 and 304. (159, 172)

508. SEAMEN'S RECORDS, June 30, 1930 to date. Cards recording name, address, birthplace, age, and weight of seamen; as well as the date shipped, capacity, and vessel's port of registry. Filed alphabetically. (Daily, official.) 4 x 6 cards, 11 ft. 4 in., in 4 drawers of metal filing case. R. 306. (157)

509. MISCELLANEOUS CORRESPONDENCE, May 1, 1931 to date. With individuals, usually relatives, or agencies, such as the district court concerning deceased, deserted, or missing seamen; many letters give details on dismissals, violations, inefficiencies, complaints, etc., of seamen. Filed chronologically. (Daily, official.)  $8\frac{1}{2}$  x  $10\frac{1}{2}$  folders, 2 ft. 6 in., in 4 drawers of filing case. R. 305. (176)





